

Haywards Heath Town Council

Minutes of the Planning Committee Meeting held on Monday 19th August 2024, commencing at 07.00 pm.

Present

S Inglesfield (Chair)
D Pascoe (Vice Chair)
A Bashar
N Chapman
B King
A Murray **
D Nicholson
A Platts

Also present RFO and Committee Clerk

* Absent

**Apologies

42 Apologies

Member	Reason
Cllr Murray	Illness

43 Minutes

The minutes of the meeting held on Monday, 29th July 2024 were taken as read, confirmed as a true record and duly signed by the Chair.

44 Substitutes

There were none.

45 Public Forum

There were no members of the public present.

46 Members Declaration of Interest

Cllr Bashar made the following declaration.

"I declare a personal interest in all planning applications under agenda item 9 as an elected Member of Mid Sussex District Council (MSDC) and as an appointed Member of the (MSDC) Planning Committee. I further reserve the right to alter my views should the applications come before the Planning Committee, based on contributions from the public, other Members or reports from MSDC Officers."

Cllr Platts made the following declaration:

"I declare a personal interest in all licensing applications under agenda item 6 as an elected Member of Mid Sussex District Council (MSDC) and as an appointed Member of the (MSDC) Licensing Committee. I further

reserve the right to alter my views should the applications come before the Licensing Committee, based on contributions from the public, other Members or reports from MSDC Officers."

47 Planning Appeals

Members noted the appeal pertaining to HHTC had been lodged with MSDC:

Date Lodged	References	Site	Description	Appeal Type
30/07/2024	AP/24/0037 - Refers to DM/23/0828	Chester House, Harlands Road, Haywards Heath, West Sussex, RH16 1LR	Proposed redevelopment of existing car park to provide a 5 storey building to the west of Chester House, Harlands Road, for 14 dwellings.	Appeal against refusal.

Licensing Applications

Members noted there were no licencing application pertaining to HHTC received.

48 Planning decisions from Mid Sussex District Council.

Members noted the following decisions.

Application Ref	Address	Agenda Date	HHTC Comment	MSDC Decision
DM/24/0875	Parkers MOT & Tyre Centre, Units 1 &2, Bridge Road	28/05/2024	No comment	Permitted
DM/24/1357	Homeleigh, Lowfield Road, RH16 4DW	17/06/2024	No Comment	Permitted
DM/24/1454	Hurstwood Place, RH17 7QY	29/07/2024	No Comment	Permitted
DM/24/1513	South of Ashenground Bridge	08/07/2024	No Comment	Permitted
DM/24/1525	2- 8 Sussex Road, RH16 4EA	08/07/2024	No Comment	Permitted
DM/24/1569	29 Blunts Wood Road, RH16 1ND	08/07/2024	Defer to the opinion if the MSDC Tree Officer	Permitted
DM/24/1632	67 Sheppeys, RH16 4NR	29/07/2024	No Comment	Permitted

49 To receive and comment upon Public Consultations received from Mid Sussex District Council

Statement of Licensing Policy

Whilst Members were appreciative of the opportunity to comment on the Statement of Licensing Policy, they thought that it was quite a technical document which was closely tied to licensing law. Because of this, they did not feel qualified to make any significant observations. However, they wished to point out that it would have been helpful if the proposed amendments to the draft Policy had been highlighted in some way – together with an explanation for the amendments – to enable consultees and members of the general public to easily identify and better understand what had changed and why.

Pavement Licensing Policy

Members welcomed the opportunity to comment on the draft Pavement Licensing Policy, which was new to Mid Sussex District Council (MSDC). Their main concern focused on the application fee – currently £100 – and the fact that MSDC could potentially charge up to £500 for new applications and £350 for renewal applications. Members felt that any increase in charge should be justified and not just for the sake of it. Furthermore, they felt that a note of caution should be raised regarding the impact that higher fees might have on small, independent, local businesses.

50 Comments and Observations on Planning Applications

Members made comments and observations on 16 Planning Applications as per Appendix 1 attached.

51 Items Agreed as Urgent by the Chair

There were none.

The meeting closed at 07.42 pm.

Appendix 1

Planning Applications Received [Week 1](#)

Application Reference	Address/Description	Ward	Comments
DM/24/1782	Rezvan, 48 Lucastes Avenue, Haywards Heath The specification for the proposed tree works is within the submitted tree detail report	Haywards Heath - Lucastes and Bolnore	Defer to the MSDC Tree Officer.

