

List of Payments made between 01/04/2020 and 30/04/2020

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/04/2020	Allstar Business Solutions	DDR	171.39		Fuel
01/04/2020	Haywards Heath Food Bank	EBP2001	592.55		1,800 cardboard boxes for food deliveries
01/04/2020	Asset Monitoring Solutions Group	DDR	18.00		Vehicle (x 2) tracking Mar-20
01/04/2020	InTouch CRM	DDR	23.99		InTouch user licence Apr-20
01/04/2020	Trustees RNS Clarke Will Trust	EBP2002	950.00		Depot rent Apr-20
03/04/2020	Haywards Heath Food Bank	EBP2003	4,000.00		Food supplies
06/04/2020	Siemens Financial Services Ltd	DDR	41.79		Phone system rental Apr-20
06/04/2020	IPS Fire and Security	EBP2004	1,273.20		Maint. access control, CCTV & fire systems
06/04/2020	MSDC	EBP2007	287.50		Ground rent 1/4/20-30/6/20
06/04/2020	Frontier Fireworks Ltd	EBP2008	240.00		Deposit for fireworks display on 28/11/20
06/04/2020	MSDC	EBP2009	3,745.31		Annual CCTV maint & transmission costs
06/04/2020	StarBrite Chemicals Ltd	EBP2005	76.37		10 litres of hand rub sanitiser
06/04/2020	SOS Systems Ltd	EBP2006	190.00		Black & colour copy chgs 22/1-22/3/20
06/04/2020	Local Authority Publishing Co. Ltd	EBP2010	177.00		Final payt for advert in HHTC Official Guide
06/04/2020	Jewson	EBP2011	64.59		{ Pack of pozidrive no. 2 bits, 2 chain repair { links, drill bit & sheet of MDF
14/04/2020	South East Business Systems Ltd	DDR	333.60		Remote back-up; IT system rental: encryption
15/04/2020	NatWest	DDR	28.40		Bankline charges Mar-20
16/04/2020	Sage Software Ltd	DDR	104.40		Payroll subscription Apr-20
17/04/2020	E.ON	DDR	28.11		Adjusted st lighting energy chg Jan-Mar 20
17/04/2020	NatWest onecard	DDR	1,727.55		HHTC credit card transactions
20/04/2020	Southern Electric	DDR	207.14		Electricity bill 2-31/3/20
20/04/2020	SE Gas Ltd	DDR	184.39		Gas bill 1-31/3/20
21/04/2020	Worldpay	DDR	55.84		Terminal rental, misc. & txn chgs Apr-20
23/04/2020	Vodafone Ltd	DDR	52.00		Mobile phone bill Apr-20
28/04/2020	Fastnet International Ltd	DDR	66.00		Broadband Internet Apr-20
28/04/2020	Fastnet International Ltd	DDR	60.00		Data transfer renewal for year to 24/3/21
28/04/2020	Salaries & expenses	BULK LIST PAYT	18,086.59		Apr-20
29/04/2020	HMRC Cumbernauld	EBP2022	5,794.85		Tax & NI Apr-20
29/04/2020	A Cheverst	EBP2024	35.41		Reimbursement for food bank supplies
29/04/2020	Streetlights	EBP2012	855.30		St lighting: 2 repairs & 1 upgrade to LED
29/04/2020	Sentinel Laboratories Ltd	EBP2013	179.34		1,850 disposable nitrile gloves
29/04/2020	SOS Systems Ltd	EBP2014	11.23		Black & colour copy chgs 22/3-22/4/20
29/04/2020	Trustees RNS Clarke Will Trust	EBP2015	950.00		Depot rent May-20
29/04/2020	Vision ICT Ltd	EBP2016	1,581.00		1 st payt for design & development of new website
29/04/2020	PEAC (UK) Ltd	EBP2018	234.00		Photocopier rental 1/5-31/7/20
29/04/2020	West Sussex County Council	EBP2020	4,840.13		Pension contributions Apr-20
29/04/2020	StarBrite Chemicals Ltd	EBP2021	40.70		200 large refuse sacks
29/04/2020	B & B Trailers	EBP2017	135.24		Trailer: to supply & fit 2 tyres; parts for lights
29/04/2020	MSDC	EBP2019	1,644.19		4 mobile civic amenity collections
29/04/2020	Ernest Doe & Sons Ltd	EBP2023	79.00		20kg blended grass seed
30/04/2020	Focus Group	DDR	71.84		Line rentals & calls Apr-20
30/04/2020	Dulux Decorator Centre	DDR	215.77		10L of woodstain for treating MSDC seats

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Haywards Heath Town Council

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Current/Reserve Account

List of Payments made between 01/04/2020 and 30/04/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
		Total Payments	49,453.71		

