



## HAYWARDS HEATH TOWN COUNCIL

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11<sup>th</sup> May, 2021

To all Councillors on the Planning Committee and others for information

Dear Councillor,

You are hereby requested to attend a meeting of a **Planning Advisory Group** to be held on **Monday, 17<sup>th</sup> May 2021 at 7:30pm, via Zoom Video Conferencing**, when the following business will be transacted.

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/83466988051?pwd=bExCZEdBdVhmdVh4ZWJ4QTljeCthQT09>

Yours sincerely,  
**Steven Trice**  
Town Clerk

### AGENDA

1. To receive apologies for absence.
2. To note the minutes of the meeting of the Planning Committee held on Monday, 26<sup>th</sup> April 2021.  
*(These will be formally confirmed at the next meeting of the Planning Committee held in person.)*
3. To note Substitutes.
4. To receive Declarations of Interest from Members in respect of any matter on the agenda.
5. To note any appeals lodged or appeal decisions made, and licensing applications.  
Appeal Lodged: **45B Wood Ride (DM/20/3890 refers);**  
Licensing Application: **LI/21/0330 – Hart Country Stores Ltd, 100 South Road**  
New Premises Licence.
6. To consider planning applications for comments and observations to be submitted to Mid Sussex District Council (MSDC).  
*(Delegated to the Clerk on advice of the advisory group as per Minute 19 of the meeting of the Full Council dated 5<sup>th</sup> May 2021.)*
7. To consider any items that the Chairman agrees to take as urgent business.

Due to the pandemic the public will not be permitted to join at the Town Hall but are welcome to join the meeting via Zoom. Any member of the public who wishes to join the virtual meeting should email the Town Clerk ([townclerk@haywardsheath.gov.uk](mailto:townclerk@haywardsheath.gov.uk)) by **noon** at the latest on the day of the meeting. A link to the meeting will be sent via return email. Any members of the public wishing to attend must ensure that they are registered under their true name, pseudonyms are not allowed and where discovered the person will be denied access or ejected from the meeting. The Council's policy for virtual meetings can be found at [https://www.haywardsheath.gov.uk/Council\\_Policies\\_30325.aspx](https://www.haywardsheath.gov.uk/Council_Policies_30325.aspx)

*'During this meeting the public are allowed to film the Committee and officers only, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.'*

Committee Members: C Laband (Chairman), A McPherson (Vice Chairman), C Cheney, C Evans, S Inglesfield, A McPherson, R Nicholson, M Pulfer, S Wickremaratchi.

## HAYWARDS HEATH TOWN COUNCIL

### PLANNING COMMITTEE

#### Minutes of the meeting held on Monday, 26 April 2021

C N Laband (*Chairman*)  
M J Pulfer (*Vice Chairman*)  
Mrs C Cheney  
C C J Evans  
Mrs S J Inglesfield  
A C McPherson  
H A Munda  
R A Nicholson \*\*

\* Absent

\*\* Apologies

#### 136. Apologies

The following apology was received:

Member	Reason for Absence
R A Nicholson	Work commitment

#### 137. Minutes

The Minutes of the meeting held on Tuesday, 6 April 2021 were taken as read, confirmed as a true record and duly signed by the Chairman.

#### 138. Substitutes

There were none.

#### 139. Members' Declarations of Interest

Councillor Clive Laband made the following declaration:

"I declare a personal interest in all planning applications under agenda item 6 as an elected Member of Mid Sussex District Council (MSDC) and as an appointed Member of the (MSDC) District Planning Committee. I further reserve the right to alter my views should the applications come before the District Planning Committee, based on contributions from the public, other Members or reports from MSDC Officers."

Councillor Mike Pulfer made the following declaration:

"I declare a personal interest in all planning applications under agenda item 6 as an elected Member of Mid Sussex District Council (MSDC) and as an appointed Member of the (MSDC) Planning Committee. I further reserve the right to alter my views should the applications come before the Planning Committee, based on contributions from the public, other Members or reports from MSDC Officers."

**140. Planning Appeals**

Members noted that the following appeal had been **lodged** in respect of MSDC's decision to refuse planning permission:

<b>Date Lodged &amp; References</b>	<b>Site</b>	<b>Description</b>
31/03/2021 AP/21/0022 APP/D3830/W/21/3267397  (DM/20/4639 refers)	402–408 Franklands Village HAYWARDS HEATH RH16 3RS	Two storey rear extension and conversion of 4 existing studio flats to form 4 self-contained 2 bed flats with associated external works including private gardens and parking area.