DM/24/1806	<p>Land Opposite 1 Ashenground Close, Haywards Heath, RH16 4PT</p> <p>Quercus robur located within the WSCC Highways maintainable grass verge opposite 1 Ashenground Close. Proposed works: Remove epicormic growth from the main stem and about crown break, crown lift approx. 5m all aspects, whole crown/height reduction by approx. 1m, reduce boundary overhang of properties 14a and 15 by approx. 1-1.5m to previous points.</p>	Haywards Heath - Ashenground	Defer to the MSDC Tree Officer.
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Planning Applications Received [Week 2](#)

Application Reference	Address/Description	Ward	Comments
DM/24/1428	<p>19 Wealden Way, Haywards Heath, RH16 4AF</p> <p>Rear/side single storey extension and addition of windows to the ground and first floor of the side entrance elevation. Updated existing and proposed elevational drawings received 25.07.2024 to include east elevation.</p>	Haywards Heath – Lucatstes and Bolnore	No comment
DM/24/1784	<p>52 Bruce Close, Haywards Heath, RH16 4QE</p> <p>Ground floor side extension and replacement patio doors</p>	Haywards Heath - Ashenground	No comment.
DM/24/1802	<p>Barn Cottage, Pavilion Barn, Cottage Lane, Haywards Heath, RH16 3QW</p> <p>New mixed-use purpose-built community centre with use-by-day nursery together with joining path to existing pavilion with modified brick banding, confirmation of brickwork detailing and minor internal alterations.</p>	Haywards Heath- Bentswood and Heath East	No comment.
DM/24/1820	<p>17 Sheppeys, Haywards Heath, RH16 4NP</p>	Haywards Heath - Ashenground	No comment.

	Two storey side extension.		
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Planning Applications Received **Week 3**

Application Reference	Address/Description	Ward	Comments
DM/24/1091	<p>Little Norton Lees, 9A Oathall Road, Haywards Heath, West Sussex, RH16 3EG</p> <p>Proposed conversion of a garage to a living room. (Amended plans received 05/08/2024)</p>	Haywards Heath - Bentswood and Heath West	No comment
DM/24/1830	<p>15 Portsmouth Lane, Haywards Heath, RH16 1SE</p> <p>Two storey rear extension</p>	Haywards Heath – North East	No comment.
DM/24/1707	<p>15 Portsmouth Lane, Haywards Heath, RH16 1SE</p> <p>Proposed triple garage.</p>	Haywards Heath – North East	<p>Whilst the Town Council acknowledges that the principle of building a garage in this position has already been established – with application reference DM/22/2162 being allowed on appeal – it OBJECTS to this latest application for the following reasons:</p> <ol style="list-style-type: none"> 1. the proposed garage (eastern elevation) would be far too close to the tree shown on the block plan and this would inevitably have a detrimental effect on the tree’s health and longevity; 2. the proposal would result in an incongruous and overbearing feature in the front garden of the property, which would be detrimental to the street scene and contrary to Policies E9, E10 and H9 of the Haywards

			Heath Neighbourhood Plan, and Policy DP26 of the Mid Sussex District Plan.
DM/23/3105	<p>Land Off Turners Mill Road, Turners Mill Road, Haywards Heath West Sussex</p> <p>Redevelopment of the site comprising the erection of 16 new residential dwellings (Use Class C3), together with associated car and cycle parking, landscaping and other associated works. (Overlooking and distance study and amended Plot 16 plans received 18/6)</p>	Haywards Heath – North West	Object. The Town Councils comments remain as previously submitted on 2 nd of January 2024.
DM/24/1857	<p>15 Norris Lane, Haywards Heath West Sussex RH17 5ND</p> <p>Conversion of detached garage into part office/play space and part storage</p>	Haywards Heath – North West	No comment.
DM/24/1880	<p>9 Wickham Close, Haywards Heath West Sussex RH16 1UH</p> <p>Propose to demolish the existing rear extension and replace with a larger single storey rear extension</p>	Haywards Heath – North East	No comment
DM/24/1895	<p>Land Outside 65 Sheppeys, Haywards Heath West Sussex RH16 4NR</p> <p>Sweet Chestnut - Heavy crown / Height reduction / Pollard by approx 3-4m back to suitable live growth points and crown lift 4m all aspects</p>	Haywards Heath - Ashenground	Defer to the MSDC tree officer
DM/24/1905	<p>Land Between Sussex Gardens, Haywards Heath West Sussex RH17 7SU</p> <p>(G1 Mixed Trees) - Crown Lift - all trees by approx 6m above ground level over carriageway. Fell x1 Ash. Section of mixed species trees- Fell to surface level all dead and/or dangerous trees sprayed with yellow paint.</p>	Haywards Heath- Frankland's	Defer to the MSDC tree officer

DM/24/1922	<p>Birch House, Lewes Road Haywards Heath West Sussex</p> <p>Sycamore - Thinning by 20% to reduce crown weight and increase light</p>	<p>Haywards Heath - Franklands</p>	<p>Defer to the MSDC tree officer</p>
DM/24/1834	<p>Brabourne, College Road, Haywards Heath, West Sussex, RH16 1QS</p> <p>Hip-to-gable roof conversion with associated rear facing dormer extension. New rooflights to front roof pitch.</p>	<p>Haywards Heath – North East</p>	<p>No comment.</p>