

List of Payments made between 01/04/2021 and 30/04/2021

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/04/2021	Asset Monitoring Solutions Group	DDR	18.00		Vehicle tracking (x 2) Mar-21
06/04/2021	Kevin Valentino	EBP3187	25.00		Town Hall window cleaner
06/04/2021	Siemens Financial Services Ltd	DDR	41.79		Phone system rental Apr-21
06/04/2021	Jewson Ltd	EBP3183	6.24		10 rubble bags (grounds maint. supplies)
06/04/2021	IPS Fire and Security	EBP3184	1,273.20		Maint. access control, CCTV & fire systems
06/04/2021	Trustees RNS Clarke Will Trust	EBP3185	1,050.00		Depot rent Apr-21
06/04/2021	Contego Safety Solutions	EBP3186	286.46		Safety footwear & workwear for groundsmen
06/04/2021	MSDC	EBP3188	287.50		Ground rent 1/4-30/6/21
06/04/2021	SLCC Enterprises Ltd	EBP3189	90.00		Leadership in Action Conference (Clerk), 9-10/6
07/04/2021	Allstar Business Solutions	DDR	47.24		Fuel
07/04/2021	PHS Group plc	DDR	1,186.10		Contract for dust mats & sanitary disposal
12/04/2021	South East Business Systems Ltd	DDR	333.60		Remote back-up: IT system rental; encryption
14/04/2021	Allstar Business Solutions	DDR	132.61		Fuel
14/04/2021	KPS Contractors Ltd	EBP3190	1,725.46		Burials Mar-21
14/04/2021	StarBrite Chemicals Ltd	EBP3191	165.18		Cleaning supplies, rolls of hand towel, refuse sacks
14/04/2021	SOS Systems Ltd	EBP3192	20.45		Black & colour copy chgs 4/3-6/4/21
14/04/2021	Mr S D Alton	EBP3193	272.50		1.5kg of wild flower seed mixes
14/04/2021	Parker Building Supplies Ltd	EBP3194	258.62		6 sheets of plywood for H&S works at depot
15/04/2021	NatWest	DDR	25.60		Bankline charges Mar-21
16/04/2021	Sage Software Ltd	DDR	104.40		Payroll subscription Apr-21
16/04/2021	E.ON	DDR	535.85		Street lighting energy Mar-21
19/04/2021	NatWest onecard	DDR	812.79		HHTC credit card transactions
20/04/2021	Worldpay	DDR	55.74		Terminal rental, misc. & txn chgs Apr-21
21/04/2021	Vodafone Ltd	DDR	48.54		Mobile phone bill Apr-21
22/04/2021	Southern Electric	DDR	122.33		Electricity bill 2/3-1/4/21
22/04/2021	SE Gas Ltd	DDR	306.66		Gas bill 1-31/03/21
23/04/2021	Vision ICT Ltd	EBP3195	126.00		Changes to website re Op London Bridge protocol
23/04/2021	South East Business Systems Ltd	EBP3196	1,698.00		(Lenovo) laptop & USB dock, + M/soft Office
23/04/2021	Cox Skips	EBP3197	562.80		2 skips to dispose of general & green waste
23/04/2021	Ernest Doe & Sons Ltd	EBP3198	579.21		Grounds maint. equipment, parts & supplies
23/04/2021	Beacon Fencing Ltd	EBP3199	73.44		Supplies for works to Garden of Remembrance
26/04/2021	Kevin Valentino	EBP3202	25.00		Town Hall window cleaner
28/04/2021	Allstar Business Solutions	DDR	171.72		Fuel
28/04/2021	Salaries & expenses	BULK LIST PAYT	18,136.78		Apr-21
28/04/2021	PVL UK Ltd	EBP3200	465.00		To supply & fit chevron kit to rear of water bowser
28/04/2021	F Goddard & Sons Ltd	EBP3201	84.00		To repair leaking stopcock at allotment site
29/04/2021	Fastnet International Ltd	DDR	75.59		Broadband Internet & website hosting Apr-21
29/04/2021	Evac+Chair International Ltd	EBP3203	108.00		Annual service of stairway evacuation chair
30/04/2021	Focus Group	DDR	53.09		Line rentals & calls Apr-21 less refund for 4 months' (unwanted) 24/7 support facility
30/04/2021	HMRC Cumbernauld	DDR	5,972.23		Tax & NI Apr-21
30/04/2021	Trustees RNS Clarke Will Trust	EBP3204	1,050.00		Depot rent May-21
30/04/2021	Tudor Environmental	EBP3205	829.12		Henchman Professional Hi-Step Maxi ladder
30/04/2021	West Sussex County Council	EBP3207	4,922.49		Pension contributions Apr-21
	Total Payments		44,164.33		

