

Current/Reserve Account

Receipts received between 01/09/2022 and 30/09/2022

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 02/09/2022	401.50						
		Sales Recpts Page 2314	401.50	401.50		100			Sales Recpts Page 2314
		Banked: 02/09/2022	33.00						
		Sales Recpts Page 2315	33.00	33.00		100			Sales Recpts Page 2315
		Banked: 05/09/2022	70.00						
		Sales Recpts Page 2316	70.00	70.00		100			Sales Recpts Page 2316
		Banked: 06/09/2022	117.00						
		Sales Recpts Page 2317	117.00	117.00		100			Sales Recpts Page 2317
		Banked: 06/09/2022	39.00						
		Sales Recpts Page 2321	39.00	39.00		100			Sales Recpts Page 2321
		Banked: 07/09/2022	82.48						
		Sales Recpts Page 2318	82.48	82.48		100			Sales Recpts Page 2318
		Banked: 07/09/2022	35.00						
		W Rees	35.00			4430	210	35.00	Town Day fee – TD(T)
		Banked: 07/09/2022	35.00						
		C Farmer	35.00			4430	210	35.00	Town Day fee – TD(10)
		Banked: 08/09/2022	162.50						
		Sales Recpts Page 2319	162.50	162.50		100			Sales Recpts Page 2319
		Banked: 09/09/2022	355.00						
		Sales Recpts Page 2324	355.00	355.00		100			Sales Recpts Page 2324
		Banked: 13/09/2022	1,000.00						
		Orchards Shopping Centre	1,000.00			4430	210	1,000.00	Town Day sponsor
		Banked: 14/09/2022	156.00						
		Sales Recpts Page 2320	156.00	156.00		100			Sales Recpts Page 2320
		Banked: 14/09/2022	60.00						
		Burgess Hill Family Funeral Services	60.00			1000	201	60.00	Cemetery
		Banked: 14/09/2022	355.00						
		Sales Recpts Page 2325	355.00	355.00		100			Sales Recpts Page 2325
		Banked: 15/09/2022	105.00						
		R A Brooks & Son	105.00			1000	201	105.00	Cemetery
		Banked: 16/09/2022	355.00						
		T Schooling & V Wolska	355.00	355.00		100			Bal. for civil marriage, 24/9/22
		Banked: 27/09/2022	343.50						
		Sales Recpts Page 2322	343.50	343.50		100			Sales Recpts Page 2322
		Banked: 27/09/2022	631.50						
		Sales Recpts Page 2323	631.50	631.50		100			Sales Recpts Page 2323
		Subtotal Carried Forward:	4,336.48	3,101.48	0.00			1,235.00	

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Haywards Heath Town Council

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Current/Reserve Account

Receipts received between 01/09/2022 and 30/09/2022

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Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 27/09/2022	1,086.00						
		Sussex Family Funeral Directors	1,086.00			1000	201	1,086.00	Cemetery
		Banked: 29/09/2022	1,141.00						
		R A Brooks & Son	1,141.00			1000	201	1,141.00	Cemetery
		Banked: 29/09/2022	385.00						
		N Jackets & A Cybulska	385.00			1010	105	385.00	Civil marriage, 12/8/23
		Banked: 30/09/2022	358,731.00						
		Mid Sussex District Council	358,731.00			1176	107	358,731.00	2 nd ½-year precept
		Banked: 30/09/2022	127.10						
		NatWest	127.10			1190	110	127.10	Reserve A/c interest Sep-22
		Total Receipts:	365,806.58	3,101.48	0.00			362,705.10	

Current/Reserve Account

Receipts received between 01/10/2022 and 31/10/2022

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 05/10/2022	384.75						
		Monastery of the Visitation	384.75			9002	900	384.75	(¼) Maint. nuns' burial area
		Banked: 06/10/2022	321.20						
		Sales Recpts Page 2327	321.20	321.20		100			Sales Recpts Page 2327
		Banked: 06/10/2022	87.75						
		Sales Recpts Page 2328	87.75	87.75		100			Sales Recpts Page 2328
		Banked: 06/10/2022	240.50						
		Sales Recpts Page 2329	240.50	240.50		100			Sales Recpts Page 2329
		Banked: 06/10/2022	105.00						
		R A Brooks & Son	105.00			1000	201	105.00	Cemetery
		Banked: 07/10/2022	33.00						
		Sales Recpts Page 2330	33.00	33.00		100			Sales Recpts Page 2330
		Banked: 07/10/2022	39.00						
		Sales Recpts Page 2331	39.00	39.00		100			Sales Recpts Page 2331
		Banked: 07/10/2022	463.75						
		Sales Recpts Page 2332	463.75	463.75		100			Sales Recpts Page 2332
		Banked: 10/10/2022	79.50						
		Sales Recpts Page 2333	79.50	79.50		100			Sales Recpts Page 2333
		Banked: 11/10/2022	66.25						
		Sales Recpts Page 2334	66.25	66.25		100			Sales Recpts Page 2334
		Banked: 11/10/2022	1,086.00						
		Masters & Son Funeral Directors	1,086.00			1000	201	1,086.00	Cemetery
		Banked: 13/10/2022	30.00						
		E Palmer & P Ball	30.00			1010	105	30.00	Dep. for civil marriage, 24/12/22
		Banked: 14/10/2022	400.50						
		Sales Recpts Page 2335	400.50	400.50		100			Sales Recpts Page 2335
		Banked: 17/10/2022	110.00						
		Sales Recpts Page 2336	110.00	110.00		100			Sales Recpts Page 2336
		Banked: 21/10/2022	58.50						
		Sales Recpts Page 2337	58.50	58.50		100			Sales Recpts Page 2337
		Banked: 21/10/2022	105.00						
		Paul Masson Funerals Ltd	105.00			1000	201	105.00	Cemetery
		Banked: 25/10/2022	528.50						
		Sales Recpts Page 2338	528.50	528.50		100			Sales Recpts Page 2338
		Banked: 26/10/2022	554.00						
		Sussex Family Funeral Directors	554.00			1000	201	554.00	Cemetery
		Subtotal Carried Forward:	4,693.20	2,428.45	0.00			2,264.75	

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Haywards Heath Town Council

Cashbook 1

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Current/Reserve Account

Receipts received between 01/10/2022 and 31/10/2022

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 26/10/2022	536.00						
		Sales Recpts Page 2340	536.00	536.00		100			Sales Recpts Page 2340
		Banked: 27/10/2022	280.50						
		Sales Recpts Page 2339	280.50	280.50		100			Sales Recpts Page 2339
		Banked: 28/10/2022	8,549.00						
		HM Revenue & Customs	8,549.00			105		8,549.00	VAT reimbursement to 30/6/22
100938		Banked: 28/10/2022	363.50						
100938		Manual Pay-In	363.50			1055	110	20.00	Donation to Mayor's charity
						1000	201	314.00	Cemetery
						1020	201	9.00	Allotment rent – OA 51
						4230	110	20.50	Reimb. for mini daffodil bulbs
		Banked: 31/10/2022	323.97						
		NatWest	323.97			1190	110	323.97	Reserve A/c interest Oct-22
		Banked: 31/10/2022	1,114.00						
		R A Brooks & Son	1,114.00			1000	201	1,114.00	Cemetery (received in error)
		Total Receipts:	15,860.17	3,244.95	0.00			12,615.22	