Current/Reserve Account

List of Payments made between 01/05/2020 and 31/05/2020

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/05/2020	MSDC	DDR	2,842.00		Non-domestic rates – Town Hall
01/05/2020	MSDC	DDR	330.69		Non-domestic rates – cemetery
01/05/2020	MSDC	DDR	401.20		Non-domestic rates – depot
01/05/2020	Asset Monitoring Solutions Group	DDR	18.00		Vehicle tracking (x 2) Apr-20
01/05/2020	InTouch CRM	DDR	57.60		Domain renewal for haywardsheath.gov.uk
01/05/2020	InTouch CRM	DDR	23.99		InTouch user licence May-20
01/05/2020	Public Works Loan Board	DDR	4,950.00		Loan repayment instalment
06/05/2020	Allstar Business Solutions	DDR	80.00		Fuel
06/05/2020	Siemens Financial Services Ltd	DDR	41.79		Phone system rental May-20
11/05/2020	Mr A C McPherson	EBP2027	492.50		2 nd ½-year Mayor's Allowance (2019/20)
11/05/2020	Mr S C Wadmore	EBP2029	84.00		Caretaker cover 9–12/3/20
11/05/2020	Kite Packaging Ltd	EBP2030	288.89		625 cardboard boxes for food bank delivs
11/05/2020	Masters & Son	EBP2031	600.00		Refund of burial fee
11/05/2020	Streetlights	EBP2025	1,707.66		Street lighting maint. contract Apr–Jun '20
11/05/2020	Jupps	EBP2028	617.40		9½m³ bark mulch & 1½m³ topsoil
11/05/2020	E.ON	EBP2026	176.68		Electricity bill for festive lighting 2019/20
12/05/2020	KPS Contractors Ltd	EBP2032	2,684.37		Burials Mar-20 & Apr-20
12/05/2020	South East Business Systems Ltd	DDR	585.60		IT system rental/back-up; ¼ remote support
13/05/2020	Allstar Business Solutions	DDR	89.21		Fuel
15/05/2020	NatWest	DDR	14.80		Bankline charges Apr-20
18/05/2020	Sage Software Ltd	DDR	104.40		Payroll subscription May-20
18/05/2020	E.ON	DDR	535.31		Street lighting energy Apr-20
18/05/2020	NatWest onecard	DDR	1,379.38		HHTC credit card transactions
19/05/2020	Worldpay	DDR	40.74		Terminal rental, misc. & txn chgs May-20
20/05/2020	Allstar Business Solutions	DDR	100.13		Fuel
20/05/2020	Vodafone Ltd	DDR	53.00		Mobile phone bill May-20
20/05/2020	Southern Electric	DDR	97.96		Electricity bill 1–29/4/20
20/05/2020	SE Gas Ltd	DDR	59.91		Gas bill 1–30/4/20
26/05/2020	Streetlights	EBP2033	1,074.30		St lighting: 2 repairs & 1 upgrade to LED
26/05/2020	Ernest Doe & Sons Ltd	EBP2035	175.81		Parts for ride-on mower: belt & 3 blades
26/05/2020	Cox Skips	EBP2036	298.80		6yd³ skip to dispose of sundry waste
26/05/2020	Jimmys Property Care	EBP2034	150.00		COVID-19: one-off sanitising clean of T/Hall
26/05/2020	South East Business Systems Ltd	EBP2037	119.50		2 no. VPN licences for staff home working
28/05/2020	Salaries & expenses	BULK LIST PAYT	18,250.34		May-20
28/05/2020	Fastnet International Ltd	DDR	66.00		Broadband Internet May-20
28/05/2020	Southern Electric	DDR	125.18		Electricity bill depot 29/1–6/5/20
29/05/2020	Focus Group	DDR	65.26		Line rentals & calls May-20
29/05/2020	SOS Systems Ltd	EBP2039	20.00		Black & colour copy chgs 23/4–21/5/20
		Total Payments	38,802.40		