Current/Reserve Account

List of Payments made between 01/05/2021 and 31/05/2021

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/05/2021	MSDC	DDR	3,125.00		Non-domestic rates – Town Hall
01/05/2021	MSDC	DDR	373.09		Non-domestic rates – cemetery
01/05/2021	MSDC	DDR	440.20		Non-domestic rates – depot
04/05/2021	Asset Monitoring Solutions Group	DDR	18.00		Vehicle tracking (x 2) Apr-21
04/05/2021	Public Works Loan Board	DDR	4,794.00		Loan repayment instalment
05/05/2021	Siemens Financial Services Ltd	DDR	41.79		Phone system rental May-21
10/05/2021	Tudor Environmental	EBP3208	695.10		2 mobile storage units for flammables/chemicals
10/05/2021	Fuzion 4 Ltd	EBP3209	133.20		To service depot intruder alarm system
10/05/2021	PEAC (UK) Ltd	EBP3210	219.60		Photocopier rental 12/5–11/8/21
17/05/2021	NatWest	DDR	14.80		Bankline charges Apr-21
17/05/2021	Sage Software Ltd	DDR	104.40		Payroll subscription May-21
17/05/2021	E.ON	DDR	517.45		Street lighting energy May-21
17/05/2021	NatWest onecard	DDR	1,525.93		HHTC credit card transactions
17/05/2021	SDK Environmental Ltd	EBP3211	1,056.00		Rat treatment programme – Oathall Ave allotments
17/05/2021	Amadeus	EBP3212	36.35		100 aprons & 150 face masks (disposable)
17/05/2021	Tudor Environmental	EBP3213	456.60		30 road cones & 10 traffic management signs
17/05/2021	SOS Systems Ltd	EBP3214	32.72		Black & colour copy chgs 6/4–4/5/21
17/05/2021	Streetlights	EBP3215	72.30		Street light repair - footpath to Nursery Close
18/05/2021	Castle Water Ltd	DDR	30.87		Water bill 1/3–31/8/21 – Comm. Sq roundabout
18/05/2021	Castle Water Ltd	DDR	99.47		Water bill 1/3–31/8/21 – Oathall Avenue allotments
18/05/2021	Castle Water Ltd	DDR	127.82		Water bill 1/3–31/8/21 – Summerhill allotments
18/05/2021	Castle Water Ltd	DDR	464.21		Water bill 1/3–31/8/21 – Muster Green
19/05/2021	Allstar Business Solutions	DDR	215.87		Fuel
19/05/2021	Worldpay	DDR	55.74		Terminal rental, misc. & txn chgs May-21
19/05/2021	Active House Ltd	EBP3216	500.00		Contrib. to Mid Sussex Marathon Weekend
20/05/2021	Vodafone Ltd	DDR	48.54		Mobile phone bill May-21
21/05/2021	Southern Electric	DDR	120.09		Electricity bill 2/4–1/5/21
21/05/2021	SE Gas Ltd	DDR	170.59		Gas bill 1–30/4/21
21/05/2021	Beacon Fencing Ltd	EBP3217	393.18		Timber for repairs & 5.5m ³ wood chippings
21/05/2021	Main Street Signs Ltd	EBP3218	51.84		Street nameplate
21/05/2021	Jewson Ltd	EBP3219	380.56		Supplies for various grounds maint. works
21/05/2021	F Goddard & Sons Ltd	EBP3220	253.20		To attend to leaking pipework at 3 allotment sites
21/05/2021	StarBrite Chemicals Ltd	EBP3221	4.20		5 litres of bleach
21/05/2021	Mr S D Alton	EBP3222	225.00		1.5kg 'Native Meadow' wild flower seed mix
26/05/2021	Allstar Business Solutions	DDR	31.19		Fuel
26/05/2021	Tracy Stoffell	EBP3223	37.00		Refund of overcharge for memorial fee
26/05/2021	Streetlights	EBP3224	702.00		Replace impact damaged street light – Bolnore Rd
26/05/2021	Lemonade Print Group Ltd	EBP3225	115.20		Design of & artwork for Annual Report
27/05/2021	HMRC Cumbernauld	EBP3227	5,943.44		Tax & NI May-21
27/05/2021	West Sussex County Council	EBP3226	4,922.42		Pension contributions May-21
28/05/2021	Salaries	BULK LIST PAYT	18,132.71		May-21
28/05/2021	Focus Group	DDR	67.76		Line rentals & calls May-21
28/05/2021	Fastnet International Ltd	DDR	75.59		Broadband Internet & website hosting May-21
28/05/2021	Dulux Decorator Centre	DDR	58.69		Supplies for renovating street nameplates
28/05/2021	Southern Electric	DDR	126.46		Electricity bill depot 29/1–7/5/21
28/05/2021	Lemonade Print Group Ltd	EBP3228	48.75		To print 25 no. A5 Annual Reports
28/05/2021	Interlec (Brighton) Ltd	EBP3229	3,690.00		THall Phase 2: install suspended ceiling/LED lights

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Date: 11/08/2021

Haywards Heath Town Council

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Time: 14:00

Current/Reserve Account

List of Payments made between 01/05/2021 and 31/05/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
28/05/2021	Trustees RNS Clarke Will Trust	EBP3230	1,050.00		Depot rent Jun-21
		Total Payments	51,798.92		