Current/Reserve Account

Receipts received between 01/11/2022 and 30/11/2022

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 02/11/2022	321.20						
		Sales Recpts Page 2341	321.20	321.20		100			Sales Recpts Page 2341
		Banked: 02/11/2022	70.00						
		Sales Recpts Page 2342	70.00	70.00		100			Sales Recpts Page 2342
		Banked: 03/11/2022	146.25						
		Sales Recpts Page 2343	146.25	146.25		100			Sales Recpts Page 2343
		Banked: 03/11/2022	84.50						
		Sales Recpts Page 2344	84.50	84.50		100			Sales Recpts Page 2344
		Banked: 03/11/2022	397.75						
		St. Wilfrid's Parochial Church Council	397.75			4353	201	397.75	Contrib. to clock repairs
		Banked: 04/11/2022	66.25						
		Sales Recpts Page 2345	66.25	66.25		100			Sales Recpts Page 2345
		Banked: 04/11/2022	433.50						
		Sales Recpts Page 2346	433.50	433.50		100			Sales Recpts Page 2346
		Banked: 04/11/2022	78.00						
		Sales Recpts Page 2347	78.00	78.00		100			Sales Recpts Page 2347
		Banked: 04/11/2022	33.00						
		Sales Recpts Page 2348	33.00	33.00		100			Sales Recpts Page 2348
		Banked: 04/11/2022	78.00						
		Sales Recpts Page 2353	78.00	78.00		100			Sales Recpts Page 2353
		Banked: 07/11/2022	109.25						
		Sales Recpts Page 2349	109.25	109.25		100			Sales Recpts Page 2349
		Banked: 08/11/2022	134.00						
		Sales Recpts Page 2350	134.00	134.00		100			Sales Recpts Page 2350
		Banked: 11/11/2022	115.50						
		Sales Recpts Page 2351	115.50	115.50		100			Sales Recpts Page 2351
		Banked: 11/11/2022	39.00						
		Sales Recpts Page 2352	39.00	39.00		100			Sales Recpts Page 2352
		Banked: 14/11/2022	181.50						
		Sales Recpts Page 2354	181.50	181.50		100			Sales Recpts Page 2354
		Banked: 16/11/2022	152.00						
		Paul Masson Funerals Ltd	152.00			1000	201	152.00	Cemetery
		Banked: 16/11/2022	105.00						
		C Cooper	105.00			1000	201	105.00	Cemetery
		Banked: 17/11/2022	1,141.00						
		Sussex Family Funeral Directors	1,141.00			1000	201	1,141.00	Cemetery
		Subtotal Carried Forward:	3,685.70	1,889.95	0.00			1,795.75	

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 21/11/2022	152.00						
		R A Brooks & Son	152.00			1000	201	152.00	Cemetery
		Banked: 21/11/2022	149.77						
		Summerhill Lane Allotment Assoc.	149.77			4300	201	149.77	Reimb. water bill 6/8-31/3/22
		Banked: 21/11/2022	168.00						
		R A Brooks & Son	168.00			1000	201	168.00	Cemetery
		Banked: 21/11/2022	529.40						
		Summerhill Lane Allotment Assoc.	529.40			4300	201	529.40	Reimb. water bill 1/4-17/11/22
		Banked: 22/11/2022	250.00						
		Sussex Family Funeral Directors	250.00			4430	210	250.00	Sponsor/'Leave No One Behind'
		Banked: 28/11/2022	264.00						
		Sales Recpts Page 2355	264.00	264.00		100			Sales Recpts Page 2355
		Banked: 29/11/2022	40.00						
		Sales Recpts Page 2356	40.00	40.00		100			Sales Recpts Page 2356
		Banked: 29/11/2022	84.50						
		Sales Recpts Page 2357	84.50	84.50		100			Sales Recpts Page 2357
		Banked: 29/11/2022	633.00						
		Sales Recpts Page 2358	633.00	633.00		100			Sales Recpts Page 2358
		Banked: 30/11/2022	66.25						
		Sales Recpts Page 2359	66.25	66.25		100			Sales Recpts Page 2359
		Banked: 30/11/2022	541.94						
		NatWest	541.94			1190	110	541.94	Reserve A/c interest Nov-22
		Total Receipts:	6,564.56	2,977.70	0.00			3,586.86	

Current/Reserve Account

Receipts received between 01/12/2022 and 31/12/2022

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 01/12/2022	355.00						
		Sales Recpts Page 2360	355.00	355.00		100			Sales Recpts Page 2360
		Banked: 01/12/2022	108.00						
		Sales Recpts Page 2361	108.00	108.00		100			Sales Recpts Page 2361
		Banked: 02/12/2022	554.00						
		Masters & Son Funeral Directors	554.00			1000	201	554.00	Cemetery
		Banked: 02/12/2022	250.00						
		Orchards Shopping Centre	250.00			4430	210	250.00	Sponsor/'Leave No One Behind'
		Banked: 05/12/2022	82.50						
		Sales Recpts Page 2362	82.50	82.50		100			Sales Recpts Page 2362
		Banked: 05/12/2022	117.00						
		Sales Recpts Page 2363	117.00	117.00		100			Sales Recpts Page 2363
		Banked: 06/12/2022	5.00						
		East Sussex County Council/ Orbis	5.00			1010	105	5.00	Hire of projector on 1/12/22
		Banked: 09/12/2022	1,893.65						
		Lindfield Parish Council	1,893.65			1050	110	1,893.65	Grass cutting in Lindfield '22/23
		Banked: 14/12/2022	48.75						
		Sales Recpts Page 2364	48.75	48.75		100			Sales Recpts Page 2364
		Banked: 15/12/2022	109.00						
		R A Brooks & Son	109.00			1000	201	109.00	Cemetery
		Banked: 15/12/2022	831.00						
		Sussex Family Funeral Directors	831.00			1000	201	831.00	Cemetery
		Banked: 16/12/2022	30.00						
		A Barnes & W Walker	30.00			1010	105	30.00	Dep. for civil marriage, 16/9/23
		Banked: 16/12/2022	554.00						
		Paul Masson Funerals Ltd	554.00			1000	201	554.00	Cemetery
		Banked: 19/12/2022	66.00						
		Sales Recpts Page 2365	66.00	66.00		100			Sales Recpts Page 2365
100939		Banked: 20/12/2022	783.85						
100939		Manual Pay-In	783.85	148.50		100			Sales Recpts Page 2372
						4300	201	585.35	VRAS water bill 3/10/21-30/9/22
						1055	110	50.00	Donations to Coat Exchange
		Banked: 20/12/2022	100.00						
		Rotary Club of Cuckfield, Lindfield & H/Heath	100.00			1055	110	100.00	Donation to Mayor's charity
		Banked: 23/12/2022	33.00						
		Sales Recpts Page 2366	33.00	33.00		100			Sales Recpts Page 2366
		Subtotal Carried Forward:	5,920.75	958.75	0.00			4,962.00	

Current/Reserve Account

Receipts received between 01/12/2022 and 31/12/2022

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 23/12/2022	78.00						
		Sales Recpts Page 2367	78.00	78.00		100			Sales Recpts Page 2367
		Banked: 28/12/2022	39.00						
		Sales Recpts Page 2368	39.00	39.00		100			Sales Recpts Page 2368
		Banked: 28/12/2022	84.50						
		Sales Recpts Page 2369	84.50	84.50		100			Sales Recpts Page 2369
		Banked: 30/12/2022	313.50						
		Sales Recpts Page 2370	313.50	313.50		100			Sales Recpts Page 2370
		Banked: 30/12/2022	198.00						
		Sales Recpts Page 2371	198.00	198.00		100			Sales Recpts Page 2371
		Banked: 30/12/2022	556.87						
		NatWest	556.87			1190	110	556.87	Reserve A/c interest Dec-22
		Total Receipts:	7,190.62	1,671.75	0.00			5,518.87	

