

## Haywards Heath Town Council

### Expenditure exceeding £500

#### List of Payments made between 01/04/2023 and 31/03/24

Date Paid	Payee Name	Reference	Net Amount Paid (£)	Transaction Detail
03/04/2023	Southern Electric	DDR	4,052.68	Electricity bill depot 26/11/22–13/3/23
01/04/2023	MSDC	DDR	3,590.85	Non-domestic rates – Town Hall
18/04/2023	West Sussex County Council	EBP3948	2,117.00	Renewal of (3-yr) Marriage Venue Licence
27/04/2023	Streetlights	EBP3962	1,494.20	Street lighting maint. contract Apr–Jun '23
20/04/2023	SE Gas Ltd	DDR	953.54	Gas bill 1–31/3/23
27/04/2023	Trustees RNS Clarke Will Trust	EBP3964	943.61	Depot rent May-23
03/04/2023	Trustees RNS Clarke Will Trust	EBP3929	943.61	Depot rent Apr-23
11/04/2023	Active House Ltd	EBP3943	1,000.00	Contrib. to Mid Sussex Marathon Weekend
06/04/2023	Castle Water Ltd	EBP3938	995.46	Water bill 1/2–1/8/23 – Muster Green
18/04/2023	Total Sense Media Ltd	EBP3951	814.00	Radio commercial for Coronation event
18/04/2023	Cloud MPS	EBP3952	800.00	4x 'Coronation' banners (over South Road)
06/04/2023	Rohan Solicitors LLP	EBP3940	630.00	Professional charges regarding staff matter
03/04/2023	MSDC	EBP3932	626.75	Ground rent 1/4–30/6/23
27/04/2023	Paul Stenning	EBP3956	600.00	Band for Coronation event – Fabulous Soul Kats
21/04/2023	SSE Electricity	DDR	502.43	Street lighting energy Mar-23
27/04/2023	SLCC Enterprises Ltd	EBP3963	531.00	Mgmt in Action Conference (Clerk), 20–21/6
		<b>Total Payments</b>	<b>20,595.13</b>	
19/05/2023	Blachere Illumination UK Ltd	EBP3992	7,118.12	1 <sup>st</sup> payment for festive lighting display '23/24
05/05/2023	HMRC Cumbernauld	EBP3970	6,987.31	Tax & NI Apr-23
05/05/2023	West Sussex County Council	EBP3971	5,548.24	Pension contributions Apr-23
30/05/2023	Joshua Salisbury Tree Surgery	EBP3999	4,200.00	Remove deadwood from trees in cemetery
02/05/2023	Public Works Loan Board	DDR	4,482.00	Loan repayment instalment
01/05/2023	MSDC	DDR	3,593.00	Non-domestic-rates – Town Hall
16/05/2023	Hayway Construction	EBP3990A	2,984.00	Ducting for new power supply on Muster Green
11/05/2023	Pitch Black Lighting	EBP3987	2,300.00	Hire of stage etc. for Coronation event, 7/5
19/05/2023	KPS Contractors Ltd	EBP3996	1,257.87	Burials Apr-23
10/05/2023	Pullout Testing UK Ltd	EBP3975	1,595.00	To test 5 sets of catenary wires over South Rd
10/05/2023	South East Business Systems Ltd	EBP3979	1,461.00	To move IT equipment from Clerk's office
10/05/2023	Rialtas Business Solutions Ltd	EBP3977	822.32	1 year's a/cs & bookings software support
11/05/2023	David Ogilvie Engineering Ltd	EBP3986	1,086.00	Lucastes Ward Budget payt ('22/23) – public seat
19/05/2023	Southern Electric	DDR	992.02	Electricity bill 3/3–1/5/23
10/05/2023	GEOTEC Surveys Ltd	EBP3973	950.00	Utility mapping survey re Muster Green
11/05/2023	Colemans Loos	EBP3984	775.00	Hire of 8 portaloos for Coronation event, 7/5
19/05/2023	Geosphere Ltd	EBP3997	900.00	Subscription to Parish Online 9/5/23–9/5/24