List of Payments made between 01/06/2021 and 30/06/2021

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/06/2021	MSDC	DDR	3,123.00		Non-domestic rates – Town Hall
01/06/2021	MSDC	DDR	378.00		Non-domestic rates – cemetery
01/06/2021	MSDC	DDR	439.00		Non-domestic rates – depot
01/06/2021	Asset Monitoring Solutions Group	DDR	18.00		Vehicle tracking (x 2) May-21
01/06/2021	Streetlights	EBP3230A	1,707.66		Street lighting maint. contract Apr–Jun '21
02/06/2021	Allstar Business Solutions	DDR	149.48		Fuel
04/06/2021	South East Business Systems Ltd	DDR	585.60		IT system rental/back-up; ¼ remote support
05/06/2021	Siemens Financial Services Ltd	DDR	41.79		Phone system rental Jun-21
07/06/2021	GDPR-info Ltd	EBP3231	1,764.00		1 yr's GDPR Data Protection Officer service
07/06/2021	Vaughtons	EBP3232	153.24		2 no. double-mitred neck ribbons for civic badges
07/06/2021	B-9 Fire Protection Ltd	EBP3233	270.62		To service & update fire extinguishers at depot
07/06/2021	IPS Fire and Security	EBP3234	230.40		To reposition 2 PIRs & CCTV camera/ THall works
07/06/2021	Jewson Ltd	EBP3235	10.49		1m x M10 threaded rod, 6 nuts & 12 washers
07/06/2021	BHGS Ltd	EBP3236	140.96		2 watering lances & 5L of weedkiller
07/06/2021	Main Street Signs Ltd	EBP3237	59.04		Street nameplate
07/06/2021	Mulberry & Co	EBP3238	211.32		Year end internal audit 2020/21
28/06/2021	Salaries	BULK LIST PAYT	18,611.27		Jun-21
09/06/2021	Tudor Environmental	EBP3239	513.38		Chainsaw safetywear for 2 groundsmen
14/06/2021	Northlands Wood Primary Academy	EBP3240	300.00		Franklands Ward Budget payment
15/06/2021	NatWest	DDR	14.00		Bankline charges May-21
15/06/2021	Mr S Wadmore	EBP3246	50.00		Caretaker cover for civil marriage 21-May-21
15/06/2021	Castle Water Ltd	DDR	135.17		Water bill 1/4–30/9/21 – Town Hall
15/06/2021	Ernest Doe & Sons Ltd	EBP3241	443.11		Grounds maint. equipment, parts & supplies
15/06/2021	Cameron Irrigation Systems Ltd	EBP3242	180.00		Irrigation system start-up & check
15/06/2021	D Edwards & Son	EBP3243	720.00		Tree felling & transplanting at cemetery
15/06/2021	SOS Systems Ltd	EBP3244	60.68		Black & colour copy chgs 4/5–4/6/21
15/06/2021	Beacon Fencing Ltd	EBP3245	56.40		20 tree spacers & 2 rolls of rubber belting
15/06/2021	KPS Contractors Ltd	EBP3247	70.08		Burials May-21
15/06/2021	South East Business Systems Ltd	EBP3248	1,495.20		SonicWall network security suite x 3 years
16/06/2021	Allstar Business Solutions	DDR	176.77		Fuel
16/06/2021	Sage Software Ltd	DDR	104.40		Payroll subscription Jun-21
17/06/2021	NatWest onecard	DDR	418.47		HHTC credit transactions
18/06/2021	E.ON	DDR	724.34		Street lighting energy May-21
18/06/2021	Southern Electric	DDR	127.28		Electricity bill 2/5–1/6/21
18/06/2021	SE Gas Ltd	DDR	139.83		Gas bill 1–31/5/21
21/06/2021	Worldpay	DDR	55.74		Terminal rental, misc. & txn chgs Jun-21
22/06/2021	Vodafone Ltd	DDR	48.54		Mobile phone bill Jun-21
23/06/2021	Allstar Business Solutions	DDR	120.18		Fuel
28/06/2021	Fastnet International Ltd	DDR	75.59		Broadband Internet & website hosting Jun-21
28/06/2021	South East Business Systems Ltd	EBP3249	336.00		To top up IT support Agreement
29/06/2021	HMRC Cumbernauld	EBP3253	6,257.36		Tax & NI Jun-21
29/06/2021	BM Ambulance Group Ltd	EBP3254	1,134.00		First aid cover for Town Day
29/06/2021	Cloud MPS	EBP3255	120.00		2 banners/ COVID-19 Community Support Awards
29/06/2021	Cox Skips	EBP3250	562.80		2 skips to dispose of general & green waste
29/06/2021	West Sussex County Council	EBP3251	4,943.56		Pension contributions Jun-21

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Current/Reserve Account

List of Payments made between 01/06/2021 and 30/06/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/06/2021	StarBrite Chemicals Ltd	EBP3252	130.62		Cleaning supplies, hand towels, sacks & toilet rolls
29/06/2021	Signs of Style	EBP3255	120.00		To signwrite honours board
30/06/2021	Allstar Business Solutions	DDR	90.37		Fuel
30/06/2021	Focus Group	DDR	83.17		Line rentals & calls Jun-21
		Total Payments	47,700.91		

Haywards Heath Town Council
Cashbook 1
Current/Reserve Account
Receipts received between 01/04/2021 and 30/04/2021