**141. Licensing Applications**

There were none.

**142. Comments and Observations on Planning Applications**

Members made comments and observations on 21 planning applications as per Appendix 1 attached.

**143. Items Agreed as Urgent by the Chairman**

There were none.

The meeting closed at 7:37pm.

*This meeting was conducted and recorded using the Zoom video conferencing application.*

## APPENDIX 1

### Week 1

**DM/21/1018 – 35 Blunts Wood Road**

**Lucastes**

Raising of ridge to form loft conversion.

No comment.

**DM/21/1187 – Tilly Corner, 21 Sunnywood Drive**

**Ashenground**

Single storey front extension.

No comment.

**DM/21/1193 – 36 Wickham Close**

**Heath**

First floor front extension over existing garage to enlarge small bedroom.

No comment.

**DM/21/1207 – Woodside, 35 Lucastes Avenue**

**Lucastes**

T1 Beech – reduce crown by up to 2 metres.

The Town Council defers this decision to Mid Sussex District Council's Tree Officer.

**DM/21/1260 – 30 Lincoln Wood**

**Lucastes**

Two storey side and rear extension over existing detached garage, joining it to property. First floor rear extension over existing ground floor. Replacement front porch canopy.

No comment.

**DM/21/1266 – 9 Blunts Wood Road**

**Lucastes**

T1 Oak – thin crown by 20%, remove epicormic growth on main stem. T2 Oak – thin crown by 20%, remove epicormic growth on main stem.

The Town Council defers this decision to Mid Sussex District Council's Tree Officer.

### Week 2

**DM/21/1137 – Primrose House, 15 Harlands Close**

**Lucastes**

Retrospective application to increase the decking to the rear and side of the property. The decking is to increase by approximately 1130mm from the external side wall out towards the boundary with no. 15a, continuing towards the existing side door towards the front of the property. Installation of timber gate across driveway midway between the house and the road.

No comment.

**DM/21/1220 – Spillane, Franklands Village**

**Franklands**

9 Conifer trees – fell.

The Town Council defers this decision to Mid Sussex District Council's Tree Officer.

**DM/21/1225 – 11 Manaton Close**

**Bentswood**

Proposed single storey rear extension.

As this is an application for a Lawful Development Certificate and is therefore a legal matter, the Town Council defers the decision to Mid Sussex District Council.

**DM/21/1289 – 7 Victoria Road**

**Bentswood**

Rear single storey extension.

No comment.

**DM/21/1299 – 7 Victoria Road**

**Bentswood**

Loft conversion with rear dormer extension.

As this is an application for a Lawful Development Certificate and is therefore a legal matter, the Town Council defers the decision to Mid Sussex District Council.

**DM/21/1302 – 15 Lewes Road**

**Franklands**

Fell x1 Sycamore (T1) on the lower boundary of 15 Lewes Road.

The Town Council is aware that this application to fell the sycamore has been submitted by the resident of the neighbouring property at 20 Beech Hill. Members understand that because of the size the tree has attained over the years, it probably takes all the sunlight from the garden of no. 20.

The Town Council's comments are twofold. Firstly, the applicant needs to obtain the consent of the owner of the tree, which is situated within the curtilage of 15 Lewes Road. Secondly, the Town Council would like to support Mid Sussex District Council's Tree Officer by suggesting that if the tree were trimmed or pollarded, would that assist both parties and save it from being felled?

**Week 3**

**DM/21/0645 – 17 Fairford Close**

**Bentswood**

First floor side extension, together with associated internal and external alterations. Amended plans received 14.04.2021 showing addition of first floor bay window at rear to serve new master bedroom and relocated plateau rooflight.

The Town Council notes the submission of amended plans (received by Mid Sussex District Council on 14/04/2021) and has no comment to make.

**DM/21/1251 – 47 Lucastes Avenue**

**Lucastes**

Demolition of existing garage and new foundation and rebuilding the proposed approved side extension.

No comment.

**DM/21/1300 – High Trees, 54A Lewes Road**

**Franklands**

Proposed erection of a new triple garage with workshop and storage above attached to main dwelling.

Given the proposed felling of 'tree no. 5' as per the supporting Arboricultural Method Statement, the Town Council would like to see a replacement tree placed elsewhere on the site, to be chosen by Mid Sussex District Council's Tree Officer.

**DM/21/1310 – 88 Turners Mill Road**

**Heath**

Front first floor dormer roof extension. Rear first floor extension. Rear ground floor extension.

No comment.