19/05/2023	SE Gas Ltd	DDR	713.68	Gas bill 1–30/4/23
10/05/2023	Cox Skips	EBP3972	574.00	6yd <sup>3</sup> skip to dispose of sundry waste
10/05/2023	South East Business Systems Ltd	EBP3982	522.50	To top up hours under IT support Agreement
		<b>Total Payments</b>	<b>48,862.06</b>	
05/06/2023	HMRC Cumbernauld	EBP4006	7,527.90	Tax & NI May-23
14/06/2023	J Salisbury Tree Surgery	EBP4017	5,000.00	To dismantle ash trees at Oathall Ave allotments
05/06/2023	West Sussex County Council	EBP4007	5,552.12	Pension contributions May-23
30/06/2023	SE Gas Ltd	DDR	4,245.23	Gas bill 1/5–5/6/23 (overestimated)
14/06/2023	Blachere Illumination UK Ltd	EBP4016	3,424.00	Supply/install gobo projector (Muster Green)
01/06/2023	MSDC	DDR	3,593.00	Non-domestic-rates – Town Hall

14/06/2023	KPS Contractors Ltd	EBP4014	602.08	Burials May-23
14/06/2023	MSDC	EBP4018	2,521.94	Reconciliation of st nameplate SLA '22/23
14/06/2023	Troy Heath t/a Christmas Illumination	EBP4015	1,800.00	Install/remove 4 Coronation banners (South Rd)
14/06/2023	GDPR-Info Ltd	EBP4020	1,470.00	1 yr's GDPR Data Protection Officer service
02/06/2023	Trustees RNS Clarke Will Trust	EBP4002	943.61	Depot rent Jun-23
29/06/2023	Trustees RNS Clarke Will Trust	EBP4024	943.61	Depot rent Jul-23
16/06/2023	Castle Water Ltd	DDR	1,033.73	Water bill 1/4-30/9/23 - America Lane allotments
20/06/2023	Southern Electric	DDR	543.73	Electricity bill 2/5-1/6/23
14/06/2023	Bookbinders of Lewes	EBP4013	550.00	Repair/rebind Registr of Graves & cemetery maps
		<b>Total Payments</b>	<b>39,750.95</b>	
04/07/2023	HMRC Cumbernauld	EBP4032	7,133.66	Tax & NI Jun-23
31/07/2023	HMRC Cumbernauld	EBP4055	6,561.59	Tax & NI Jul-23
04/07/2023	West Sussex County Council	EBP4031	5,504.48	Pension contributions Jun-23
31/07/2023	West Sussex County Council	EBP4053	5,368.68	Pension contributions Jul-23
01/07/2023	MSDC	DDR	3,593.00	Non-domestic-rates - Town Hall
13/07/2023	Storewatch.co.uk Ltd	EBP4043	2,652.48	Community Warden service 1/5-30/6/23
27/07/2023	Lemonade Print Group Ltd	EBP4051	3,048.00	13,100 Newsletters + 'Meet your Cllr' inserts
27/07/2023	Streetlights	EBP4047	1,494.20	Street lighting maint. contract Jul-Sep '23
04/07/2023	Pitch Black Lighting	EBP4025	1,100.00	Stage, PA, etc. for 'Spring into Summer', 11/6
27/07/2023	Shelley Signs Ltd	EBP4048	1,020.00	Interpretive sign re hedge-laying at cemetery
13/07/2023	KPS Contractors Ltd	EBP4040	960.00	6x tree watering (various locations) 31/5-27/6/23
31/07/2023	Trustees RNS Clarke Will Trust	EBP4054	943.61	Depot rent Aug-23
04/07/2023	KPS Contractors Ltd	EBP4035	527.13	Burials Jun-23
04/07/2023	MSDC	EBP4033	626.75	Ground rent 1/7-30/9/23
20/07/2023	Southern Electric	DDR	576.44	Electricity bill 2/6-1/7/23
04/07/2023	F Goddard & Sons Ltd	EBP4026	502.00	To replace WC at America Lane allotments
04/07/2023	Mid Sussex Voluntary Action	EBP4028A	500.00	Grant (Min. 12b, P & F 27/6/23)
		<b>Total Payments</b>	<b>42,112.02</b>	
01/08/2023	MSDC	DDR	3,593.00	Non-domestic-rates - Town Hall