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 06/04/2021	492.00						
		Dignity Funerals	492.00			1000	201	492.00	Cemetery
		Banked: 07/04/2021	7,175.00						
		West Sussex County Council	7,175.00			9029 1030	900 201	175.00 7,000.00	Contrib. to graffiti removal '20/21 R'bout maint. Agreement '20/21
		Banked: 09/04/2021	100.00						
		Sussex Family Funeral Directors	100.00			1000	201	100.00	Cemetery
		Banked: 12/04/2021	44.96						
		Mr G Rix	44.96			1020	201	44.96	Allotment rent – OA 3
		Banked: 12/04/2021	147.00						
		Mrs S Laband	147.00			1000	201	147.00	Cemetery
		Banked: 13/04/2021	22.31						
		Mr R Hayward	22.31			1020	201	22.31	Allotment rent – OA 10
		Banked: 13/04/2021	22.20						
		Mr M Figg	22.20			1020	201	22.20	Allotment rent – OA 7
		Banked: 13/04/2021	20.81						
		Mrs S Harris	20.81			1020	201	20.81	Allotment rent – OA 9
		Banked: 13/04/2021	528.00						
		Masters & Son Funeral Directors	528.00			1000	201	528.00	Cemetery
		Banked: 14/04/2021	44.96						
		Mr M Wilcock	44.96			1020	201	44.96	Allotment rent – OA 47
		Banked: 14/04/2021	41.37						
		Mrs E Rudden	41.37			1020	201	41.37	Allotment rent – OA 2
		Banked: 14/04/2021	100.97						
		Mr R Fox	100.97			1020	201	100.97	Allotment rent – OA 1
		Banked: 14/04/2021	21.65						
		Mrs L Jurkowski	21.65			1020	201	21.65	Allotment rent – OA 4
		Banked: 15/04/2021	37.74						
		Mrs D Beaton	37.74			1020	201	37.74	Allotment rent – OA 18
		Banked: 15/04/2021	74.60						
		Mr M & Mrs N Bartholomew	74.60			1020	201	74.60	Allotment rent – OA 22 & OA 40
		Banked: 16/04/2021	25.22						
		Miss E Mackenzie & Mr S Coull	25.22			1020	201	25.22	Allotment rent – OA 31
		Banked: 16/04/2021	145.00						
		Paul Masson Funerals Ltd	145.00			1000	201	145.00	Cemetery
		Banked: 19/04/2021	26.27						
		Subtotal Carried Forward:	9,070.06	0.00	0.00			9,043.79	

Current/Reserve Account

Receipts received between 01/04/2021 and 30/04/2021

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Miss C Young	26.27			1020	201	26.27	Allotment rent – OA 14
		Banked: 19/04/2021	32.05						
		Mr K Goldsmith	32.05			1020	201	32.05	Allotment rent – OA 30
		Banked: 20/04/2021	40.09						
		Mr M Gregory	40.09			1020	201	40.09	Allotment rent – OA 28
		Banked: 20/04/2021	15.69						
		Miss P Bartholomew	15.69			1020	201	15.69	Allotment rent – OA 36
		Banked: 20/04/2021	11.10						
		Ms A Brett	11.10			1020	201	11.10	Allotment rent – OA 11
		Banked: 20/04/2021	22.00						
		Ms S de Gruchy	22.00			1020	201	22.00	Allotment rent – OA 38
		Banked: 21/04/2021	24.51						
		Mr I Chisholm	24.51			1020	201	24.51	Allotment rent – OA 43
		Banked: 21/04/2021	37.57						
		Ms J Myles	37.57			1020	201	37.57	Allotment rent – A 43
		Banked: 21/04/2021	16.28						
		Ms A Thompson	16.28			1020	201	16.28	Allotment rent – OA 45
		Banked: 21/04/2021	32.56						
		Mr R Lovsin	32.56			1020	201	32.56	Allotment rent – A 1
		Banked: 21/04/2021	35.14						
		Mr P Kingsley	35.14			1020	201	35.14	Allotment rent – A 24
		Banked: 21/04/2021	42.55						
		Mrs A Bliss	42.55			1020	201	42.55	Allotment rent – OA 15
		Banked: 22/04/2021	45.07						
		Mrs R Froom	45.07			1020	201	45.07	Allotment rent – A 33
		Banked: 22/04/2021	35.02						
		Mrs C Dixon	35.02			1020	201	35.02	Allotment rent – A 44
		Banked: 22/04/2021	15.22						
		Mr C Green	15.22			1020	201	15.22	Allotment rent – OA 35
		Banked: 23/04/2021	17.09						
		Mr N Strutt	17.09			1020	201	17.09	Allotment rent – A 4
		Banked: 26/04/2021	49.49						
		Mr C Stoneham	49.49			1020	201	49.49	Allotment rent – A 10
		Banked: 26/04/2021	28.12						
		Mr M Crump	28.12			1020	201	28.12	Allotment rent – A 11
		Banked: 26/04/2021	42.32						
		Subtotal Carried Forward:	9,611.93	0.00	0.00			9,569.61	

Current/Reserve Account

Receipts received between 01/04/2021 and 30/04/2021

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Mrs A Warner	42.32			1020	201	42.32	Allotment rent – OA 24
		Banked: 26/04/2021	22.64						
		Mrs E Whitnall	22.64			1020	201	22.64	Allotment rent – A 23
		Banked: 26/04/2021	24.15						
		Mrs J Hack	24.15			1020	201	24.15	Allotment rent – A 28
		Banked: 26/04/2021	21.31						
		Mrs P Crump	21.31			1020	201	21.31	Allotment rent – A 13
		Banked: 26/04/2021	27.61						
		Mr J King	27.61			1020	201	27.61	Allotment rent – A 14
		Banked: 26/04/2021	24.58						
		Mrs C Costello	24.58			1020	201	24.58	Allotment rent – A 9
		Banked: 26/04/2021	245.00						
		Sussex Family Funeral Directors	245.00			1000	201	245.00	Cemetery
100923		Banked: 27/04/2021	217.65						
100923		Manual Pay-In	217.65			1000	201	3.72	Cemetery
						1020	201	157.31	Vale Road Allotment Soc. – rent
						1020	201	44.96	Allotment rent – OA 48
						1020	201	11.66	Allotment rent – OA 50
		Banked: 28/04/2021	56.98						
		Ms S Wrobel	56.98			1020	201	56.98	Allotment rent – A 20
		Banked: 28/04/2021	54.48						
		Mr E Price	54.48			1020	201	54.48	Allotment rent – A 35
		Banked: 29/04/2021	42.74						
		Mr A Damane	42.74			1020	201	42.74	Allotment rent – A 19
		Banked: 30/04/2021	384.75						
		Monastery of the Visitation	384.75			9002	900	384.75	(¼) Maint. nuns' burial area
		Banked: 30/04/2021	340,743.00						
		Mid Sussex District Council	340,743.00			1176	107	340,743.00	1 st ½-year precept
		Banked: 30/04/2021	4.20						
		NatWest	4.20			1190	110	4.20	Reserve A/c interest Apr-21
		Total Receipts:	351,481.02	0.00	0.00			351,481.02	