Current/Reserve Account

List of Payments made between 01/06/2020 and 30/06/2020

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/06/2020	MSDC	DDR	2,839.00		Non-domestic rates – Town Hall
01/06/2020	MSDC	DDR	328.00		Non-domestic rates – cemetery
01/06/2020	MSDC	DDR	399.00		Non-domestic rates – depot
01/06/2020	HMRC Cumbernauld	EBP2040	5,796.65		Tax & NI May-20
01/06/2020	Designs in Aluminium	EBP2042	421.54		To supply & install glass cough screen
01/06/2020	Asset Monitoring Solutions Group	DDR	18.00		Vehicle tracking (x 2) May-20
01/06/2020	InTouch CRM	DDR	23.99		InTouch user licence Jun-20
01/06/2020	Trustees RNS Clarke Will Trust	EBP2043	950.00		Depot rent Jun-20
01/06/2020	Viking Direct	EBP2041	119.98		2 packs of 50 disposable face masks
01/06/2020	West Sussex County Council	EBP2044	4,840.07		Pension contributions May-20
03/06/2020	Allstar Business Solutions	DDR	205.37		Fuel
05/06/2020	Siemens Financial Services Ltd	DDR	41.79		Phone system rental Jun-20
10/06/2020	Allstar Business Solutions	DDR	77.50		Fuel
10/06/2020	South East Business Systems Ltd	DDR	333.60		Remote back-up; IT system rental: encryption
15/06/2020	NatWest	DDR	10.80		Bankline charges May-20
15/06/2020	Amadeus	EBP2052	87.44		A4 paper, envelopes, sundry office supplies
15/06/2020	Burgess Hill Town Council	EBP2046	480.00		Contrib. towards secretaryship of MSATC
15/06/2020	GDPR-info Ltd	EBP2045	1,764.00		1 yr's GDPR Data Protection Officer service
15/06/2020	Ernest Doe & Sons Ltd	EBP2051	58.00		Reel of strimmer line & inner tube for tyre
15/06/2020	NOMS Agency	EBP2050	7,729.20		Winter '19/Spring '20 bedding plants & bulbs
15/06/2020	SDK Environmental Ltd	EBP2047	369.60		Rat monitoring at Oathall Avenue allotments
15/06/2020	StarBrite Chemicals Ltd	EBP2048	323.07		Hand gel dispensers & cleaning/sanitising supplies
15/06/2020	WSALC Ltd	EBP2049	3,352.29		2020/21 subscriptions to WSALC & NALC
16/06/2020	Sage Software Ltd	DDR	104.40		Payroll subscription Jun-20
16/06/2020	E.ON	DDR	541.15		Street lighting energy May-20
17/06/2020	Allstar Business Solutions	DDR	89.30		Fuel
17/06/2020	NatWest onecard	DDR	1,097.34		HHTC credit card transactions
18/06/2020	Southern Electric	DDR	114.58		Electricity bill 30/4–1/6/20
18/06/2020	SE Gas Ltd	DDR	51.57		Gas bill 1–31/5/20
19/06/2020	Worldpay	DDR	40.74		Terminal rental, misc. & txn chgs Jun-20
22/06/2020	Vodafone Ltd	DDR	52.00		Mobile phone bill Jun-20
24/06/2020	Allstar Business Solutions	DDR	77.20		Fuel
26/06/2020	Salaries & expenses	BULK LIST PAYT	18,516.73		Jun-20
26/06/2020	F Goddard & Sons Ltd	EBP2054	118.29		Replace ball valve at Oathall Ave allotments
26/06/2020	MSDC	EBP2056	8,746.39		Franklands Ward by-election, 17/10/19
26/06/2020	Streetlights	EBP2055	1,410.00		Supply/install new light on Milton Rd fpath
29/06/2020	Fastnet International Ltd	DDR	66.00		Broadband Internet Jun-20
29/06/2020	KPS Contractors Ltd	EBP2057	1,967.71		Burials May-20
29/06/2020	StarBrite Chemicals Ltd	EBP2058	237.54		55L of hand sanitiser & 6 rolls of hand towel
30/06/2020	Focus Group	DDR	66.95		Line rentals & calls Jun-20
		Total Payments	63,866.78		

Current/Reserve Account

Receipts received between 01/04/2020 and 30/04/2020

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 03/04/2020	12,675.24						
		HM Revenue & Customs	12,675.24			105		12,675.24	VAT reimbursement to 30/9/19
		Banked: 06/04/2020	384.75						
		Monastery of the Visitation	384.75			9002	900	384.75	(¼) Maint. nuns' burial area
		Banked: 16/04/2020	52.50						
		Sales Recpts Page 2117	52.50	52.50		100			Sales Recpts Page 2117
		Banked: 21/04/2020	135.60						
		Sales Recpts Page 2118	135.60	135.60		100			Sales Recpts Page 2118
		Banked: 21/04/2020	14.50						
		Sales Recpts Page 2119	14.50	14.50		100			Sales Recpts Page 2119
		Banked: 21/04/2020	7,000.00						
		West Sussex County Council	7,000.00			1030	201	7,000.00	R'bout maint. Agreement '19/20
		Banked: 22/04/2020	32.25						
		Sales Recpts Page 2120	32.25	32.25		100			Sales Recpts Page 2120
		Banked: 22/04/2020	21.76						
		Sales Recpts Page 2121	21.76	21.76		100			Sales Recpts Page 2121
		Banked: 22/04/2020	14,233.91						
		HM Revenue & Customs	14,233.91			105		14,233.91	VAT reimbursement to 31/12/19
		Banked: 24/04/2020	80.76						
		Sales Recpts Page 2122	80.76	80.76		100			Sales Recpts Page 2122
		Banked: 28/04/2020	397.26						
		Sales Recpts Page 2123	397.26	397.26		100			Sales Recpts Page 2123
100910		Banked: 29/04/2020	585.90						
100910		Manual Pay-In	585.90			1000	201	388.50	Cemetery
				175.00		100			Sales Recpts Page 2125
						1010	105	22.40	Letting
100911		Banked: 29/04/2020	6,469.35						
100911		Manual Pay-In	6,469.35			1000	201	6,229.00	Cemetery
				128.63		100			Sales Recpts Page 2126
						1010	105	108.00	Lettings
						1000	201	3.72	Cemetery
		Banked: 30/04/2020	67.00						
		Sales Recpts Page 2124	67.00	67.00		100			Sales Recpts Page 2124
		Banked: 30/04/2020	334,785.00						
		Mid Sussex District Council	334,785.00			1176	107	334,785.00	1 st ½-year precept
		Banked: 30/04/2020	66.03						
		NatWest	66.03			1190	110	66.03	Reserve A/c interest Apr-20
		Subtotal Carried Forward:	377,001.81	1,105.26	0.00			375,896.55	