List of Payments made between 01/09/2022 and 30/09/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/09/2022	MSDC	DDR	3,123.00		Non-domestic rates – Town Hall
01/09/2022	MSDC	DDR	449.00		Non-domestic rates – cemetery
01/09/2022	MSDC	DDR	439.00		Non-domestic rates – depot
01/09/2022	Asset Monitoring Solutions	DDR	18.00		Vehicle tracking (x 2) Aug-22
01/09/2022	Rod Gaskin Ltd	EBP3674	14,388.00		Kubota G231 (low dump) ride-on mower
01/09/2022	KPS Contractors Ltd	EBP3675	444.21		Burials Jul-22
01/09/2022	Ballpoint Office Supplies Ltd	EBP3676	61.83		Monitor riser stand & Town Hall supplies
01/09/2022	RBS Software Solutions	EBP3677	1,362.00		1 year's a/cs & bookings software support
01/09/2022	MSDC	EBP3678	70.00		Annual premises licence fee
01/09/2022	Arthur J Gallagher Insurance Brokers	EBP3679	1,337.44		Cyber insurance renewal for 2022/23
02/09/2022	Mr S Wadmore	EBP3680	134.00		Caretaker cover from 18–24/8/2022
02/09/2022	Cylvian Flynn	EBP3682	100.00		Fee for performing at Town Day, 10/9
02/09/2022	HMRC Cumbernauld	EBP3683	6,143.66		Tax & NI Aug-22
02/09/2022	West Sussex County Council	EBP3681	5,119.55		Pension contributions Aug-22
02/09/2022	Kiwa CMT	EBP3684	1,566.00		Inspection & testing of st lighting columns
02/09/2022	Total Sense Media Ltd	EBP3685	976.80		Radio commercial for Town Day
02/09/2022	Sussex Living Ltd	EBP3686	381.00		½-pg. Town Day advert in Sx Living magazine
02/09/2022	Mercedes-Benz Vans	DDR	15.00		Service contract charge for e-van Sep-22
05/09/2022	Graffiti Removal Ltd	EBP3687	355.50		15L of specialist graffiti removal supplies
05/09/2022	Arthur J Gallagher Insurance Brokers	EBP3688	26.94		Additional ins. premium for new ride-on mower
05/09/2022	Cox Skips	EBP3689	649.20		2 skips to dispose of general & green waste
05/09/2022	SOS Systems Ltd	EBP3690	80.10		Black & colour copy chgs 4/7–4/8/22
05/09/2022	Trustees RNS Clarke Will Trust	EBP3691	1,132.33		Depot rent Sep-22
05/09/2022	MSDC	EBP3692	1,123.63		CCTV maint. & transmission costs Apr–Jun '22
05/09/2022	Lock Assist Ltd	EBP3693	142.67		Grounds maint. exps: 4 padlocks & 12 keys
05/09/2022	South East Business Systems Ltd	EBP3694	351.12		To top up hours under IT support Agreement
07/09/2022	2 nd Chance Petting Farm Ltd	EBP3696	475.00		Balance for donkey rides at Town Day
08/09/2022	Valerian Entertainment	EBP3700	2,280.00		Bal. for 'animatronics' performance at Town Day
08/09/2022	IPS Fire and Security	EBP3697	568.80		To supply & replace 6 emergency lighting units
08/09/2022	Sentinel Laboratories Ltd	EBP3698	30.72		180 disposable nitrile gloves
09/09/2022	Scottish Water Business Stream	DDR	18.77		Waste water chgs 7/4–6/7/22 – cemetery
10/09/2022	Poi Passion Circus	EBP3699	1,400.00		Circus workshop/fire show/performers – Town Day
12/09/2022	Mercedes-Benz Finance	DDR	411.91		Lease repayment instalment for e-van Sep-22
12/09/2022	Southern Electric	DDR	437.83		Electricity bill depot 1/6–25/8/22
13/09/2022	Gillett & Johnston (Croydon) Ltd	EBP3701	3,717.30		Contrib. to St. Wilfrid's Church clock repairs
15/09/2022	NatWest	DDR	12.80		Bankline charges Aug-22
16/09/2022	Sage Software Ltd	DDR	152.11		Payroll subscription Sep-22
20/09/2022	SSE Electricity	DDR	561.97		Street lighting energy Aug-22
20/09/2022	Southern Electric	DDR	511.08		Electricity bill 2/8–1/9/22
20/09/2022	SE Gas Ltd	DDR	160.34		Gas bill 1/8–31/8/22
20/09/2022	NatWest onecard	DDR	1,390.74		HHTC credit card transactions Aug-22
21/09/2022	Worldpay	DDR	56.02		Terminal rental, misc. & txn chgs Sep-22
22/09/2022	Refunds to Town Day stallholders	BULK LIST PAYT	350.00		10 refunds @ £35 (Town Day cancelled)
22/09/2022	Vodafone Ltd	DDR	46.94		Mobile phone bill Sep-22

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Current/Reserve Account

List of Payments made between 01/09/2022 and 30/09/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
23/09/2022	Dragon Event Services	EBP3704	100.00		PA for Operation London Bridge Proclamation
23/09/2022	Paul Stanworth	EBP3705	400.00		Fee for hosting & performing at Town Day
23/09/2022	B & B Trailers	EBP3702	159.83		To replace coupling head on water bowser
23/09/2022	Jewson Ltd	EBP3703	151.36		Supplies for works at depot; 100 cable ties
23/09/2022	KPS Contractors Ltd	EBP3706	1,967.68		Burials Aug-22
23/09/2022	David Ogilvie Engineering Ltd	EBP3707	932.40		12x 90-litre replacement litter bin liners
27/09/2022	Mr H Mundin	EBP3709	533.00		1 st ½-year Mayor's Allowance
27/09/2022	Mrs J Rand	EBP3716	35.00		Refund to Town Day stallholder
27/09/2022	Ernest Doe & Sons Ltd	EBP3708	337.88		Grounds maint. eqpt, safetywear & supplies
27/09/2022	SOS Systems Ltd	EBP3710	63.74		Black & colour copy chgs 4/8-5/9/22
27/09/2022	Cloud MPS	EBP3711	582.00		3 banners for publicizing Town Day
27/09/2022	StarBrite Chemicals Ltd	EBP3712	179.62		Cleaning supplies, hand towels, sacks & toilet rolls
27/09/2022	Mantra Magazines Ltd	EBP3713	1,152.00		Distribution of Autumn '22 Newsletter
27/09/2022	Rod Gaskin Ltd	EBP3714	825.60		Extended warranty for new ride-on mower
27/09/2022	Ballpoint Office Supplies Ltd	EBP3715	131.43		Keyboard, 2 monitor stands, stationery & other
27/09/2022	Pitch Black Lighting	EBP3717	600.00		Cancellation fee re stage & PA for Town Day
27/09/2022	PHS Group plc	DDR	90.30		Waste Tfr Note fee re cloakroom services
06/09/2022	Medi 4 Ltd	EBP3695	817.92		First aid cover for Town Day
28/09/2022	Members' Allowances	BULK LIST PAYT	7,212.30		1 st ½-year payment
28/09/2022	Salaries & expenses	BULK LIST PAYT	19,895.71		Sep-22
28/09/2022	Allstar Business Solutions	DDR	188.60		Fuel
28/09/2022	Fastnet International Ltd	DDR	75.59		Broadband Internet & website hosting Sep-22
29/09/2022	Focus Group	DDR	106.39		Line rentals & calls Sep-22
30/09/2022	NatWest	DDR	26.95		A/c service charge 30/7-2/9/22
30/09/2022	Npower Business Solutions	EBP3718	216.31		Electricity bill for festive lighting 2021/22
30/09/2022	HMRC Cumbernauld	EBP3719	8,582.44		Tax & NI Sep-22
30/09/2022	K Valentino	EBP3721	25.00		Town Hall window cleaner
30/09/2022	Pulse South Coast Ltd	EBP3722	63.00		First aid cover for Remembrance Sunday
30/09/2022	Trustees RNS Clarke Will Trust	EBP3720	1,132.33		Depot rent Oct-22
30/09/2022	West Sussex County Council	EBP3723	5,419.10		Pension contributions Sep-22
		Total Payments	104,575.79		