11/08/2023	MM Maxi Ltd	EBP4065	2,575.00	6m x 6m hexagonal marquee
23/08/2023	RentaDinosaur Ltd	EBP4075	1,680.75	Bal. for 'RentaDinosaur' - Town Day, 9/9
30/08/2023	Trustees RNS Clarke Will Trust	EBP4080	943.61	Depot rent Sep-23
09/08/2023	Encore Technologies Ltd	EBP4064	1,075.00	Balance for 'ABBA' band - Town Day, 9/9
01/08/2023	Share Haywards Heath	EBP4056	750.00	Grant (Min. 12a, P & F 27/6/23)
08/08/2023	Daren Cook	EBP4063	557.71	Reimb. for replacement of vehicle window glass
18/08/2023	Southern Electric	DDR	579.36	Electricity bill 2/7-1/8/23
24/08/2023	Crazy Golf Ltd	EBP4077	540.00	Crazy golf for Town Day, 9/9
		<b>Total Payments</b>	<b>12,294.43</b>	
15/09/2023	HM Prison & Probation Service	EBP4106	6,754.00	Plants for summer bedding
11/09/2023	HMRC Cumbernauld	EBP4096	6,650.80	Tax & NI Aug-23
28/09/2023	Members' Allowances	BULK LIST	6,617.04	1 <sup>st</sup> ½-year payment
11/09/2023	West Sussex County Council	EBP4097	5,368.68	Pension contributions Aug-23
01/09/2023	MSDC	DDR	3,593.00	Non-domestic-rates - Town Hall
15/09/2023	Pitch Black Lighting	EBP4107	2,500.00	Hire of stage, sound & 'tech' for Town Day
07/09/2023	Bright Horizons	EBP4091	1,759.57	30% contrib. to sewerage costs at depot
11/09/2023	Moore	EBP4098	1,680.00	External audit of a/cs, year ended 31/3/23
26/09/2023	AK Hosiery Ltd	EBP4124	1,547.00	260 throws for 'Leave No One Behind' campaign
29/09/2023	Champions UK plc	EBP4125	1,450.00	Town Day '24 - deposit for Take That tribute band
15/09/2023	Storewatch.co.uk Ltd	EBP4111	1,271.20	Community Warden service 1-31/8/23
05/09/2023	Arthur J Gallagher Ins Broker	EBP4085	1,381.74	Cyber insurance renewal for 2023/24
07/09/2023	Gedney Bulb Company Ltd	EBP4089	1,074.10	12,250 mixed bulbs for spring bedding
15/09/2023	Girl Guiding H/Heath Town District	EBP4114	998.94	Grant (Min. 23f, P & F 11/9/23)
11/09/2023	Total Sense Media Ltd	EBP4100	814.00	Radio commercial for Town Day
06/09/2023	Fairy Dust Events	EBP4086	880.00	Bal. for circus area & performer at Town Day, 9/9
15/09/2023	Tick Boom Events	EBP4110	850.00	Face painting/balloon artists - Town Day, 9/9
18/09/2023	Balcombe Pest Control Ltd	EBP4116	662.00	3-treatment rat control at Oathall Ave allotments

15/09/2023	Kangaroos Mid Sussex	EBP4115	750.00	Grant (Min. 23d, P & F 11/9/23)
18/09/2023	Ashenground C. Centre	EBP4118	750.00	Grant (Min. 23c, P & F 11/9/23)
11/09/2023	Castle Water Ltd	EBP4095	709.48	Water bill 1/7–31/8/23 – Oathall Avenue allotments
19/09/2023	S Inglesfield	EBP4120	559.50	1 <sup>st</sup> ½-year Mayor's Allowance
15/09/2023	CD Assoc. for Family Support Work	EBP4112	500.00	Grant (Min. 23a, P & F 11/9/23)
15/09/2023	Air Ambulance Charity	EBP4113	500.00	Grant (Min. 23e, P & F 11/9/23)
		<b>Total Payments</b>	<b>49,621.05</b>	
09/10/2023	CCLA Public Sector Deposit Fund	TFR1	25,000.00	Opening deposit
04/10/2023	HMRC Cumbernauld	EBP4131	8,709.85	Tax & NI Sep-23
30/10/2023	HMRC Cumbernauld	EBP4157	6,677.16	Tax & NI Oct-23
04/10/2023	West Sussex County Council	EBP4132	5,023.79	Pension contributions Sep-23