**DM/21/1368 – 83 Queens Road**

**Heath**

Proposed hip to gable loft conversion and rear dormer.

As this is an application for a Lawful Development Certificate and is therefore a legal matter, the Town Council defers the decision to Mid Sussex District Council.

**DM/21/1396 – 6 Upper Stables, Parkfield Way**

**Lucastes**

Proposed garden studio in rear garden.

As this is an application for a Lawful Development Certificate and is therefore a legal matter, the Town Council defers the decision to Mid Sussex District Council.

**DM/21/1403 – Warren House, Snowdrop Lane**

**Franklands**

G1 Group of 7 Norway Maples – repollard back to pollard knuckles.

The Town Council defers this decision to Mid Sussex District Council's Tree Officer.

**DM/21/1443 – Holly Tree, Franklands Village**

**Franklands**

T1 Norway Spruce – reduce crown by up to 8m.

The Town Council defers this decision to Mid Sussex District Council's Tree Officer.

**DM/21/1458 – 66 Penland Road**

**Heath**

Proposed two storey rear extension that protrudes to the side.

No comment.

**ITEM 5**

**NOTIFICATION OF APPEAL LODGED WITH THE PLANNING INSPECTORATE**

<b>Date Lodged</b>	<b>References</b>	<b>Site</b>	<b>Description</b>	<b>Appellant</b>	<b>Committee/ Delegated Decision</b>	<b>Procedure</b>
04/05/2021	AP/21/0026 APP/D3830/D/21/3270494 (DM/20/3890 refers)	45B Wood Ride HAYWARDS HEATH RH16 4NL	Removal of existing garage, chimney and conservatory. Erection of a two storey extension to north elevation including associated garaging and rear dormer window. Replacement doors to rear elevation.	Vero Developments Ltd	Delegated	Fast Track Householder Appeal

**ITEM 5**

**LICENSING TEAM  
LICENSING ACT 2003 –  
WEEK COMMENCING 19 APRIL 2021**  
Should you require further details on any application please contact us  
[Licensing@midsussex.gov.uk](mailto:Licensing@midsussex.gov.uk)

**NEW/VARIATIONS**

App no.	Date Received	Application Type ie. Premises, Club	Applicants	Premises Address	Variation Yes/No	Nature of variation required/ Nature of Application	Latest date for representations to be made. Within 28 consecutive days (Not Personal Licences) Starting day after application received
LI/21/0330	21.04.2021	Premises	Hart Country Stores Ltd	100 South Road HAYWARDS HEATH RH16 4LL	No	New Premises Licence (see attached)	19.05.2021



## **PUBLIC NOTICE**

### **Licensing Application Licensing Act 2003**

An application has been made by **Hart Country Stores Limited** to the Licensing Authority for Mid Sussex District Council for the grant of a New Premises Licence at **100 South Road, Haywards Heath, West Sussex, RH16 4LL**.

The application includes proposals for the following licensable activities:

- i) Sale by retail of alcohol for consumption on & off the premises –  
Everyday 07:00hrs to 21:00hrs**

The register for the Licensing Authority for Mid Sussex District Council is kept at Mid Sussex District Council, Oaklands, Oaklands Road, Haywards Heath, West Sussex, RH16 1SS. The application may be viewed at the Main Reception during normal office hours and at [www.midsussex.gov.uk](http://www.midsussex.gov.uk) – search for Licensing Applications Received.

Responsible Authorities or other persons may make representation on or before **19 May 2021**.

All representations shall be made in writing to The Licensing Officer at Mid Sussex District Council.

**It is an offence knowingly or recklessly to make a false statement in connection with an application, the maximum fine for which a person is liable is £5,000, on summary conviction for the offence.**

