

# The Town Hall Haywards Heath



**Weddings  
&  
Civil Ceremonies**



**HAYWARDS HEATH  
TOWN COUNCIL**

# Weddings & Civil Ceremonies

The Town Hall is home to Haywards Heath Town Council and is a fully accessible wedding venue suitable for both ceremonies and receptions. Opened in 1990, the Town Hall offers excellent facilities which are available for hire seven days a week (8.00am to 11:00pm).



The Town Hall has one room licenced for Weddings and Civil Ceremonies, The Jubilee Room / Room 1.

The Town Hall is a licenced venue only, if you would like to have your special day at the Town Hall you will need to contact West Sussex County Council Registration Office independently, in order to book a registrar to conduct the ceremony (telephone: 01243 642122).



The Jubilee Room (pictured above) is located on the first floor and offers a bright setting with beautiful wooden flooring. This room is licenced for weddings / civil ceremonies and can seat up to 80 guests when joined with the adjacent room 1 (at no additional cost). The facilities are supported by a large kitchen, car park and full disabled access.



Muster Green a local conservation area (pictured above), is located only 200 yards from the Town Hall and offers a beautiful backdrop for your wedding photographs, as do the Town Hall steps.

## ***Hire Charges Weddings and Civil Ceremonies***

**From the 1<sup>st</sup> April 2020** a one off charge of £360.00 is levied (Monday to Saturday)

Please note that the Town Hall does not have a licenced bar and catering is not included. External caterers of your choice are more than welcome.

If you're looking for a local venue for your special day that offers any or all of the following, then look no further:

- Warm welcome for you and your guests
- Within walking distance of the Town Centre
- Close to Haywards Heath Railway Station (1/2 mile)
- Central Sussex location with excellent road links (13 miles South of Gatwick Airport)
- Car parking
- Large kitchen
- Disabled access and lift
- Hearing loop

Viewings of the Town Hall are advisable, please telephone in advance to arrange an appointment.



**For further details please contact the Town Council**

The Town Hall, 40 Boltro Road, Haywards Heath, West Sussex, RH16 1BA

**01444 455694**

**[town.clerk@haywardsheath.gov.uk](mailto:town.clerk@haywardsheath.gov.uk)**