30/10/2023	West Sussex County Council	EBP4156	4,955.63	Pension contributions Oct-23
01/10/2023	MSDC	DDR	3,593.00	Non-domestic-rates – Town Hall
12/10/2023	WSALC Limited	EBP4137	3,507.34	2023/24 subscriptions to WSALC & NALC
25/10/2023	South East Business Systems Ltd	EBP4151	2,123.00	Lenovo ThinkPad X1 Yoga laptop
19/10/2023	Streetlights	EBP4138	1,494.20	St lighting: Q3 maint. contract
19/10/2023	KPS Contractors Ltd	EBP4146	1,054.26	Burials Sep-23
04/10/2023	Kiwa CMT	EBP4130	1,320.00	Inspection & testing of st lighting columns
25/10/2023	Trustees RNS Clarke Will Trust	EBP4149	943.58	Depot rent Oct-23
03/10/2023	Graffiti Removal Ltd	EBP4127	812.10	42L of specialist graffiti removal supplies
19/10/2023	Colemans Loos	EBP4140	710.00	Hire of 8 portaloos for Town Day, 9/9
03/10/2023	MSDC	EBP4128	626.75	Ground rent 1/10–31/12/23
03/10/2023	Lemonade Print Group Ltd	EBP4126	576.00	1,500x A5 Town Day programmes
		<b>Total Payments</b>	<b>67,126.66</b>	
22/11/2023	CCLA Public Sector Deposit Fund	TFR2	25,000.00	Deposit #2 (balance = £50,000.00)
23/11/2023	MSDC	EBP4182	5,571.65	CCTV maint. & transmission costs 2023/24
08/11/2023	Blachere Illumination UK Ltd	EBP4161	5,413.20	2 <sup>nd</sup> payment for festive lighting display '23/24
01/11/2023	Public Works Loan Board	DDR	4,404.00	Loan repayment instalment
01/11/2023	MSDC	DDR	3,593.00	Non-domestic-rates – Town Hall
30/11/2023	Trustees RNS Clarke Will Trust	EBP4186	1,887.16	Depot rent Nov-23 & Dec-23
10/11/2023	Storewatch.co.uk Ltd	EBP4165	1,623.05	Community Warden service 1–31/10/23
10/11/2023	KPS Contractors Ltd	EBP4166	527.13	Burials Oct-23
13/11/2023	Mantra Magazines Ltd	EBP4173	960.00	Distribution of Autumn '23 Newsletter
29/11/2023	Storewatch.co.uk Ltd	EBP4188	850.68	Community Warden service 1–31/7/23
03/11/2023	Frontier Fireworks Ltd	EBP4159	800.00	40% payt for fireworks display on 25/11/23
30/11/2023	Southern Electric	DDR	533.75	Electricity bill 2–31/10/23
17/11/2023	Mid Sussex Radio CIC	EBP4177	500.00	Grant (Min. 43b, P & F 13/11/23)
17/11/2023	Haywards Heath Division Guide HQ	EBP4178	500.00	Grant (Min. 43c, P & F 13/11/23)
17/11/2023	Northlands Wood Primary Academy	EBP4179	500.00	Grant (Min. 43d, P & F 13/11/23)
17/11/2023	Home-Start	EBP4180	500.00	Grant (Min. 43a, P & F 13/11/23)
		<b>Total Payments</b>	<b>53,163.62</b>	
01/12/2023	CCLA Public Sector Deposit	TFR3	25,000.00	Deposit #3 (balance = £75,000.00)
06/12/2023	CCLA Public Sector Deposit	TFR4	25,000.00	Deposit #4 (balance = £100,000.00)
04/12/2023	HMRC Cumbernauld	EBP4188A	12,654.28	Tax & NI Nov-23
04/12/2023	West Sussex County Council	EBP4190	7,782.78	Pension contributions Nov-23
29/12/2023	HMRC Cumbernauld	EBP4219	7,565.40	Tax & NI Dec-23
29/12/2023	West Sussex County Council	EBP4217	5,288.59	Pension contributions Dec-23
19/12/2023	HM Prison & Probation Service	EBP4212	4,265.25	Plants for Winter '23/Spring '24 bedding
01/12/2023	MSDC	DDR	3,593.00	Non-domestic-rates – Town Hall