**Week 1**

- DM/20/4011 70 New England Road - Bentswood**  
Two storey rear extension. Replacement of rear window with patio doors and stairs to garden. Installation of rooflight in the side roofslope. (Revised plans received 01.12.2020 showing corrected roof) (Revised plans received 30.03.2021, 14.04.2021 and 21.04.2021) (Revised description agreed 14.04.2021)
- DM/21/1289 7 Victoria Road - Bentswood**  
Rear single storey extension (updated with correct plans 21.04.2021)
- DM/21/1313 14 Sherwood Drive - Lucastes**  
Demolition of existing single storey rear extension and erection of new single storey rear extension
- DM/21/1468 Lockhart Court Southdowns Park - Franklands**  
Replace existing single glazed timber sliding sash and casement windows with new timber single glazed sliding sash and casement windows to replicate existing windows and features.
- DM/21/1476 Lockhart Court Southdowns Park - Franklands**  
Replace existing single glazed timber sliding sash and casement windows with new timber single glazed sliding sash and casement windows to replicate existing windows and features.
- DM/21/1482 30 Sydney Road - Heath**  
Single storey rear extension and garden outbuilding incorporating garage and garden room.
- DM/21/1484 Gresham Dental Practice Butlers Green Road - Lucastes**  
Proposed side extension to form double garage and utility
- DM/21/1489 24 Park Road - Ashenground**  
Proposed brick bin store with plain clay tile roof to the front of the property.
- DM/21/1493 24 Park Road - Ashenground**  
Proposed garden wall and timber vehicular and pedestrian gates to the front of the property.
- DM/21/1496 14 Charlesworth Park - Franklands**  
Proposed garage conversion.
- DM/21/1520 70 Lewes Road - Franklands**  
Single storey rear extension and new front porch.
- DM/21/1533 49 Muster Green South - Lucastes**  
Beech - Fell

- DM/21/1535**      **14 Maple Close - Franklands**  
Demolish existing conservatory. Erect part two storey, part single storey side extensions, a single storey front extension and a front extension to the existing garage.
- DM/21/1563**      **6 Foxwarren - Lucastes**  
Erection of a single storey rear extension extending beyond the rear wall of the original house by 4.30m, to a maximum height of 3.90m and the height of the eaves to 2.25m.
- DM/21/1565**      **15 Lucastes Avenue - Lucastes**  
T1 Yew - reduce in height and spread by 1.5m to 1.8 m.
- DM/21/1567**      **17 Lewes Road - Franklands**  
Proposed garage block and extension to existing hardstanding.

## Week 2

- DM/21/0490**      **19 Western Road - Bentswood**  
Demolition of existing garage and conservatory. Erection of single storey rear/side extension and loft conversion of with rear dormer and 2no. roof lights to the front elevation. (Revised plans received 22.04.2021)
- DM/21/1317**      **Gemini Insurance Management Ltd, Gemini House Mill Green Business Estate Mill Green Road - Heath**  
Proposal seeks to position an external ventilation plant in an acoustic fenced enclosure with ducted links into the facade of the building; install a new UKPN substation in a brick-built, flat roofed, ventilated housing, provide new cycle storage and provide gas cylinder storage within the site and parking area. Minor changes to the facade of the building include a single door exit at the rear of the building onto the garden area and a double door entrance (for large equipment) to the east of the building as well as minor ductwork penetrations through the facade from the ventilation plant.
- DM/21/1390**      **12 Augustines Way - Bentswood**  
Formation of parking bay with balustrading.
- DM/21/1462**      **12 Southdown Close - Ashenground**  
Internal reconfiguration of detached family house including outbuilding garage conversion, and additional single storey extension to the rear, decking area, replacement of existing windows, additional rooflights to front and rear elevations, solar PV and accessible ramp to front entrance.
- DM/21/1569**      **3rd Haywards Heath Scout Group, Alan Bilsby Hall Bentswood Crescent - Bentswood**  
Two residential buildings, a four-bedroom dwelling and the other building comprises a two-bedroom ground floor flat and one-bedroom first floor flat.

- DM/21/1589**      **8 George Avenue - Franklands**  
Garage Conversion
- DM/21/1622**      **3 Chandlers Field Drive - Lucastes**  
Proposed single storey side extension and parking space with block paving.
- DM/21/1640**      **11 Wychperry Road - Lucastes**  
Replace front dormer, remove rear dormer and extend first floor to existing eave line. New front entrance porch and small single storey 'lean to' rear extension to dining room.

### Week 3

- DM/21/1522**      **61 Farlington Avenue - Bentswood**  
Holly - Reduce the crown of the tree both in height by 1.4 metres and spread by 1 metre and remove any dead/dying branches.
- DM/21/1580**      **18 Weald Rise - Franklands**  
Patio at rear of property. Raised patio on sloping ground to a maximum height of approximately 1.2m.
- DM/21/1644**      **33 Cobbetts Mead - Franklands**  
Single storey rear extensions to lounge/dining area and to garage area, and the redesign of the internal ground floor layout.
- DM/21/1666**      **62 Washington Road - Bentswood**  
The erection of a single storey dual pitched roof outbuilding with full acoustic treatment for use as a music studio.
- DM/21/1722**      **9 Lucastes Avenue - Lucastes**  
Reduce Maple by Approx 2 metres all round and cut back from roof of No:11.