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 01/05/2020	250.50						
		Sales Recpts Page 2127	250.50	250.50		100			Sales Recpts Page 2127
		Banked: 01/05/2020	46.00						
		Sales Recpts Page 2128	46.00	46.00		100			Sales Recpts Page 2128
		Banked: 04/05/2020	583.50						
		Sales Recpts Page 2129	583.50	583.50		100			Sales Recpts Page 2129
		Banked: 05/05/2020	328.00						
		West Sussex County Council	328.00			4500	101	328.00	Removal of yellow dev. signs
		Banked: 06/05/2020	131.50						
		Sales Recpts Page 2130	131.50	131.50		100			Sales Recpts Page 2130
		Banked: 11/05/2020	27.00						
		Sales Recpts Page 2131	27.00	27.00		100			Sales Recpts Page 2131
		Banked: 12/05/2020	52.50						
		Sales Recpts Page 2132	52.50	52.50		100			Sales Recpts Page 2132
		Banked: 15/05/2020	43.50						
		Sales Recpts Page 2133	43.50	43.50		100			Sales Recpts Page 2133
		Banked: 18/05/2020	23.85						
		Mr C Edwards	23.85			1020	201	23.85	Allotment rent – OA 6
		Banked: 18/05/2020	26.73						
		Mrs C Dixon	26.73			1020	201	26.73	Allotment rent – A 45
		Banked: 18/05/2020	48.24						
		Mr P Elwood	48.24			1020	201	48.24	Allotment rent – OA 16
		Banked: 18/05/2020	36.72						
		Mrs D Beaton	36.72			1020	201	36.72	Allotment rent – OA 19
		Banked: 18/05/2020	24.53						
		Miss E Mackenzie	24.53			1020	201	24.53	Allotment rent – OA 31
		Banked: 18/05/2020	14.81						
		Mr C Green	14.81			1020	201	14.81	Allotment rent – OA 35
		Banked: 18/05/2020	30.00						
		Mr A Eames	30.00			1010	105	30.00	Dep. for civil marriage, 25/6/21
		Banked: 19/05/2020	137.36						
		Summerhill Lane Allotment Association	137.36			1020	201	137.36	Annual rent – SL 1-20
		Banked: 19/05/2020	23.85						
		Mr I Chisholm	23.85			1020	201	23.85	Allotment rent – OA 43
		Banked: 19/05/2020	21.95						
		Mr C Stoneham	21.95			1020	201	21.95	Allotment rent – A 18
		Subtotal Carried Forward:	1,850.54	1,134.50	0.00			716.04	

Current/Reserve Account

Receipts received between 01/05/2020 and 31/05/2020

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 19/05/2020	38.84						
		Mrs J Calderon-Sanetra	38.84			1020	201	38.84	Allotment rent – A 16
		Banked: 19/05/2020	34.19						
		Mr P Kingsley	34.19			1020	201	34.19	Allotment rent – A 25
		Banked: 19/05/2020	37.80						
		Mrs L Wells	37.80			1020	201	37.80	Allotment rent – A 33
		Banked: 19/05/2020	15.12						
		Miss B Hamilton	15.12			1020	201	15.12	Allotment rent – AL 31
		Banked: 19/05/2020	21.60						
		Mrs S de Gruchy	21.60			1020	201	21.60	Allotment rent – OA 37
		Banked: 19/05/2020	21.06						
		Mrs L Jurkowski	21.06			1020	201	21.06	Allotment rent – OA 5
		Banked: 20/05/2020	23.50						
		Mrs J Hack	23.50			1020	201	23.50	Allotment rent – A 29
		Banked: 20/05/2020	43.74						
		Mr M Wilcock	43.74			1020	201	43.74	Allotment rent – OA 46
		Banked: 20/05/2020	40.32						
		Mr N Tallant	40.32			1020	201	40.32	Allotment rent – A 23
		Banked: 20/05/2020	25.56						
		Miss C Young	25.56			1020	201	25.56	Allotment rent – OA 14
		Banked: 20/05/2020	42.52						
		Mr G Rix	42.52			1020	201	42.52	Allotment rent – OA 4
		Banked: 21/05/2020	22.03						
		Mrs J Whitnall	22.03			1020	201	22.03	Allotment rent – A 24
		Banked: 21/05/2020	15.26						
		Miss P Bartholomew	15.26			1020	201	15.26	Allotment rent – OA 35A
		Banked: 21/05/2020	19.44						
		Ms J Whiley	19.44			1020	201	19.44	Allotment rent – OA 32
		Banked: 21/05/2020	28.65						
		Mr M & Mrs N Bartholomew	28.65			1020	201	21.02	Allotment rent – OA 22
						1020	201	7.63	Allotment rent – OA 39
		Banked: 21/05/2020	20.25						
		Mrs S Harris	20.25			1020	201	20.25	Allotment rent – OA 10
		Banked: 21/05/2020	250.00						
		Cullen Scholefield Ltd – (SPONS 104)	250.00			1030	201	250.00	Spons. Dolphin Way flower bed
		Banked: 22/05/2020	18.25						
		Subtotal Carried Forward:	2,568.67	0.00	0.00			1,415.92	