Current/Reserve Account

Receipts received between 01/05/2021 and 31/05/2021

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 04/05/2021	98.04						
		Mr G & Mrs C Howes	98.04			1020	201	98.04	Allotment rent – A 7
		Banked: 04/05/2021	18.76						
		Mr J Duffy	18.76			1020	201	18.76	Allotment rent – OA 26
		Banked: 04/05/2021	49.03						
		Mr J Woodhams	49.03			1020	201	49.03	Allotment rent – OA 6
		Banked: 04/05/2021	17.09						
		Ms M O'Brien	17.09			1020	201	17.09	Allotment rent – OA 25
		Banked: 05/05/2021	28.57						
		Mr P Rekkas	28.57			1020	201	28.57	Allotment rent – OA 29
		Banked: 05/05/2021	38.11						
		Ms M Boles	38.11			1020	201	38.11	Allotment rent – OA 23
		Banked: 05/05/2021	45.00						
		Sussex Family Funeral Directors	45.00			1000	201	45.00	Cemetery
		Banked: 06/05/2021	46.62						
		Mrs P Chick	46.62			1020	201	46.62	Allotment rent – A 12
		Banked: 06/05/2021	81.70						
		Mr D Woerndl	81.70			1020	201	81.70	Allotment rent – OA 27
		Banked: 07/05/2021	25.29						
		Mr W Humphrey	25.29			1020	201	25.29	Allotment rent – A 5
		Banked: 07/05/2021	31.80						
		Mrs L Begum	31.80			1020	201	31.80	Allotment rent – A 31
		Banked: 07/05/2021	39.92						
		Ms J Calderon Sanetra	39.92			1020	201	39.92	Allotment rent – A 16
		Banked: 07/05/2021	151.00						
		Miss R Harber	151.00			1000	201	151.00	Cemetery
		Banked: 10/05/2021	43.96						
		Ms S Hack	43.96			1020	201	43.96	Allotment rent – A 25
		Banked: 10/05/2021	18.52						
		Mr S Varughese	18.52			1020	201	18.52	Allotment rent – A 17
		Banked: 11/05/2021	650.00						
		Summerhill Lane Allotment Assoc.	650.00			4300	201	650.00	Water supply bill
		Banked: 11/05/2021	46.84						
		Mr W & Mrs W Miller-Hudson	46.84			1020	201	46.84	Allotment rent – OA 33
		Banked: 11/05/2021	39.61						
		Miss J Constable	39.61			1020	201	39.61	Allotment rent – A 27
		Subtotal Carried Forward:	1,469.86	0.00	0.00			1,469.86	

Current/Reserve Account

Receipts received between 01/05/2021 and 31/05/2021

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 11/05/2021	141.60						
		Summerhill Lane Allotment Assoc.	141.60			1020	201	141.60	Annual rent – SL 1-21
		Banked: 12/05/2021	43.96						
		Ms S Hack	43.96			1020	201	43.96	Allotment rent – A 25
		Banked: 13/05/2021	38.85						
		Mrs L Wells	38.85			1020	201	38.85	Allotment rent – A 32
		Banked: 13/05/2021	31.45						
		Mr D Allen	31.45			1020	201	31.45	Allotment rent – A 37
		Banked: 13/05/2021	141.00						
		Ms T Stoffell	141.00			1000	201	141.00	Cemetery
		Banked: 13/05/2021	564.00						
		R A Brooks & Son	564.00			1000	201	564.00	Cemetery
		Banked: 17/05/2021	34.17						
		Mrs L Butler-King	34.17			1020	201	34.17	Allotment rent – OA 42
		Banked: 17/05/2021	47.95						
		Mrs K Padfield	47.95			1020	201	47.95	Allotment rent – OA 20
		Banked: 19/05/2021	30.00						
		Mr S Abram	30.00			1010	105	30.00	Dep. for civil marriage, 23/9/21
		Banked: 19/05/2021	330.00	330.00					
		Sales Recpts Page 2159	330.00	330.00		100			Sales Recpts Page 2159
		Banked: 19/05/2021	151.00						
		Ms T Trower	151.00			1000	201	151.00	Cemetery
		Banked: 20/05/2021	22.00						
		Mrs E West	22.00			1020	201	22.00	Allotment rent – OA 12
		Banked: 20/05/2021	51.99						
		Ms D Haddad	51.99			1020	201	51.99	Allotment rent – OA 37
		Banked: 21/05/2021	22.56						
		Mr M Lowe	22.56			1020	201	22.56	Allotment rent – A 18
		Banked: 21/05/2021	415.00						
		R A Brooks & Son	415.00			1000	201	415.00	Cemetery
		Banked: 26/05/2021	11.19						
		Mr R Shetty	11.19			1020	201	11.19	Allotment rent – A 39
		Banked: 28/05/2021	6.21						
		NatWest	6.21			1190	110	6.21	Reserve A/c interest May-21
100924		Banked: 28/05/2021	1,062.63						
100924		Manual Pay-In	1,062.63			1020	201	27.61	Allotment rent – A 15
		Subtotal Carried Forward:	4,615.42	330.00	0.00			3,250.40	