Current/Reserve Account

List of Payments made between 01/10/2022 and 31/10/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/10/2022	MSDC	DDR	3,123.00		Non-domestic rates – Town Hall
01/10/2022	MSDC	DDR	449.00		Non-domestic rates – cemetery
01/10/2022	MSDC	DDR	439.00		Non-domestic rates – depot
03/10/2022	Asset Monitoring Solutions Group	DDR	18.00		Vehicle tracking (x 2) Sep-22
03/10/2022	MSDC	EBP3723	626.75		Ground rent 1/10–31/12/22
03/10/2022	South East Business Systems Ltd	DDR	338.10		Remote back-up; IT system rental; encryption
03/10/2022	Glasdon UK Ltd	EBP3726	902.17		Gateway sign for cemetery
05/10/2022	R A Brooks & Son	EBP3726A	1,114.00		To refund duplicated cemetery fee
05/10/2022	Hayway Construction	EBP3724	2,481.60		To extend dropped kerb at War Memorial site
05/10/2022	Colemans Loos	EBP3725	336.00		Town Day cancellation fee re portaloos
05/10/2022	Moore	EBP3727	1,920.00		External audit of a/cs, year ended 31/3/22
05/10/2022	Frontier Fireworks Ltd	EBP3728	960.00		40% payt for fireworks display on 26/11/22
07/10/2022	Cloudy Enterprise Academy	EBP3729	1,500.00		50% payt for grounds maint. reporting app
10/10/2022	Mercedes-Benz Finance	DDR	411.91		Lease repayment instalment for e-van Oct-22
10/10/2022	SOS Systems Ltd	EBP3730	106.28		Black & colour copy chgs 5/9–4/10/22
10/10/2022	Beacon Fencing Ltd	EBP3731	48.00		Timber supplies for works at cemetery
10/10/2022	Main Street Signs Ltd	EBP3732	131.52		Street nameplate
10/10/2022	PEAC (UK) Ltd	EBP3733	279.60		Photocopier rental 12/11–11/2/23 + service fee
10/10/2022	Jewson Ltd	EBP3734	118.66		Sundry grounds maintenance supplies
10/10/2022	NOMS Agency	EBP3735	5,975.25		Plants for summer bedding
10/10/2022	Ernest Doe & Sons Ltd	EBP3736	127.96		Grounds maint. eqpt, safetywear & supplies
10/10/2022	KPS Contractors Ltd	EBP3737	795.79		Burials Sep-22
10/10/2022	Gedney Bulb Company Ltd	EBP3738	1,753.80		11,000 mixed bulbs for spring bedding
12/10/2022	Allstar Business Solutions	DDR	171.92		Fuel
15/11/2022	Marco Seymour	EBP3758	200.00		Cancellation fee for Town Day magician
17/10/2022	NatWest	DDR	35.60		Bankline charges Sep-22
17/10/2022	Sage Software Ltd	DDR	144.00		Payroll subscription Oct-22
17/10/2022	Mercedes-Benz Vans	DDR	15.00		Service contract charge for e-van Oct-22
17/10/2022	NatWest onecard	DDR	354.57		HHTC credit card transactions Sep-22
18/10/2022	Trustees RNS Clarke Will Trust	EBP3739	80.20		Recharge of depot insurance for '21/22
18/10/2022	Quinn Tree Care	EBP3740	942.00		To reduce oak tree at Summerhill Lane allotments
18/10/2022	Parkers MOT, Tyre & Service Centre	EBP3742	95.99		New tyre for Tipper truck
18/10/2022	Trustees RNS Clarke Will Trust	EBP3741	1,132.33		Depot rent Jun-22
19/10/2022	Allstar Business Solutions	DDR	197.69		Fuel
19/10/2022	Worldpay	DDR	55.85		Terminal rental, misc. & txn chgs Oct-22
20/10/2022	Vodafone Ltd	DDR	46.94		Mobile phone bill Oct-22
20/10/2022	Southern Electric	DDR	553.54		Electricity bill 2/9–1/10/22
20/10/2022	SE Gas Ltd	DDR	252.93		Gas bill 1–30/9/22
21/10/2022	Sussex Show Dancers	EBP3745	350.00		Town Day cancellation fee
21/10/2022	SSE Electricity	DDR	579.70		Street lighting energy Sep-22
21/10/2022	Amadeus	EBP3743	140.47		Office chair for new member of staff
21/10/2022	Jewson Ltd	EBP3746	169.75		'Postfix' concrete, drill bits & cavity fixings/screws
21/10/2022	B-9 Fire Protection Ltd	EBP3744	450.00		Fire Safety Risk Assessment for depot

Continued on Page 2

List of Payments made between 01/10/2022 and 31/10/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
26/10/2022	Streetlights	EBP3747	1,707.66		Street lighting maint. contract Oct-Dec '22
28/10/2022	Salaries, Petty Cash & expenses	BULK LIST PAYT	21,005.51		Oct-22
28/10/2022	Focus Group	DDR	100.19		Line rentals & calls Oct-22
28/10/2022	Fastnet International Ltd	DDR	75.59		Broadband Internet & website hosting Oct-22
31/10/2022	HMRC Cumbernauld	EBP3748	5,815.14		Tax & NI Oct-22
31/10/2022	Dulux Decorator Centre	DDR	233.92		Supplies to refurbish War Memorial railings
31/10/2022	West Sussex County Council	EBP3749	5,468.98		Pension contributions Oct-22
31/10/2022	South East Business Systems Ltd	DDR	338.10		Remote back-up; IT system rental; encryption
31/10/2022	NatWest	DDR	12.25		A/c service charge 3-30/9/22
		Total Payments	64,682.21		

