

HAYWARDS HEATH TOWN COUNCIL

PLANNING COMMITTEE

Minutes of the meeting held on Tuesday, 22 January 2024

S Inglesfield (*Chair*)
D Pascoe (*Vice Chair*)
A Bashar
N Chapman
S Ellis
B King**
D Nicholson**
A Platts **

* Absent
** Apologies

Also present Deputy Clerk/RFO
Committee Clerk

102. Apologies

The following apology was received:

Member	Reason for Absence
Cllr Nicholson	Personal
Cllr Platts	Ill health
Cllr King	Unwell

103. Minutes

The minutes of the meeting held on Monday, 11th December 2023 were taken as read, confirmed as a true record and duly signed by the Chair.

104. Substitutes

Cllr Murray substituted for Cllr Nicholson.

105. Members' Declarations of Interest

Councillor Bashar made the following declaration:

"I declare a personal interest in all planning applications under agenda item 6 as an elected Member of Mid Sussex District Council (MSDC) and as an appointed Member of the (MSDC) Planning Committee. I further reserve the right to alter my views should the applications come before the Planning Committee, based on contributions from the public, other Members or reports from MSDC Officers."

There were no other declarations of interest.

106. Planning Appeals

There were no appeals to note.

107. Licensing Applications

Members noted that the following application for a variation to a premises licence had been lodged with MSDC:

Application No. & Applicant	Application Type	Premises Address	Nature of Application/ Variation
LI/24/0024	Premises	Shell Birch, 5 Lewes Road. Haywards Heath, West Sussex, RH17 7SE	Minor Variation-Premises Licence

Members NOTED this licencing application.

108. Comments and Observations on Planning Applications

Members made comments and observations on 15 planning applications as per Appendix 1 attached.

109. Items Agreed as Urgent by the Chair

There were none.

The meeting closed at 20.02pm.

APPENDIX 1

Week 1

Application Reference	Address/Description	Ward	TC Comments
DM/23/1262	23-25 Bolnore Road Variation of condition 2 of planning application DM/20/3310 - to allow for internal reorganisation of the lower ground, ground, first and second floors to provide a more efficient and operationally more appropriate layout (Amended plans received 14 July 2023 and 20 October 2023)	Lucastes & Bolnore	No Comment
DM/23/1918	The Barn Hurstwood Grange Hurstwood Lane Internal and External alterations to adapt existing building. Amended Plans received 21.12.2023.	Franklands	No Comment
DM/23/2831	The Lodge Bennetts Rise Change of use from office (Use Class E) to dwellinghouse (Use Class C3). AMENDED PLANS received 18/1/2023 revising internal layout, adding 3no rooflights and correcting position of footpath.	Franklands	The Town Council notes Mid Sussex District Council's decision to give prior approval for this application. However, the Town Council hopes that the parking concerns raised by local residents will be taken into account and sufficiently addressed.
DM/23/3134	3 Oldfield Drive Maple (T1) - reduce overall crown by no more than 2m. Maples (T2, T3 and T4) - reduce height of trees by no more than 2m.	Franklands	Defer to Tree officer
DM/23/3183	22 Church Avenue Proposed rear extension, raised deck and new front window	North Central	No Comment
DM/23/3195	Downlands Park Care Home Bolnore Farm Lane Variation of condition no 24 relating to planning application DM/20/4159 - to substitute amended plans for those approved under DM/20/4159	Lucastes & Bolnore	The Town Council notes the submission of the amended plans and wish to note the following comments of objection. <ul style="list-style-type: none"> • Lack of screening to neighbouring properties, the loss of trees and the green buffer zone in exchange for more parking spaces, which is contrary to both the Mid Sussex District Plan 2014-2031 and Haywards Heath

			<p>Town Council Neighbourhood Plan in terms of green, and Character and Design polices.</p> <ul style="list-style-type: none"> • There are concerns over drainage on the site and the Town Council look forward to seeing the update to the proposed drainage system from the Mid Sussex district Council's drainage Engineer. • The Town Council's preference for the original plans.
DM/23/3212	<p>16 Heyworth Ride Demolition of existing bay, construction of single storey rear extension together with associated internal and external alterations</p>	Lucastes & Bolnore	No Comment

Planning Applications Received [Week 2](#)

Application Reference	Address/Description	Ward	TC Comments
DM/23/3163	<p>40 Allen Road Single storey front extension.</p>	Bentswood & Heath East	No Comment
DM/23/3230	<p>Central Education Ltd, Barclay Court Market Place Conversion of the former educational facility to residential to provide 10no flats (Use Class C3), including roof extension and alterations.</p>	Lucastes & Boltro	No Comment
DM/23/3234	<p>42 Greenhill Way Proposed single storey front extension to extend existing kitchen/dining with roof windows, new door to utility room on side elevation</p>	Franklands	No Comment
DM/23/3243	<p>59 - 63 South Road Insert 2 no. louvers to rear elevation.</p>	Ashenground	No Comment

DM/24/0003	1 Norton Lees 9 Oathall Road Retrospective application for a garden office.	Bentswood & Heath West	No Comment
DM/24/0005	23 Bolnore Road Variation of condition nos. 2 and 7 relating to planning application DM/23/1674 - to allow for revised plans/documents.	Lucastes & Bolnore	No Comment

Planning Applications Received [Week 3](#)

Application Reference	Address/Description	Ward	TC Comments
DM/24/0075	27 Lucastes Avenue Haywards Heath West Sussex RH16 1JU Reduce canopy of two Sycamore trees by 10 metres.	Lucastes And Bolnore	Defer to tree officer
DM/24/0083	17 And 18 Manaton Close Haywards Heath West Sussex RH16 3HS T1 - Quercus robur - crown reduction by approximately 3m. T2 - Quercus robur - crown reduction by approximately 3m. T3 - Quercus robur - fell.	Bentswood And Heath East	Defer to tree officer