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Haywards Heath Town Council

Cashbook 1

Current/Reserve Account

Receipts received between 01/05/2021 and 31/05/2021

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Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
						1000	201	141.00	Cemetery
						1000	201	400.00	Cemetery
						1020	201	8.55	Allotment rent – A 3
						1020	201	105.89	Allotment rent – OA 34
						1020	201	23.98	Allotment rent – A 8
						1020	201	28.86	Allotment rent – OA 49
						1000	201	141.00	Cemetery
						1020	201	88.43	Allotment rent – A 6
						1020	201	97.31	Allotment rent – A 21
		Total Receipts:	4,615.42	330.00	0.00			4,285.42	

Current/Reserve Account

Receipts received between 01/06/2021 and 30/06/2021

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 01/06/2021	50.06						
		Mr R Stevens	50.06			1020	201	50.06	Allotment rent – A 42
		Banked: 01/06/2021	25.90						
		Mr C Roche	25.90			1020	201	25.90	Allotment rent – A 34
		Banked: 01/06/2021	21.98						
		Mr T Brook	21.98			1020	201	21.98	Allotment rent – OA 17
		Banked: 04/06/2021	1,000.00						
		Barratt/David Wilson Homes	1,000.00			4430	210	1,000.00	Town Day sponsor
		Banked: 09/06/2021	100.00						
		R A Brooks & Son	100.00			1000	201	100.00	Cemetery
		Banked: 10/06/2021	25.64						
		Mr P Noufal	25.64			1020	201	25.64	Allotment rent – A 41
		Banked: 10/06/2021	43.50						
		Sales Recpts Page 2160	43.50	43.50		100			Sales Recpts Page 2160
		Banked: 10/06/2021	42.33						
		Mr C Kahatapitya Gamaralalage	42.33			1020	201	42.33	Allotment rent – A 29
		Banked: 11/06/2021	24.51						
		Mr C Edwards	24.51			1020	201	24.51	Allotment rent – OA 5
		Banked: 11/06/2021	100.00						
		Mr D Atkinson	100.00			1000	201	100.00	Cemetery
		Banked: 11/06/2021	49.95						
		Mr P Elwood	49.95			1020	201	49.95	Allotment rent – OA 16
		Banked: 11/06/2021	8.33						
		Ms E Mackenzie	8.33			1020	201	8.33	Allotment rent – OA 46
		Banked: 11/06/2021	46.25						
		Mrs Y Kabaivanova	46.25			1020	201	46.25	Allotment rent – OA 13
		Banked: 14/06/2021	15.69						
		Ms C Laver	15.69			1020	201	15.69	Allotment rent – OA 41
		Banked: 14/06/2021	1,087.00						
		Sussex Family Funeral Directors	1,087.00			1000	201	1,087.00	Cemetery
		Banked: 15/06/2021	23.79						
		Ms B Babu	23.79			1020	201	23.79	Allotment rent – OA 21
		Banked: 21/06/2021	27.47						
		Ms L Chekera	27.47			1020	201	27.47	Allotment rent – A 40
		Banked: 21/06/2021	41.44						
		Ms E Pirlog	41.44			1020	201	41.44	Allotment rent – A 22
		Subtotal Carried Forward:	2,733.84	43.50	0.00			2,690.34	

Current/Reserve Account

Receipts received between 01/06/2021 and 30/06/2021

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 21/06/2021	7,140.00						
		Mid Sussex District Council	7,140.00			1050	110	7,140.00	Env. services Agreement '21/22
		Banked: 25/06/2021	30.00						
		Ms S Walker	30.00			1010	105	30.00	Dep. for civil marriage, 23/9/21
		Banked: 29/06/2021	100.00						
		Sussex Family Funeral Directors	100.00			1000	201	100.00	Cemetery
		Banked: 29/06/2021	19.98						
		Mrs J Whiley	19.98			1020	201	19.98	Allotment rent – OA 32
100925		Banked: 29/06/2021	648.20						
100925		Manual Pay-In	648.20			1000	201	491.00	Cemetery
						1020	201	92.50	Allotment rent – A 26
						1020	201	24.00	Allotment rent – OA 8
						1020	201	40.70	Allotment rent – OA 19
		Banked: 30/06/2021	6.90						
		NatWest	6.90			1190	110	6.90	Reserve A/c interest Jun-21
		Banked: 30/06/2021	42.74						
		Ms S Buche	42.74			1020	201	42.74	Allotment rent – A 38
		Total Receipts:	10,721.66	43.50	0.00			10,678.16	