Receipts received between 01/05/2020 and 31/05/2020

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Mr J Duffy	18.25			1020	201	18.25	Allotment rent – OA 26
		Banked: 22/05/2020	21.60						
		Mr M Gregory	21.60			1020	201	21.60	Allotment rent – OA 28
		Banked: 22/05/2020	21.96						
		Ms A Brett	21.96			1020	201	21.96	Allotment rent – OA 12
		Banked: 26/05/2020	24.61						
		Mr W Humphrey	24.61			1020	201	24.61	Allotment rent – A 5
		Banked: 26/05/2020	75.44						
		Mr R Stevens	75.44			1020	201	75.44	Allotment rent – A 43
		Banked: 27/05/2020	31.19						
		Mr K Goldsmith	31.19			1020	201	31.19	Allotment rent – OA 30
		Banked: 27/05/2020	31.68						
		Mr R Lovsin	31.68			1020	201	31.68	Allotment rent – A 1
		Banked: 27/05/2020	41.40						
		Mrs A Bliss	41.40			1020	201	41.40	Allotment rent – OA 15
		Banked: 28/05/2020	55.44						
		Ms S Wrobel	55.44			1020	201	55.44	Allotment rent – A 20
100913		Banked: 28/05/2020	3,371.96						
100913		Manual Pay-In	3,371.96	92.50		1000 100 1020	201	3,124.50	Cemetery Sales Recpts Page 2135 154.96 Vale Road Allotment Soc. – rent
100912		Banked: 28/05/2020	282.51						
100912		Manual Pay-In	282.51			1020 1020 1020 1020 1020 1020 1020 1020 1020 1020 1020 1020	201	21.71	Allotment rent – OA 11 8.70 Allotment rent – OA 42 11.35 Allotment rent – OA 49 20.74 Allotment rent – A 13 43.74 Allotment rent – OA 47 103.03 Allotment rent – OA 34 8.33 Allotment rent – A 3 28.08 Allotment rent – OA 48 13.50 Allotment rent – A 38 23.33 Allotment rent – A 8
		Banked: 29/05/2020	43.92						
		Mrs P Thrumble	43.92			1020	201	43.92	Allotment rent – OA 9
		Banked: 29/05/2020	95.40						
		Mr G & Mrs C Howes	95.40			1020	201	95.40	Allotment rent – A 7
		Banked: 29/05/2020	70.00						
		Sales Recpts Page 2134	70.00	70.00		100			Sales Recpts Page 2134
		Banked: 29/05/2020	113.08						
		NatWest	113.08			1190	110	113.08	Reserve A/c interest May-20
		Subtotal Carried Forward:	6,848.86	162.50	0.00			5,551.86	

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Haywards Heath Town Council
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Current/Reserve Account

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Receipts received between 01/05/2020 and 31/05/2020

Nominal Ledger Analysis

<u>Receipt</u>	<u>Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
		Total Receipts:	6,848.86	1,297.00	0.00			5,551.86	

Current/Reserve Account

Receipts received between 01/06/2020 and 30/06/2020

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 01/06/2020	15.84						
		Ms A Thompson	15.84			1020	201	15.84	Allotment rent – OA 44
		Banked: 01/06/2020	28.86						
		Mr J King	28.86			1020	201	28.86	Allotment rent – A 14
		Banked: 01/06/2020	41.58						
		Mr A Damane	41.58			1020	201	41.58	Allotment rent – A 19
		Banked: 01/06/2020	50.58						
		Ms D Haddad	50.58			1020	201	50.58	Allotment rent – OA 36
		Banked: 01/06/2020	1,056.00						
		B Alumaiya	1,056.00			1000	201	1,056.00	Cemetery fees – Hutchings
		Banked: 01/06/2020	48.15						
		Mr S Southwell	48.15			1020	201	48.15	Allotment rent – A 10
		Banked: 01/06/2020	18.06						
		Mrs E Rudden	18.06			1020	201	18.06	Allotment rent – OA 2
		Banked: 01/06/2020	1,000.00						
		Rotary Club of Haywards Heath	1,000.00			1058	110	1,000.00	Food bank donation
		Banked: 02/06/2020	57.88						
		Mr D Woerndl	57.88			1020	201	57.88	Allotment rent – OA 27
		Banked: 03/06/2020	18.02						
		Mr S Varughese	18.02			1020	201	18.02	Allotment rent – A 17
		Banked: 03/06/2020	46.66						
		Mrs K Padfield	46.66			1020	201	46.66	Allotment rent – OA 21
		Banked: 05/06/2020	45.36						
		Mrs P Chick	45.36			1020	201	45.36	Allotment rent – A 12
		Banked: 08/06/2020	41.18						
		Mrs A Warner	41.18			1020	201	41.18	Allotment rent – OA 24
		Banked: 08/06/2020	17.95						
		Mrs R Dore	17.95			1020	201	17.95	Allotment rent – OA 45
		Banked: 08/06/2020	25.20						
		Mr C Roche	25.20			1020	201	25.20	Allotment rent – A 35
		Banked: 10/06/2020	42.77						
		Ms S Hack	42.77			1020	201	42.77	Allotment rent – A 26
		Banked: 10/06/2020	41.18						
		Mr C Kahatapitya Gamaralalage	41.18			1020	201	41.18	Allotment rent – A 30
		Banked: 10/06/2020	339.50						
		Sales Recpts Page 2136	339.50	339.50		100			Sales Recpts Page 2136
		Subtotal Carried Forward:	2,934.77	339.50	0.00			2,595.27	