List of Payments made between 01/11/2022 and 30/11/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/11/2022	MSDC	DDR	3,123.00		Non-domestic rates - Town Hall
01/11/2022	MSDC	DDR	449.00		Non-domestic rates – cemetery
01/11/2022	MSDC	DDR	439.00		Non-domestic rates – depot
01/11/2022	Castle Water Ltd	EBP3750	761.27		Water bill 1/4/22–31/1/23 – Muster Green
01/11/2022	Public Works Loan Board	DDR	4,560.00		Loan repayment instalment
01/11/2022	Trustees RNS Clarke Will Trust	EBP3751	1,132.33		Depot rent Nov-22
01/11/2022	Contego Safety Solutions	EBP3752	33.46		2 polo shirts for groundsman
01/11/2022	F Goddard & Sons Ltd	EBP3753	90.00		To repair leaking tap at allotment site
02/11/2022	Allstar Business Solutions	DDR	195.91		Fuel
03/11/2022	RAM Tracking	DDR	18.00		Vehicle tracking (x 2) 28/10–27/11/22
09/11/2022	Allstar Business Solutions	DDR	136.21		Fuel
10/11/2022	Mercedes-Benz Finance	DDR	411.91		Lease repayment instalment for e-van Nov-22
15/11/2022	NatWest	DDR	16.40		Bankline charges Oct-22
15/11/2022	Castle Water Ltd	EBP3761	73.70		Water bill 1/9/22–28/2/23 – Vale Rd allotments
15/11/2022	Castle Water Ltd	DDR	41.26		Water bill 1/9/22–28/2/22 – Comm. Sq roundabout
15/11/2022	Castle Water Ltd	DDR	234.03		Water bill 1/9/22–28/2/23 – Summerhill allotments
15/11/2022	Mercedes-Benz Vans	DDR	15.00		Service contract charge for e-van Nov-22
15/11/2022	B-9 Fire Protection Ltd	EBP3754	69.00		Fire Warden training for groundsman
15/11/2022	Streetlights	EBP3755	3,667.50		Street lights: 1 repair & 8 upgrades to LED
15/11/2022	Beacon Fencing Ltd	EBP3756	534.00		Gds maint. works: 2 Metposts & 12 sleepers
15/11/2022	KPS Contractors Ltd	EBP3757	1,934.97		Burials Oct-22
15/11/2022	Ballpoint Office Supplies Ltd	EBP3759	35.34		Height-adjustable monitor stand + drawer
15/11/2022	SOS Systems Ltd	EBP3760	84.40		Black & colour copy chgs 4/10–4/11/22
15/11/2022	Jewson Ltd	EBP3762	142.65		Sundry grounds maintenance supplies
15/11/2022	South East Business Systems Ltd	EBP3763	426.36		To top up hours under IT support Agreement
16/11/2022	Sage Software Ltd	DDR	144.00		Payroll subscription Nov-22
17/11/2022	Home-Start Crawley, Horsham & Mid Sussex	EBP3764	250.00		Grant (Min. 33h, P & F 14/11/22)
17/11/2022	Age UK West Sussex	EBP3765	750.00		Grant (Min. 33b, P & F 14/11/22)
17/11/2022	172 Haywards Heath Squadron ATC	EBP3766	500.00		Grant (Min. 33e, P & F 14/11/22)
17/11/2022	Haywards Heath Arts Festival	EBP3767	500.00		Grant (Min. 33d, P & F 14/11/22)
17/11/2022	IMPACT Foundation	EBP3768	500.00		Grant (Min. 33a, P & F 14/11/22)
17/11/2022	NatWest onecard	DDR	832.16		HHTC credit card transactions Oct-22
18/11/2022	Haywards Heath Baptist Church	EBP3770	1,440.00		Cost-of-Living Emergency grant
18/11/2022	Mid Sussex Older People's Council	EBP3771	1,129.40		Cost-of-Living Emergency grant
18/11/2022	Southern Electric	DDR	256.89		Electricity bill 2/10–1/11/22
18/11/2022	SE Gas Ltd	DDR	363.59		Gas bill 1–31/10/22
18/11/2022	Blachere Illumination UK Ltd	EBP3769	6,298.20		2 nd payment for festive lighting display '22/23
21/11/2022	SSE Electricity	DDR	526.32		Street lighting energy Oct-22
21/11/2022	Worldpay	DDR	55.80		Terminal rental, misc. & txn chgs Nov-22
22/11/2022	The RBL Poppy Appeal	EBP3776	50.00		Donation for poppy wreath
22/11/2022	Haywards Heath Methodist Church	EBP3779	1,750.00		Cost-of-Living Emergency grant
22/11/2022	Lock Assist Ltd	EBP3772	31.08		Locks for depot
22/11/2022	Mulberry & Co.	EBP3773	212.40		Interim internal audit 2022/23
22/11/2022	Cameron Irrigation Systems Ltd	EBP3774	106.66		Irrigation system – to replace lid to valve box
22/11/2022	6-10 Traffic Management	EBP3775	204.00		Road closure for Remembrance Sunday
22/11/2022	Cloud MPS	EBP3777	73.20		5mph sign for Ashenground Community Centre
22/11/2022	Main Street Signs Ltd	EBP3778	131.52		Street nameplate

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Current/Reserve Account

List of Payments made between 01/11/2022 and 30/11/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
22/11/2022	Cox Skips	EBP3780	337.20		6yd ³ skip to dispose of sundry waste
22/11/2022	Ballpoint Office Supplies Ltd	EBP3781	90.82		Envelopes & 100x A3 laminating pouches
22/11/2022	Vodafone Ltd	DDR	46.94		Mobile phone bill Nov-22
23/11/2022	Allstar Business Solutions	DDR	144.15		Fuel
25/11/2022	Boon Books	EBP3782	130.00		260 puzzle books for Christmas campaign
25/11/2022	Golden Awards	EBP3783	25.00		Trophy engraving for Best Kept Garden
25/11/2022	Age UK West Sussex	EBP3784	2,500.00		Cost-of-Living Emergency grant
25/11/2022	Mrs A Reilly	EBP3785	262.50		Catering for Best Kept Garden reception
25/11/2022	Focus Group	DDR	100.19		Line rentals & calls Nov-22
25/11/2022	AWR Building & Maint. Services Ltd	EBP3786	7,980.00		Internal alterations to depot
28/11/2022	Salaries, Petty Cash & expenses	BULK LIST PAYT	29,470.05		Nov-22
28/11/2022	Fastnet International Ltd	DDR	75.59		Broadband Internet & website hosting Nov-22
30/11/2022	Mrs S Harman	EBP3788	562.90		To purchase back 2 burial plots
30/11/2022	HMRC Cumbernauld	EBP3790	11,798.99		Tax & NI Nov-22
30/11/2022	Mr S Wadmore	EBP3791	115.50		Caretaker cover from 27/10–23/11/22
30/11/2022	Fuzion4 Ltd	EBP3787	531.00		To remove & reinstate alarm re works to depot
30/11/2022	West Sussex County Council	EBP3789	8,507.97		Pension contributions Nov-22
30/11/2022	SOS Systems Ltd	EBP3792	10.74		Delivery charge for printer toner
30/11/2022	Ballpoint Office Supplies Ltd	EBP3793	73.87		Stationery, office & Town Hall supplies
30/11/2022	Allstar Business Solutions	DDR	112.38		Fuel
30/11/2022	NatWest	DDR	22.74		A/c service charge 1/10–4/11/22
		Total Payments	97,628.45		