Detailed Income & Expenditure by Budget Heading, year to date 30 JUNE 2021

Month No: 3

ITEM 5: Policy & Finance Committee – Monday, 13 September 2021

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>101 Grounds Maintenance</u>						
4000 Salaries & National Insurance	28,138	115,535	87,397		87,397	24.4%
4001 Pension	7,245	29,797	22,552		22,552	24.3%
4500 Clothing & Footwear	35	1,000	965		965	3.5%
4510 Depot Rent	2,625	10,500	7,875		7,875	25.0%
4511 Depot Rates	879	4,391	3,512		3,512	20.0%
4512 Other Depot Expenses	544	1,600	1,056		1,056	34.0%
4520 Vehicle Expenses	958	6,750	5,792		5,792	14.2%
4521 Fuel	813	3,867	3,054		3,054	21.0%
4530 Equipment Expenses	811	4,924	4,113		4,113	16.5%
4540 Mobile Telephones	124	550	426		426	22.5%
4550 Contingencies & Sundries	123	325	202		202	37.7%
Grounds Maintenance :- Indirect Expenditure	42,295	179,239	136,944	0	136,944	23.6%
Net Expenditure						
	(42,295)	(179,239)	(136,944)			
<u>105 Accommodation</u>						
1010 Income - Lettings	893	5,200	4,308			17.2%
Accommodation :- Income	893	5,200	4,308			17.2%
4000 Salaries & National Insurance	1,098	17,070	15,972		15,972	6.4%
4100 Rent	288	1,150	863		863	25.0%
4101 Rates, Water & Sewerage	6,383	32,593	26,210		26,210	19.6%
4105 Cleaning	81	600	519		519	13.5%
4160 Maintenance Building & Grounds	1,121	5,750	4,629		4,629	19.5%
4165 Cyclical Redecoration	0	1,250	1,250		1,250	0.0%
4170 Electricity	352	2,650	2,298		2,298	13.3%
4171 Gas	296	1,950	1,654		1,654	15.2%
4172 Telephone, Fax & Internet	454	2,130	1,676		1,676	21.3%
4180 COVID-19 Contingency	70	3,000	2,930		2,930	2.3%
Accommodation :- Indirect Expenditure	10,143	68,143	58,000	0	58,000	14.9%
Net Income over Expenditure						
	(9,251)	(62,943)	(53,692)			
<u>107 Office & Customer Service</u>						
1176 Precept	340,743	681,486	340,743			50.0%
Office & Customer Service :- Income	340,743	681,486	340,743			50.0%
4000 Salaries & National Insurance	43,861	178,200	134,339		134,339	24.6%
4001 Pension	7,543	47,172	39,629		39,629	16.0%
4005 Travelling Expenses	0	1,000	1,000		1,000	0.0%
4020 Printing & Stationery	664	3,345	2,681		2,681	19.8%

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Detailed Income & Expenditure by Budget Heading , year to date 30 JUNE 2021

Month No: 3

ITEM 5: Policy & Finance Committee – Monday, 13 September 2021

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4021 Postage	0	725	725		725	0.0%
4022 Advertising	0	2,000	2,000		2,000	0.0%
4024 Office Equipment Maintenance	1,255	5,150	3,895		3,895	24.4%
4025 Insurances	7,161	8,400	1,239		1,239	85.3%
4027 Courses, Conferences & Pubs.	75	1,300	1,225		1,225	5.8%
4030 Subscriptions	1,643	9,329	7,686		7,686	17.6%
4050 Audit Fees	(199)	2,200	2,399		2,399	(9.0%)
4060 Replacement Fixtures/Fittings	0	3,750	3,750		3,750	0.0%
Office & Customer Service :- Indirect Expenditure	62,004	262,571	200,567	0	200,567	23.6%
Net Income over Expenditure	278,739	418,915	140,176			
<u>110 Other Expenditure</u>						
1050 Income - Other	7,140	7,597	457			94.0%
1190 Interest Earned	17	235	218			7.4%
Other Expenditure :- Income	7,157	7,832	675			91.4%
4200 Hospitality	0	1,000	1,000		1,000	0.0%
4201 Grants & Subsidies	(750)	8,500	9,250		9,250	(8.8%)
4210 Newsletters	0	4,500	4,500		4,500	0.0%
4220 Election Expenses	0	3,000	3,000		3,000	0.0%
4230 Contingencies & Sundries	268	825	557		557	32.4%
4235 Bank Charges	201	875	674		674	23.0%
4240 Mayor's Allowance	0	1,015	1,015		1,015	0.0%
4242 Members' Allowances	0	17,008	17,008		17,008	0.0%
4250 Community Facilities	762	1,780	1,018		1,018	42.8%
4252 Community Warden	0	21,500	21,500		21,500	0.0%
4260 Loan Capital Repayment	3,000	6,000	3,000		3,000	50.0%
4261 Loan Interest	1,794	3,510	1,716		1,716	51.1%
4280 Advisers' Fees	1,470	8,750	7,280		7,280	16.8%
Other Expenditure :- Indirect Expenditure	6,745	78,263	71,518	0	71,518	8.6%
Net Income over Expenditure	412	(70,431)	(70,843)			
<u>115 Ward Budgets</u>						
4395 Ashenground	0	2,000	2,000		2,000	0.0%
4396 Bentswood	0	2,000	2,000		2,000	0.0%
4397 Franklands	300	2,000	1,700		1,700	15.0%
4398 Heath	0	2,000	2,000		2,000	0.0%
4399 Lucastes	0	2,000	2,000		2,000	0.0%
Ward Budgets :- Indirect Expenditure	300	10,000	9,700	0	9,700	3.0%
Net Expenditure	(300)	(10,000)	(9,700)			

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Detailed Income & Expenditure by Budget Heading, year to date 30 JUNE 2021