Receipts received between 01/06/2020 and 30/06/2020

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 11/06/2020	25.20						
		Mr E Price	25.20			1020	201	25.20	Allotment – A 36
		Banked: 12/06/2020	24.95						
		Mr P Noufal	24.95			1020	201	24.95	Allotment rent – A 42
		Banked: 16/06/2020	37.08						
		Ms M Boles	37.08			1020	201	37.08	Allotment rent – OA 23
		Banked: 17/06/2020	43.84						
		Mrs R Froom	43.84			1020	201	43.84	Allotment rent – A 34
100914		Banked: 18/06/2020	211.74						
100914		Manual Pay-In	211.74			1020	201	10.83	Allotment rent – OA 3
						1020	201	86.04	Allotment rent – A 6
						1020	201	98.24	Allotment rent – OA 1
						1020	201	16.63	Allotment rent – A 4
		Banked: 22/06/2020	119.25						
		Sales Recpts Page 2137	119.25	119.25		100			Sales Recpts Page 2137
		Banked: 23/06/2020	94.68						
		Mr A Lawes	94.68			1020	201	94.68	Allotment rent – A 22
		Banked: 24/06/2020	50.24						
		Sales Recpts Page 2139	50.24	50.24		100			Sales Recpts Page 2139
		Banked: 25/06/2020	56.50						
		Sales Recpts Page 2140	56.50	56.50		100			Sales Recpts Page 2140
		Banked: 26/06/2020	97.50						
		Sales Recpts Page 2141	97.50	97.50		100			Sales Recpts Page 2141
		Banked: 29/06/2020	35.50						
		Mr T Tarling	35.50			1020	201	35.50	Allotment rent – OA 38
		Banked: 30/06/2020	5.87						
		NatWest	5.87			1190	110	5.87	Reserve A/c interest Jun-20
		Banked: 30/06/2020	35.00						
		Sales Recpts Page 2138	35.00	35.00		100			Sales Recpts Page 2138
		Banked: 30/06/2020	23.14						
		Ms T Oltean	23.14			1020	201	23.14	Allotment rent – OA 21A
		Total Receipts:	3,795.26	697.99	0.00			3,097.27	

Detailed Income & Expenditure by Budget Heading, year to date 30 JUNE 2020

Month No: 3

ITEM 5: Policy & Finance Committee – Monday, 14 September 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Policy & Finance</u>						
<u>101 Grounds Maintenance</u>						
4000 Salaries & National Insurance	24,911	114,050	89,139		89,139	21.8%
4001 Pension	4,657	29,407	24,750		24,750	15.8%
4500 Clothing & Footwear	53	975	923		923	5.4%
4510 Depot Rent	2,375	9,583	7,208		7,208	24.8%
4511 Depot Rates	800	4,400	3,600		3,600	18.2%
4512 Other Depot Expenses	0	1,391	1,391		1,391	0.0%
4520 Vehicle Expenses	844	6,750	5,906		5,906	12.5%
4521 Fuel	610	3,867	3,257		3,257	15.8%
4530 Equipment Expenses	166	4,875	4,709		4,709	3.4%
4540 Mobile Telephones	133	519	386		386	25.7%
4550 Contingencies & Sundries	68	325	257		257	20.9%
Grounds Maintenance :- Indirect Expenditure	34,617	176,142	141,525	0	141,525	19.7%
Net Expenditure						
	(34,617)	(176,142)	(141,525)			
<u>105 Accommodation</u>						
1010 Income - Lettings	228	42,087	41,859			0.5%
Accommodation :- Income	228	42,087	41,859			0.5%
4000 Salaries & National Insurance	2,636	17,479	14,843		14,843	15.1%
4100 Rent	288	1,150	863		863	25.0%
4101 Rates, Water & Sewerage	5,816	32,593	26,777		26,777	17.8%
4105 Cleaning	42	425	383		383	9.8%
4160 Maintenance Building & Grounds	1,092	5,750	4,658		4,658	19.0%
4165 Cyclical Redecoration	0	13,250	13,250		13,250	0.0%
4170 Electricity	375	2,650	2,275		2,275	14.2%
4171 Gas	106	1,950	1,844		1,844	5.4%
4172 Telephone, Fax & Internet	440	2,137	1,697		1,697	20.6%
4180 COVID-19 Contingency	937	10,000	9,063		9,063	9.4%
Accommodation :- Indirect Expenditure	11,731	87,384	75,653	0	75,653	13.4%
Net Income over Expenditure						
	(11,503)	(45,297)	(33,794)			
<u>107 Office & Customer Service</u>						
1176 Precept	334,785	669,569	334,784			50.0%
Office & Customer Service :- Income	334,785	669,569	334,784			50.0%
4000 Salaries & National Insurance	38,492	182,500	144,008		144,008	21.1%
4001 Pension	5,024	48,429	43,405		43,405	10.4%

