

HAYWARDS HEATH TOWN COUNCIL

The Town Hall, 40 Boltro Road, HAYWARDS HEATH, West Sussex RH16 1BA

Tel: 01444 455694

Fax: 01444 455075

Town Clerk: STEVEN TRICE



MEETING ROOM CHARGES: 1 APRIL 2022 - 31 MARCH 2023

Contact e-mail addresses:

brenda.gulliver@haywardsheath.gov.uk

helen.hewett@haywardsheath.gov.uk

Contact e-mail addresses:			Commercial £ per hour	Non-Commercial £ per hour
Jubilee Room	Mon - Fri Sat		24.00 35.50	16.50 24.00
Room 1	Mon - Fri Sat		24.00 35.50	16.50 24.00
Room 2	Mon - Fri Sat		31.50 40.00	19.50 26.50
Room 3	Mon - Fri Sat		18.50 29.50	13.00 19.50
Mayor's Office	Mon - Sat		11.00	11.00
Use of kitchen	For making coffee & tea	Mon - Sat	£ per session	16.50
Rooms 1 & 2 jointly	Mon - Fri Sat		49.00 69.50	30.50 44.00
Room 1 & Jubilee Room jointly	Mon - Fri Sat		42.00 64.00	26.50 41.00
Rooms 1 & 2 & Jubilee Room jointly	Mon - Fri Sat		70.50 102.00	42.00 67.00
Whole of upstairs including use of kitchen	Mon - Fri Sat		84.50 105.00	58.50 75.50
Wedding Receptions/Celebratory Functions	Mon - Fri Sat		81.50 102.00	
Use of flipchart stand (paper NOT provided)			£ per session	2.50
Use of projector			£ per session	5.50
Council Chamber			Commercial £ per session	Non-Commercial £ per session
Availability of the Council Chamber is at the Town Clerk's discretion.	Mon - Sat		90.00	90.00
Civil Marriages/Partnerships			One-off charge (£)	
Jubilee Room & Room 1 jointly	Mon - Sat		385.00	