Month No: 3

ITEM 5: Policy & Finance Committee – Monday, 13 September 2021

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>120 CAPITAL</u>						
4600 CAPITAL	2,106	20,000	17,894		17,894	10.5%
CAPITAL :- Indirect Expenditure	2,106	20,000	17,894	0	17,894	10.5%
Net Expenditure	(2,106)	(20,000)	(17,894)			
<u>201 Environment</u>						
1000 Income - Cemetery	5,450	27,500	22,050			19.8%
1020 Income - Allotments	3,587	3,649	62			98.3%
1030 Income - Sponsorship	0	7,250	7,250			0.0%
Environment :- Income	9,037	38,399	29,362			23.5%
4300 Allotments	2,441	6,180	3,739		3,739	39.5%
4301 Cemetery	1,353	5,665	4,312		4,312	23.9%
4303 Hanging Baskets & Planters	0	2,895	2,895		2,895	0.0%
4305 Muster Green/Other Flower Beds	1,542	15,250	13,708		13,708	10.1%
4307 St. Wilfrid's Clock	0	200	200		200	0.0%
4313 General Maintenance/Repairs	953	3,205	2,252		2,252	29.7%
4315 Street Lighting Power & Maint.	3,103	13,900	10,797		10,797	22.3%
4316 Street Lighting Schemes	0	2,500	2,500		2,500	0.0%
4351 Cemetery - External Contract	58	10,300	10,242		10,242	0.6%
4353 Town Initiatives	0	3,857	3,857		3,857	0.0%
4355 South Road Tree Project	47	2,000	1,953		1,953	2.4%
4362 Land Hurstwood Ln - Management	0	25,000	25,000		25,000	0.0%
4363 Environmental Projects	0	6,000	6,000		6,000	0.0%
4390 Severe Weather Contingency	0	300	300		300	0.0%
Environment :- Indirect Expenditure	9,498	97,252	87,754	0	87,754	9.8%
Net Income over Expenditure	(461)	(58,853)	(58,392)			
<u>210 Leisure & Amenities</u>						
4400 Best Kept Garden/Allotment	0	925	925		925	0.0%
4405 Christmas Lights	0	14,610	14,610		14,610	0.0%
4406 Christmas Lights - Maintenance	0	500	500		500	0.0%
4430 Town Council Events	545	0	(545)		(545)	0.0%
4440 Haywards Heath in Bloom	0	1,025	1,025		1,025	0.0%
Leisure & Amenities :- Indirect Expenditure	545	17,060	16,515	0	16,515	3.2%
Net Expenditure	(545)	(17,060)	(16,515)			

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Detailed Income & Expenditure by Budget Heading, year to date 30 JUNE 2021

Month No: 3

ITEM 5: Policy & Finance Committee – Monday, 13 September 2021

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
900 Reserve Movements						
9002 Cemetery	264	41,139	40,875		40,875	0.6%
9004 Street Lighting Schemes	0	3,283	3,283		3,283	0.0%
9006 New Burial Ground	0	70,920	70,920		70,920	0.0%
9010 Christmas Lights - Maintenance	0	4,144	4,144		4,144	0.0%
9013 Town Council Events	0	14,232	14,232		14,232	0.0%
9016 Cyclical Redecoration	3,267	12,324	9,057		9,057	26.5%
9017 Insurances	0	237	237		237	0.0%
9018 Staff Training	0	5,940	5,940		5,940	0.0%
9019 Replacement Fixtures/Fittings	0	15,806	15,806		15,806	0.0%
9022 Election Expenses	0	25,116	25,116		25,116	0.0%
9023 Community Facilities	0	1,851	1,851		1,851	0.0%
9026 CAPITAL	0	42,984	42,984		42,984	0.0%
9028 Advisers' Fees	0	9,852	9,852		9,852	0.0%
9029 Graffiti/Street Scene Works	0	5,688	5,688		5,688	0.0%
9030 Severe Weather Contingency	0	3,772	3,772		3,772	0.0%
9032 Town Initiatives	0	9,009	9,009		9,009	0.0%
9034 Muster Green	0	5,160	5,160		5,160	0.0%
9036 Haywards Heath Town CIC	1,984	13,673	11,689		11,689	14.5%
9037 Community Warden	0	9,216	9,216		9,216	0.0%
9038 Roundabout Liabilities	0	2,250	2,250		2,250	0.0%
9039 Maintenance Building & Grounds	0	13,472	13,472		13,472	0.0%
9041 Town Development	0	5,649	5,649		5,649	0.0%
9042 CCTV	0	11,894	11,894		11,894	0.0%
9043 Fox Hill Village Sign	0	1,000	1,000		1,000	0.0%
9046 Visual Aids/Equipment (TV)	0	5,000	5,000		5,000	0.0%
9055 South Road Trees	0	3,351	3,351		3,351	0.0%
9058 Land Hurstwood Ln - Management	0	5,500	5,500		5,500	0.0%
9059 Speed Indicator Device (SID)	0	2,500	2,500		2,500	0.0%
Reserve Movements :- Indirect Expenditure	5,515	344,962	339,447	0	339,447	1.6%
Net Expenditure	(5,515)	(344,962)	(339,447)			
Grand Totals:- Income	357,829	732,917	375,088			48.8%
Expenditure	139,151	1,077,490	938,339	0	938,339	12.9%
Net Income over Expenditure	218,678	(344,573)	(563,251)			
Movement to/(from) Gen Reserve	218,678					