19/12/2023	Storewatch.co.uk Ltd	EBP4215	1,952.20	Community Warden service Nov-23
11/12/2023	Valda Energy Ltd	DDR	1,164.64	Electricity & gas charges 16/11–15/12/23
19/12/2023	The Southern Co-operative	EBP4211	1,062.34	Community Warden service 12/12/22–31/3/23
07/12/2023	Frontier Fireworks Ltd	EBP4197	1,000.00	50% payt for fireworks display on 25/11/23
19/12/2023	David Ogilvie Engineering Ltd	EBP4203	653.00	Lucastes Ward Budget payt – 40L litter bin

		<b>Total Payments</b>	<b>96,981.48</b>	
18/01/2024	CCLA Public Sector Deposit	TFR5	28,000.00	Deposit #5 (balance = £128,000.00)
23/01/2024	CCLA Public Sector Deposit	TFR6	27,000.00	Deposit #6 (balance = £155,000.00)
29/01/2024	CCLA Public Sector Deposit	TFR7	26,000.00	Deposit #7 (balance = £181,000.00)
30/01/2024	CCLA Public Sector Deposit	TFR8	25,000.00	Deposit #8 (balance = £206,000.00)
01/01/2024	MSDC	DDR	3,593.00	Non-domestic-rates – Town Hall
04/01/2024	Blachere Illumination UK Ltd	EBP4221	2,436.50	Final payt for festive lighting display '23/24
17/01/2024	NatWest onecard	DDR	777.95	HHTC credit card trans Dec-23
24/01/2024	South East Business Systems Ltd	EBP4238	1,908.00	2x Lenovo ThinkPad E16 laptops & 1x 24" monitor
24/01/2024	Streetlights	EBP4240	1,494.20	Street lighting maint. contract Jan–Mar '24
03/01/2024	Valda Energy Ltd	DDR	1,316.34	Electricity & gas charges 16/12–15/1/24
24/01/2024	Storewatch.co.uk Ltd	EBP4237	1,203.10	Community Warden service 1–31/12/23
16/01/2024	KPS Contractors Ltd	EBP4228	527.13	Burials Dec-23
04/01/2024	Trustees RNS Clarke Will Trust	EBP4222	943.58	Depot rent Jan-24
24/01/2024	Trustees RNS Clarke Will Trust	EBP4239	943.58	Depot rent Feb-24
22/01/2024	Bentswood Hub CIC	EBP4235	1,000.00	Grant (Min. 57b, P & F 15/1/24)
16/01/2024	Amadeus	EBP4230	654.44	BenQ MW632ST projector
16/01/2024	MSDC	EBP4226	626.75	Ground rent 1/1–31/3/24
22/01/2024	Haywards Heath Lions Club CIO	EBP4234	500.00	Grant (Min. 57c, P & F 15/1/24)
		<b>Total Payments</b>	<b>123,924.57</b>	
16/02/2024	CCLA Public Sector Deposit	TFR9	29,500.00	Deposit #9 (balance = £235,500.00)
20/02/2024	CCLA Public Sector Deposit	TFR10	29,250.00	Deposit #10 (balance = £264,750.00)
05/02/2024	HMRC Cumbernauld	EBP4252	7,407.58	Tax & NI Jan-24
29/02/2024	HMRC Cumbernauld	EBP4274	7,166.25	Tax & NI Feb-24
29/02/2024	West Sussex County Council	EBP4277	5,809.11	Pension contributions Feb-24
05/02/2024	West Sussex County Council	EBP4254	5,680.46	Pension contributions Jan-24
29/02/2024	Ernest Doe & Sons Ltd	EBP4275	3,149.50	Grounds maint. equipment, parts & supplies
29/02/2024	Carbon Footprint Ltd	EBP4269	2,000.00	Yr's licensing & maint. of Carbon Calculator Tools
05/02/2024	Lemonade Print Group Ltd	EBP4251	1,610.00	13,100 Spring '24 Newsletters & 150 bus. cards
29/02/2024	Mantra Magazines Ltd	EBP4268	960.00	Distribution of Spring '24 Newsletter
29/02/2024	MSDC	EBP4278	912.60	2023/24 collection service chg for 5 dog bins
05/02/2024	Valda Energy Ltd	DDR	832.58	Electricity & gas charges 16/1–15/2/24