List of Payments made between 01/12/2022 and 31/12/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/12/2022	MSDC	DDR	3,123.00		Non-domestic rates – Town Hall
01/12/2022	MSDC	DDR	250.35		Non-domestic rates – cemetery
01/12/2022	MSDC	DDR	439.00		Non-domestic rates – depot
15/12/2022	Kangaroos Mid Sussex	EBP3804	2,000.00		Cost-of-Living Emergency grant
01/12/2022	RAM Tracking	DDR	18.00		Vehicle tracking (x 2) 28/11–27/12/22
01/12/2022	Scottish Water Business Stream	DDR	42.72		Waste water chgs 6/7–10/10/22 – cemetery
01/12/2022	South East Business Systems Ltd	DDR	338.10		Remote back-up; IT system rental; encryption
01/12/2022	South East Business Systems Ltd	DDR	263.34		Remote support for quarter Dec '22–Feb '23
02/12/2022	Sussex Clubs for Young People	EBP3794	6,000.00		Contrib. to junior sessions Sep '22–Mar '23
02/12/2022	Ashenground Community Centre	EBP3798	420.00		Cost-of-Living Emergency grant
02/12/2022	Bentswood Community Partnership	EBP3800	2,500.00		Cost-of-Living Emergency grant
02/12/2022	Frontier Fireworks Ltd	EBP3795	1,200.00		50% payt for fireworks display on 26/11/22
02/12/2022	Amadeus	EBP3796	37.53		20 whiteboard markers & 3 storage boxes
02/12/2022	Ernest Doe & Sons Ltd	EBP3797	612.99		To service flail; grounds maint. eqpt & supplies
02/12/2022	Trustees RNS Clarke Will Trust	EBP3799	1,132.33		Depot rent Dec-22
06/12/2022	Mrs P Clayton	EBP3801	257.50		To purchase back burial plot
06/12/2022	Bookbinders of Lewes	EBP3802	200.00		Repair & rebind Register of Graves (1 of 2)
07/12/2022	Allstar Business Solutions	DDR	142.01		Fuel
07/12/2022	Scottish Water Business Stream	DDR	63.36		Waste water chgs 22/9–11/11/22 – Town Hall
12/12/2022	Mercedes-Benz Finance	DDR	411.91		Lease repayment instalment for e-van Dec-22
13/12/2022	Castle Water Ltd	DDR	615.68		Water bill 1/10–31/3/23 – America Lane allotments
15/12/2022	NatWest	DDR	22.80		Bankline charges Nov-22
15/12/2022	Haywards Heath Food Bank	EBP3807	2,500.00		Cost-of-Living Emergency grant
15/12/2022	Mercedes-Benz Vans	DDR	15.00		Service contract charge for e-van Dec-22
15/12/2022	Southern Electric	DDR	732.41		Electricity bill depot 26/8–25/11/22
15/12/2022	KPS Contractors Ltd	EBP3803	1,253.65		Burials Nov-22
15/12/2022	Lemonade Print Group Ltd	EBP3805	150.00		260 no. 'Leave No One Behind' booklets
15/12/2022	Lock Assist Ltd	EBP3806	46.56		2 padlocks + 3 additional keys
15/12/2022	Streetlights	EBP3808	49.50		Call-out to test st lights reported as not working
15/12/2022	For When It Counts	EBP3809	792.00		8x Emergency First Aid at Work course, 23/11/22
16/12/2022	Sage Software Ltd	DDR	144.00		Payroll subscription Dec-22
16/12/2022	SE Landbased Training Courses	EBP3810	599.00		Pesticides training & assessment for groundsman
16/12/2022	The Yews (HH) Community Partnership	EBP3811	800.00		Cost-of-Living Emergency grant
19/12/2022	SSE Electricity	DDR	544.04		Street lighting energy Nov-22
19/12/2022	NatWest onecard	DDR	2,707.73		HHTC credit card transactions Nov-22
20/12/2022	Worldpay	DDR	55.86		Terminal rental, misc. & txn chgs Dec-22
20/12/2022	Southern Electric	DDR	744.74		Electricity bill 2/11–1/12/22
20/12/2022	SE Gas Ltd	DDR	693.66		Gas bill 1–30/11/22
21/12/2022	Allstar Business Solutions	DDR	128.65		Fuel
21/12/2022	Salaries/Repayment of Exps	BULK LIST PAYT	21,787.65		Dec-22
21/12/2022	Cloudy Foundation	EBP3814	1,500.00		50% balance for grounds maint. reporting app
21/12/2022	Vodafone Ltd	DDR	46.94		Mobile phone bill Dec-22
21/12/2022	Carbon Footprint Ltd	EBP3812	2,400.00		Yr's licensing & maint. of Carbon Calculator Tools
21/12/2022	StarBrite Chemicals Ltd	EBP3813	181.36		Cleaning supplies, hand towels, sacks & toilet rolls

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Current/Reserve Account

List of Payments made between 01/12/2022 and 31/12/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
22/12/2022	National Assoc. of Civic Officers	EBP3818	150.00		Training event for Marketing Officer, 8-9/3/23
22/12/2022	Tudor Environmental	EBP3815	111.34		2x protective clothing for weed spraying training
22/12/2022	Ernest Doe & Sons Ltd	EBP3816	504.60		Grounds maint. equipment, parts & supplies
22/12/2022	Contego Safety Solutions	EBP3817	147.60		4 'hi vis' hoodies for groundsmen
22/12/2022	Beacon Fencing Ltd	EBP3819	45.00		10 tree stakes & 10 spacer blocks
28/12/2022	Places for People Leisure Ltd	EBP3821	2,400.00		Cost-of-Living Emergency grant
28/12/2022	Fastnet International Ltd	DDR	75.59		Broadband Internet & website hosting Dec-22
28/12/2022	Britton Price Lifts Ltd	EBP3820	142.46		Call-out 24/10/22 to attend to lift breakdown
28/12/2022	SOS Systems Ltd	EBP3822	125.36		Black & colour copy chgs 4/11-8/12/22
29/12/2022	KPS Contractors Ltd	EBP3823	1,362.66		Burials Dec-22
29/12/2022	Britton Price lifts Ltd	EBP3824	1,841.22		Supply/fit door control box & photo switches to lift
29/12/2022	Fuzion 4 Ltd	EBP3825	190.20		To install internal speaker for depot alarm
29/12/2022	MSDC	EBP3826	1,123.63		CCTV maint. & transmission costs Jul-Sep '22
29/12/2022	Elan City Ltd	EBP3827	2,697.67		EVOLIS Radar Speed Sign
29/12/2022	Britton Price Lifts Ltd	EBP3828	698.56		Works to put lift back into full service
30/12/2022	NatWest	DDR	17.15		A/c service charge 5/11-2/12/22
30/12/2022	Focus Group	DDR	90.17		Line rentals & calls Dec-22
30/12/2022	HMRC Cumbernauld	EBP3831	6,884.99		Tax & NI Dec-22
30/12/2022	Dulux Decorator Centre	DDR	459.77		{26 litres of emulsion/paint + equipment & supplies for decorating depot staffroom}
30/12/2022	West Sussex County Council	EBP3829	5,930.60		Pension contributions Dec-22
30/12/2022	Trustees RNS Clarke Will Trust	EBP3830	1,132.33		Depot rent Jan-23
30/12/2022	South East Business Systems Ltd	DDR	620.40		Lenovo V15 laptop - for Admin. Officer
		Total Payments	84,714.67		

Detailed Income & Expenditure by Budget Heading - year to date 31 DECEMBER 2022

Month No: 9

ITEM 5: Policy & Finance Committee - Monday, 13 March 2023

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>101 Grounds Maintenance</u>						
4000 Salaries & National Insurance	96,267	122,790	26,523		26,523	78.4%
4001 Pension	24,624	31,298	6,674		6,674	78.7%
4500 Clothing & Footwear	689	1,050	361		361	65.6%
4510 Depot Rent	9,436	11,028	1,592		1,592	85.6%
4511 Depot Rates	3,952	4,391	439		439	90.0%
4512 Other Depot Expenses	13,090	9,300	(3,790)		(3,790)	140.8%
4517 Electric Vehicle	3,207	0	(3,207)		(3,207)	0.0%
4520 Vehicle Expenses	1,246	10,900	9,654		9,654	11.4%
4521 Fuel	2,786	4,200	1,414		1,414	66.3%
4530 Equipment Expenses	2,739	4,924	2,185		2,185	55.6%
4540 Mobile Telephones	352	550	198		198	64.0%
4550 Contingencies & Sundries	113	325	212		212	34.9%
Grounds Maintenance :- Indirect Expenditure	158,501	200,756	42,255	0	42,255	79.0%
Net Expenditure	(158,501)	(200,756)	(42,255)			
<u>105 Accommodation</u>						
1010 Income - Lettings	29,694	13,200	(16,494)			225.0%
Accommodation :- Income	29,694	13,200	(16,494)			225.0%
4000 Salaries & National Insurance	12,755	17,303	4,548		4,548	73.7%
4001 Pension	2,069	0	(2,069)		(2,069)	0.0%
4100 Rent	1,880	2,507	627		627	75.0%
4101 Rates, Water & Sewerage	28,324	32,593	4,269		4,269	86.9%
4104 Clothing & Footwear	89	0	(89)		(89)	0.0%
4105 Cleaning	113	600	487		487	18.8%
4160 Maintenance Building & Grounds	3,135	5,750	2,615		2,615	54.5%
4165 Cyclical Redecoration	0	1,250	1,250		1,250	0.0%
4170 Electricity	4,518	2,650	(1,868)		(1,868)	170.5%
4171 Gas	2,744	3,000	256		256	91.5%
4172 Telephone, Fax & Internet	1,581	2,289	708		708	69.1%
4180 COVID-19 Contingency	0	2,000	2,000		2,000	0.0%
Accommodation :- Indirect Expenditure	57,210	69,942	12,732	0	12,732	81.8%
Net Income over Expenditure	(27,515)	(56,742)	(29,227)			
<u>107 Office & Customer Service</u>						
1176 Precept	717,463	717,463	0			100.0%
Office & Customer Service :- Income	717,463	717,463	0			100.0%
4000 Salaries & National Insurance	141,718	192,000	50,282		50,282	73.8%