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Detailed Income & Expenditure by Budget Heading, year to date 30 JUNE 2020

Month No: 3

ITEM 5: Policy & Finance Committee – Monday, 14 September 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4005 Travelling Expenses	261	1,000	739		739	26.1%
4009 Staff Training	0	3,500	3,500		3,500	0.0%
4020 Printing & Stationery	717	3,345	2,628		2,628	21.4%
4021 Postage	206	725	519		519	28.4%
4022 Advertising	0	2,000	2,000		2,000	0.0%
4024 Office Equipment Maintenance	500	5,120	4,620		4,620	9.8%
4025 Insurances	6,918	7,304	386		386	94.7%
4027 Courses, Conferences & Pubs.	0	1,300	1,300		1,300	0.0%
4030 Subscriptions	5,105	8,589	3,484		3,484	59.4%
4050 Audit Fees	(200)	2,200	2,400		2,400	(9.1%)
4060 Replacement Fixtures/Fittings	0	3,750	3,750		3,750	0.0%
Office & Customer Service :- Indirect Expenditure	57,022	269,762	212,740	0	212,740	21.1%
Net Income over Expenditure	277,763	399,807	122,044			
<u>110 Other Expenditure</u>						
1050 Income - Other	(180)	8,725	8,905			(2.1%)
1055 Income - Mayor's Charity	20	0	(20)			0.0%
1058 HH Emergency Food Hub	1,000	0	(1,000)			0.0%
1190 Interest Earned	185	1,100	915			16.8%
Other Expenditure :- Income	1,025	9,825	8,800			10.4%
4200 Hospitality	0	1,000	1,000		1,000	0.0%
4201 Grants & Subsidies	(750)	8,500	9,250		9,250	(8.8%)
4210 Newsletters	0	4,500	4,500		4,500	0.0%
4220 Election Expenses	246	8,000	7,754		7,754	3.1%
4230 Contingencies & Sundries	0	825	825		825	0.0%
4235 Bank Charges	171	875	704		704	19.5%
4240 Mayor's Allowance	0	1,015	1,015		1,015	0.0%
4242 Members' Allowances	0	17,008	17,008		17,008	0.0%
4250 Community Facilities	98	3,059	2,961		2,961	3.2%
4252 Community Warden	(8,250)	21,500	29,750		29,750	(38.4%)
4260 Loan Capital Repayment	3,000	6,000	3,000		3,000	50.0%
4261 Loan Interest	1,950	3,822	1,872		1,872	51.0%
4280 Advisers' Fees	1,470	6,925	5,455		5,455	21.2%
4292 New Website	1,318	3,000	1,683		1,683	43.9%
4293 Visual Aids/Equipment (TV)	0	5,000	5,000		5,000	0.0%
4294 COVID-19 / HHEFH	6,216	10,000	3,784		3,784	62.2%
Other Expenditure :- Indirect Expenditure	5,469	101,029	95,560	0	95,560	5.4%
Net Income over Expenditure	(4,444)	(91,204)	(86,760)			

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Detailed Income & Expenditure by Budget Heading, year to date 30 JUNE 2020