13/02/2024	J Salisbury Tree Surgery	EBP4264	650.00	Crown reduction of tree at Jubilee Gardens
14/02/2024	Mrs S Inglesfield	EBP4266	559.50	2 <sup>nd</sup> ½-year Mayor's Allowance
		<b>Total Payments</b>	<b>95,487.58</b>	
01/03/2024	CCLA Public Sector Deposit	TFR11	28,500.00	Deposit #11 (balance = £293,250.00)
06/03/2024	CCLA Public Sector Deposit	TFR12	28,750.00	Deposit #12 (balance = £322,000.00)
12/03/2024	CCLA Public Sector Deposit	TFR13	29,999.00	Deposit #13 (balance = £351,999.00)
13/03/2024	CCLA Public Sector Deposit	TFR14	29,998.00	Deposit #14 (balance = £381,997.00)
15/03/2024	CCLA Public Sector Deposit	TFR15	29,997.00	Deposit #15 (balance = £411,994.00)
18/03/2024	CCLA Public Sector Deposit	TFR16	29,996.00	Deposit #16 (balance = £441,990.00)
19/03/2024	CCLA Public Sector Deposit	TFR17	29,010.00	Deposit #17 (balance = £471,000.00)
20/03/2024	CCLA Public Sector Deposit	TFR18	29,000.00	Deposit #18 (balance = £500,000.00)
21/03/2024	Arthur J Gallagher Insurance Brokers	EBP4300	8,070.52	Local Council insurance 2024/25
27/03/2024	HMRC Cumbernauld	EBP4325	7,737.80	Tax & NI Mar-24
28/03/2024	Members' Allowances	BULK LIST PAYT	7,545.32	2 <sup>nd</sup> ½-year payment
27/03/2024	West Sussex County Council	EBP4321	5,791.52	Pension contributions Mar-24
26/03/2024	C J Thorne & Co Ltd	EBP4315	4,819.00	50% payt for clearance of bank at allotment site
04/03/2024	Online Tank Store Ltd	EBP4281	4,720.00	1,125L water bowser, + chevron board & beacons
14/03/2024	B & B Trailers	EBP4287	2,950.00	Bateson BT2 trailer, complete with ramp
18/03/2024	NatWest onecard	DDR	1,000.00	HHTC deposit paid, to be refunded later.
27/03/2024	Arthur J Gallagher Insurance Brokers	EBP4324	2,966.67	Motor insurance 2024/25
14/03/2024	Streetlights	EBP4285	1,960.00	Pruning works around st lights, + 4x repairs
04/03/2024	Coughtreys Catering	EBP4283	1,420.00	Balance for catering for Mayor's charity event, 8/3

01/03/2024	Mrs M Parry	EBP4278B	1,440.00	To purchase back burial plot
05/03/2024	Valda Energy Ltd	DDR	1,159.66	Electricity & gas charges 16/2–15/3/24
21/03/2024	PHS Group plc	DDR	1,106.12	Contract for dust mats & sanitary disposal
07/03/2024	Trustees RNS Clarke Will Trust	EBP4284	943.58	Depot rent Mar-24
27/03/2024	SLCC Enterprises Ltd	EBP4319	1,079.00	Fees for Clerk to attend 2 conferences
14/03/2024	RentaDinosaur Ltd	EBP4288	753.00	Deposit for 'RentaDinosaur' – Town Day, 14/9/24
22/03/2024	St. Catherine's Hospice Ltd	EBP4307	750.00	Grant (Min. 74b, P & F 18/3/24)
22/03/2024	KPS Contractors Ltd	EBP4302	624.56	Burials Feb-24
21/03/2024	Mr A Sturgeon	EBP4301	565.09	To reimburse exps for Mayor's charity event, 8/3
04/03/2024	Stephen Barnes	EBP4279A	550.00	Hot Damn – band for Mayor's charity event, 8/3
22/03/2024	Haywards Heath Tennis Club	EBP4305	500.00	Grant (Min. 74a, P & F 18/3/24)
22/03/2024	St. Peter & St. James Charitable Trust	EBP4304	500.00	Grant (Min. 74c, P & F 18/3/24)
22/03/2024	Sussex Chorus	EBP4303	500.00	Grant (Min. 74d, P & F 18/3/24)
		<b>Total Payments</b>	<b>294,701.84</b>	