Detailed Income & Expenditure by Budget Heading - year to date 31 DECEMBER 2022

Month No: 9

ITEM 5: Policy & Finance Committee - Monday, 13 March 2023

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4001 Pension	24,273	49,657	25,384		25,384	48.9%
4005 Travelling Expenses	565	1,000	435		435	56.5%
4009 Staff Training	712	1,000	289		289	71.2%
4020 Printing & Stationery	2,230	3,365	1,135		1,135	66.3%
4021 Postage	127	525	398		398	24.2%
4022 Advertising	967	2,000	1,033		1,033	48.4%
4024 Office Equipment Maintenance	2,839	5,346	2,507		2,507	53.1%
4025 Insurances	9,283	11,325	2,042		2,042	82.0%
4027 Courses, Conferences & Pubs.	1,102	1,300	198		198	84.7%
4030 Subscriptions	8,772	9,576	804		804	91.6%
4050 Audit Fees	1,593	2,200	607		607	72.4%
4060 Replacement Fixtures/Fittings	160	3,750	3,590		3,590	4.3%
Office & Customer Service :- Indirect Expenditure	194,341	283,044	88,703	0	88,703	68.7%
Net Income over Expenditure	523,122	434,419	(88,703)			
<u>110 Other Expenditure</u>						
1050 Income - Other	11,903	7,388	(4,515)			161.1%
1055 Income - Mayor's Charity	4,966	0	(4,966)			0.0%
1190 Interest Earned	1,876	75	(1,801)			2501.9%
Other Expenditure :- Income	18,746	7,463	(11,283)			251.2%
4200 Hospitality	249	1,000	751		751	24.9%
4201 Grants & Subsidies	3,979	8,500	4,521		4,521	46.8%
4203 Bentswood Community Hub	6,000	0	(6,000)		(6,000)	0.0%
4204 Community Crisis Grants	17,439	0	(17,439)		(17,439)	0.0%
4210 Newsletters	3,102	4,500	1,398		1,398	68.9%
4220 Election Expenses	0	3,000	3,000		3,000	0.0%
4230 Contingencies & Sundries	673	825	152		152	81.6%
4235 Bank Charges	879	1,045	166		166	84.1%
4240 Mayor's Allowance	533	1,066	533		533	50.0%
4242 Members' Allowances	8,928	17,856	8,928		8,928	50.0%
4250 Community Facilities	65	1,780	1,715		1,715	3.7%
4252 Community Warden	0	21,500	21,500		21,500	0.0%
4260 Loan Capital Repayment	6,000	6,000	0		0	100.0%
4261 Loan Interest	3,198	3,198	0		0	100.0%
4280 Advisers' Fees	4,845	8,750	3,905		3,905	55.4%
Other Expenditure :- Indirect Expenditure	55,891	79,020	23,129	0	23,129	70.7%
Net Income over Expenditure	(37,145)	(71,557)	(34,412)			

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Detailed Income & Expenditure by Budget Heading - year to date 31 DECEMBER 2022

Month No: 9

ITEM 5: Policy & Finance Committee - Monday, 13 March 2023

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
115 Ward Budgets						
4395 Ashenground	8	2,000	1,992		1,992	0.4%
4396 Bentswood	475	2,000	1,525		1,525	23.8%
4397 Franklands	0	2,000	2,000		2,000	0.0%
4398 Heath	0	2,000	2,000		2,000	0.0%
4399 Lucastes	0	2,000	2,000		2,000	0.0%
Ward Budgets :- Indirect Expenditure	483	10,000	9,517	0	9,517	4.8%
Net Expenditure	(483)	(10,000)	(9,517)			
120 CAPITAL						
4600 CAPITAL	5,975	10,000	4,026		4,026	59.7%
CAPITAL :- Indirect Expenditure	5,975	10,000	4,026	0	4,026	59.7%
Net Expenditure	(5,975)	(10,000)	(4,026)			
201 Environment						
1000 Income - Cemetery	28,438	29,000	562			98.1%
1020 Income - Allotments	3,821	3,965	144			96.4%
1030 Income - Sponsorship	0	7,250	7,250			0.0%
Environment :- Income	32,259	40,215	7,956			80.2%
4300 Allotments	2,232	11,275	9,043		9,043	19.8%
4301 Cemetery	4,459	7,050	2,591		2,591	63.2%
4303 Hanging Baskets & Planters	2,604	3,101	497		497	84.0%
4304 Litter Bins	777	0	(777)		(777)	0.0%
4305 Muster Green/Other Flower Beds	8,634	16,730	8,096		8,096	51.6%
4307 St. Wilfrid's Clock	200	200	0		0	100.0%
4313 General Maintenance/Repairs	1,657	4,600	2,943		2,943	36.0%
4315 Street Lighting Power & Maint.	8,372	14,900	6,528		6,528	56.2%
4316 Street Lighting Schemes	2,500	2,500	0		0	100.0%
4351 Cemetery - External Contract	10,535	10,734	199		199	98.1%
4353 Town Initiatives	4,334	3,246	(1,088)		(1,088)	133.5%
4355 South Road Tree Project	116	2,000	1,884		1,884	5.8%
4363 Environmental Projects	2,000	6,000	4,000		4,000	33.3%
4390 Severe Weather Contingency	0	300	300		300	0.0%
Environment :- Indirect Expenditure	48,419	82,636	34,217	0	34,217	58.6%
Net Income over Expenditure	(16,160)	(42,421)	(26,261)			

Detailed Income & Expenditure by Budget Heading - year to date 31 DECEMBER 2022

Month No: 9

ITEM 5: Policy & Finance Committee - Monday, 13 March 2023

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>210 Leisure & Amenities</u>						
4400 Best Kept Garden/Allotment	454	925	471		471	49.0%
4405 Christmas Lights	12,348	15,000	2,652		2,652	82.3%
4406 Christmas Lights - Maintenance	0	750	750		750	0.0%
4430 Town Council Events	21,283	25,000	3,717		3,717	85.1%
4440 Haywards Heath in Bloom	656	1,025	369		369	64.0%
Leisure & Amenities :- Indirect Expenditure	34,740	42,700	7,960	0	7,960	81.4%
Net Expenditure	(34,740)	(42,700)	(7,960)			
<u>900 Reserve Movements</u>						
9002 Cemetery	2,454	39,329	36,875		36,875	6.2%
9004 Street Lighting Schemes	450	3,508	3,058		3,058	12.8%
9006 New Burial Ground	0	70,920	70,920		70,920	0.0%
9010 Christmas Lights - Maintenance	0	3,454	3,454		3,454	0.0%
9013 Town Council Events	0	3,150	3,150		3,150	0.0%
9016 Cyclical Redecoration	0	6,884	6,884		6,884	0.0%
9017 Insurances	0	187	187		187	0.0%
9018 Staff Training	1,297	5,595	4,298		4,298	23.2%
9019 Replacement Fixtures/Fittings	0	16,175	16,175		16,175	0.0%
9022 Election Expenses	0	28,116	28,116		28,116	0.0%
9023 Community Facilities	0	2,384	2,384		2,384	0.0%
9026 CAPITAL	11,990	60,026	48,036		48,036	20.0%
9028 Advisers' Fees	0	16,410	16,410		16,410	0.0%
9029 Graffiti/Street Scene Works	(204)	5,464	5,668		5,668	(3.7%)
9030 Severe Weather Contingency	0	2,616	2,616		2,616	0.0%
9032 Town Initiatives	936	7,932	6,996		6,996	11.8%
9034 Muster Green	2,263	8,302	6,039		6,039	27.3%
9036 Haywards Heath Town CIC	3,847	7,673	3,826		3,826	50.1%
9037 Community Warden	126	11,632	11,506		11,506	1.1%
9038 Roundabout Liabilities	0	2,250	2,250		2,250	0.0%
9039 Maintenance Building & Grounds	2,116	12,872	10,756		10,756	16.4%
9041 Town Development	0	5,649	5,649		5,649	0.0%
9042 CCTV	0	11,894	11,894		11,894	0.0%
9043 Fox Hill Village Sign	0	1,000	1,000		1,000	0.0%
9055 South Road Trees	0	4,677	4,677		4,677	0.0%
9058 Land Hurstwood Ln - Management	0	30,500	30,500		30,500	0.0%
9059 Speed Indicator Device (SID)	2,248	2,500	252		252	89.9%
Reserve Movements :- Indirect Expenditure	27,524	371,099	343,575	0	343,575	7.4%
Net Expenditure	(27,524)	(371,099)	(343,575)			