Month No: 3

ITEM 5: Policy & Finance Committee – Monday, 14 September 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
120 CAPITAL						
4600 CAPITAL	0	20,000	20,000		20,000	0.0%
CAPITAL :- Indirect Expenditure	0	20,000	20,000	0	20,000	0.0%
Net Expenditure	0	(20,000)	(20,000)			
900 Reserve Movements						
9002 Cemetery	0	36,006	36,006		36,006	0.0%
9004 Street Lighting Schemes	(65)	2,756	2,821		2,821	(2.4%)
9006 New Burial Ground	0	70,920	70,920		70,920	0.0%
9010 Christmas Lights - Maintenance	0	3,644	3,644		3,644	0.0%
9013 Town Council Events	0	3,698	3,698		3,698	0.0%
9016 Cyclical Redecoration	0	3,954	3,954		3,954	0.0%
9017 Insurances	0	965	965		965	0.0%
9018 Staff Training	(90)	2,875	2,965		2,965	(3.1%)
9019 Replacement Fixtures/Fittings	0	12,056	12,056		12,056	0.0%
9022 Election Expenses	0	17,363	17,363		17,363	0.0%
9026 CAPITAL	0	26,221	26,221		26,221	0.0%
9028 Advisers' Fees	0	4,397	4,397		4,397	0.0%
9029 Graffiti/Street Scene Works	0	5,632	5,632		5,632	0.0%
9030 Severe Weather Contingency	0	3,472	3,472		3,472	0.0%
9032 Town Initiatives	3,121	11,759	8,638		8,638	26.5%
9034 Muster Green	0	5,160	5,160		5,160	0.0%
9036 Haywards Heath Town CIC	13	11,838	11,825		11,825	0.1%
9037 Community Warden	0	5,000	5,000		5,000	0.0%
9038 Roundabout Liabilities	0	2,250	2,250		2,250	0.0%
9039 Maintenance Building & Grounds	0	13,472	13,472		13,472	0.0%
9041 Town Development	0	5,649	5,649		5,649	0.0%
9042 CCTV	0	11,894	11,894		11,894	0.0%
9043 Fox Hill Village Sign	0	1,000	1,000		1,000	0.0%
9055 South Road Trees	0	1,831	1,831		1,831	0.0%
Reserve Movements :- Indirect Expenditure	2,979	263,812	260,833	0	260,833	1.1%
Net Expenditure	(2,979)	(263,812)	(260,833)			
Policy & Finance :- Income	336,038	721,481	385,443			46.6%
Expenditure	111,817	918,129	806,312	0	806,312	12.2%
Movement to/(from) Gen Reserve	224,221					

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Detailed Income & Expenditure by Budget Heading, year to date 30 JUNE 2020

Month No: 3

ITEM 5: Policy & Finance Committee – Monday, 14 September 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Environment & General Purposes</u>						
<u>201 Environment</u>						
1000 Income - Cemetery	10,413	27,500	17,087			37.9%
1020 Income - Allotments	2,742	3,575	833			76.7%
1030 Income - Sponsorship	0	8,000	8,000			0.0%
Environment :- Income	13,155	39,075	25,920			33.7%
4300 Allotments	1,477	6,000	4,523		4,523	24.6%
4301 Cemetery	659	5,085	4,426		4,426	13.0%
4303 Hanging Baskets & Planters	0	3,100	3,100		3,100	0.0%
4305 Muster Green/Other Flower Beds	935	15,475	14,540		14,540	6.0%
4307 St. Wilfrid's Clock	0	200	200		200	0.0%
4313 General Maintenance/Repairs	249	3,175	2,926		2,926	7.8%
4315 Street Lighting Power & Maint.	2,516	18,670	16,154		16,154	13.5%
4316 Street Lighting Schemes	2,038	2,500	463		463	81.5%
4351 Cemetery - External Contract	3,345	10,300	6,955		6,955	32.5%
4353 Town Initiatives	0	1,000	1,000		1,000	0.0%
4355 South Road Tree Project	0	2,000	2,000		2,000	0.0%
4362 Land Hurstwood Ln - Management	0	5,500	5,500		5,500	0.0%
4363 Environmental Projects	0	6,000	6,000		6,000	0.0%
4364 Speed Indicator Device (SID)	0	2,500	2,500		2,500	0.0%
4365 Highways Improvement/Maint.	0	6,000	6,000		6,000	0.0%
4390 Severe Weather Contingency	0	300	300		300	0.0%
Environment :- Indirect Expenditure	11,218	87,805	76,587	0	76,587	12.8%
Net Income over Expenditure	1,937	(48,730)	(50,667)			
<u>210 Leisure & Amenities</u>						
4400 Best Kept Garden/Allotment	0	925	925		925	0.0%
4405 Christmas Lights	0	14,610	14,610		14,610	0.0%
4406 Christmas Lights - Maintenance	0	500	500		500	0.0%
4430 Town Council Events	324	11,000	10,676		10,676	2.9%
4440 Haywards Heath in Bloom	0	1,025	1,025		1,025	0.0%
Leisure & Amenities :- Indirect Expenditure	324	28,060	27,736	0	27,736	1.2%
Net Expenditure	(324)	(28,060)	(27,736)			
Environment & General Purposes :- Income	13,155	39,075	25,920			33.7%
Expenditure	11,542	115,865	104,323	0	104,323	10.0%
Movement to/(from) Gen Reserve	1,613					

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Detailed Income & Expenditure by Budget Heading, year to date 30 JUNE 2020

Month No: 3

ITEM 5: Policy & Finance Committee – Monday, 14 September 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	349,193	760,556	411,363			45.9%
Expenditure	123,360	1,033,994	910,634	0	910,634	11.9%
Net Income over Expenditure	225,833	(273,438)	(499,271)			
Movement to/(from) Gen Reserve	225,833					