



HAYWARDS HEATH TOWN COUNCIL

Town Hall, 40 Boltro Road, Haywards Heath, West Sussex, RH16 1BA

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10th March 2020

To all Councillors,

Dear Councillor,

You are hereby summoned to attend the **MEETING OF HAYWARDS HEATH TOWN COUNCIL** to be held on Monday 16th March 2020 in the **Council Chamber**, 40 Boltro Road, Haywards Heath at 7.30pm when the following business will be transacted.

Yours sincerely
Steve Trice
Town Clerk

Before the meeting commences Mr Nigel Allyson-Ryan will update the Town Council on the progress of the Grove Garden project.

AGENDA

1. Council Prayer.
2. Public Forum - *Members of the public are invited to ask questions or raise issues which are relevant and are the concern of this Council. A period of 15 minutes is allocated for this purpose. Notice of intention to address Council should be given to the Clerk by noon of the day of the meeting.*
3. To note any apologies for absence.
4. To make Declarations of Interest.
5. To confirm the Minutes of the Meeting of the Town Council held on 27th January 2020.
6. To note the Mayor's List of Engagements and any announcements.
7. To receive and consider adoption of the Resolutions of the following Committees.
 - a) Planning Committee held on the 10th February 2020
MINS. 113 - 121
 - b) Planning Committee held on the 2nd Mach 2020
MINS. 122 - 129

Cont.....

d) Environment & General Purposes Committee held on the 24th February 2020
MINS. 49 - 59

e) Policy & Finance Committee held on the 9th March 2020
MINS. 47 - 57

8. To consider amendments and additions to the Town Council's email protocol.
9. To consider matters and policy relating to Covid-19 in light of Government and Public Health England Advice.
10. To consider any urgent items the Mayor has received.
11. To consider the exclusion of Public and Press.
12. To confirm the exempt minutes of the meeting of the Town Council held on 27th January 2020

*'During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.'*