Detailed Income & Expenditure by Budget Heading - year to date 31 DECEMBER 2022

Month No: 9

ITEM 5: Policy & Finance Committee - Monday, 13 March 2023

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	798,162	778,341	(19,821)			102.5%
Expenditure	583,083	1,149,197	566,114	0	566,114	50.7%
Net Income over Expenditure	<u>215,079</u>	<u>(370,856)</u>	<u>(585,935)</u>			
Movement to/(from) Gen Reserve	<u>215,079</u>					

Town Clerk - Credit Card Transactions

Month	Trans Date	Company	Analysis of Expenditure	Net	VAT	Total
Sep-22	4th	Adobe Acropro Subs	Sub to Adobe Acrobat Pro	12.64	2.53	15.17
	6th	Adobe Creative Cloud	Sub to Adobe Creative Cloud	16.64	3.33	19.97
				<u>29.28</u>	<u>5.86</u>	<u>35.14</u>
Oct-22	4th	Adobe Acropro Subs	Sub to Adobe Acrobat Pro	12.64	2.53	15.17
	6th	Adobe Creative Cloud	Sub to Adobe Creative Cloud	16.64	3.33	19.97
	17th	Southern Railways	ST retn rail fare Nuneaton 1/11	86.70	0.00	86.70
	26th	Plumpton	PA1 Safe Use of Pesticides/DM	252.00	0.00	252.00
			PA1 Safe Use of Pesticides/SR	252.00	0.00	252.00
	1st	Wetherspooms	Clerk Subsistence - Conf 1/11 - 4/11	5.62	1.13	6.75
				<u>625.60</u>	<u>6.99</u>	<u>632.59</u>
Nov-22	4th	Adobe Acropro Subs	Sub to Adobe Acrobat Pro	12.64	2.53	15.17
	7th	Adobe Creative Cloud	Sub to Adobe Creative Cloud	16.64	3.33	19.97
	3rd	Giardino	Clerk - Refreshments Conference 3/11	5.67	0.73	6.40
	15th	Companies House	Co's Hse - CIC accounts to 31/3	15.00	0.00	15.00
	18th	ICO	Data Protection - CIC	40.00	0.00	40.00
	1st	Clarkes of Sussex	Drawing Pins - Office	4.74	0.00	4.74
				<u>94.69</u>	<u>6.59</u>	<u>101.28</u>

Deputy Town Clerk / RFO Credit Card Transactions

Month	Trans Date	Company	Analysis of Expenditure	Net	VAT	Total
Sep-22	30th	B&Q	8x 14L Black Buckets	6.67	1.33	8.00
			4x 40L Flexi Tub	19.63	3.93	23.56
				<u>26.30</u>	<u>5.26</u>	<u>31.56</u>
Oct-22	5th 31st	Post Office UpCountry	100 x 2nd Class Stamps	68.00	0	68.00
			100L Compost Perennial plants	23.33	4.67	28.00
				<u>91.33</u>	<u>4.67</u>	<u>96.00</u>
Nov-22	4th 9th 9th 16th 17th 18th 23rd 29th	Station Rd Carpets The Bay Tree Cards Direct UpCountry Sainsbury R&R Stevenson Post Office Sainsbury	Staff Room Vinyl Flooring	168.52	33.70	202.22
			Retirement Gifts - B Lank & R Hayward	20.00	0	20.00
			2 x Thank you Cards B Lank & R Hayward	3.96	0	3.96
			4x £10 vouchers - Allotment Winners	40.00	0	40.00
			Gift Driver SSEIB - R Goddard	43.33	8.67	52.00
			Glass Plaque Gift - J Awcock Front Grdn	18.00	0	18.00
			Stamps to post BKFG Certificates	11.60	0	11.60
			Stamps Office - 2nd Class	47.50	0	47.50
			Leave No One Behind - Gifts	728.00	0	728.00
				<u>1080.91</u>	<u>42.37</u>	<u>1123.28</u>

Assistant to the Town Clerk - Credit Card Transactions

Month	Trans Date	Company	Analysis of Expenditure	Net	VAT	Total
Sep-22	7th	Amazon	2x Retro Kraft Paper Envelopes (BKFG)	16.64	3.34	19.98
			2x Thank You cards - Families Sunflower	5.74	1.16	6.90
	7th	Poundland	TD Supplies Tape, Bags & Staple Gun	2.92	0.58	3.50
			Janatorial Supplies - TH	11.67	2.33	14.00
			500 ml Handwash	1.46	0.29	1.75
	9th	Sainsburys	Mayors Flowers Op Ldn Bridge	24.75	0	24.75
	21st	Sainsburys	8x Batteries for heating controls	8.13	1.62	9.75
			Wedding Flowers 22/9	5.00	0	5.00
	23rd	Waitrose	Wedding Flowers 24/9	8.00	0	8.00
	27th	Cards Direct	Silver Sunday - 9 Jumbo Bags	17.91	0	17.91
	27th	M&S	Silver Sunday tins of Biscuits	139.70	0	139.70
	28th	Sainsburys	Silver Sunday Biscuits	36.63	0	36.63
				<u>278.55</u>	<u>9.32</u>	<u>287.87</u>
	Oct-22	5th	Land Registry	LR Search - Chapel Heights	6.00	0
5th			LR Search - Chapel Heights	3.00	0	3.00
5th			LR Search - Chapel Heights	3.00	0	3.00
6th		Amazon	2x Kids Gardening Sets - Prize	14.14	2.84	16.98
26th		Sainsburys	Coffee - Office	5.50	0	5.50
			Cleaning Supplies - TH	17.10	0	17.10
28th		Amazon	12x A4 Photoframes - Certificates	26.66	5.33	31.99
31st		Argos	Coat Rail - Warm coat Promotion	20.00	0	20.00
				<u>95.40</u>	<u>8.17</u>	<u>103.57</u>
Nov-22	4th	Amazon	12x Plastic A4 Frames - Certificates	21.66	4.33	25.99
	10th	Loungers	Deposit Staff Xmas Meal 9/12	65.00	0	65.00
	10th	Sainsburys	Remembrance Sunday - Refreshments	20.09	0	20.09
	18th	Ebay	Leave No One Behind - 275 Bags	82.47	16.50	98.97
	23rd	Etsy	Leave No One Behind - 275 Stickers	29.56	0	29.56
	23rd	Amazon	Credit 1x damaged A4 Frame	-2.16	0	-2.16
	29th	Super Deal	Leave No One Behind - Gifts	1038.10	207.62	1245.72
				<u>1254.72</u>	<u>228.45</u>	<u>1483.17</u>