

Policy and Finance Committee

Financial Report Pack

18th November 2024

Committee Meeting: Policy and Finance

Report of: Town Clerk

Date: 18th November

Subject: Lists of payments and receipts, Income & Expenditure for the period 1st June - 31st August 2024.

Please see associated documents;

ITEM 6 - P and F 18/11/24 - FINANCIAL REPORTS PACK – 01 JUNE 2024 TO 31 AUGUST 2024

17/09/2024
15:38

Haywards Heath Town Council

Cashbook 1

Current/Reserve Account

Receipts received between 01/06/2024 and 30/06/2024

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 04/06/2024	46.00						
		Sales Recpts Page 2633	46.00	46.00		100			Sales Recpts Page 2633
		Banked: 04/06/2024	768.50						
		Sales Recpts Page 2634	768.50	768.50		100			Sales Recpts Page 2634
		Banked: 04/06/2024	640.00						
		West Sussex County Council	640.00			9029	900	640.00	Contrib. to graffiti removal '24/25
		Banked: 05/06/2024	69.00						
		Sales Recpts Page 2635	69.00	69.00		100			Sales Recpts Page 2635
		Banked: 05/06/2024	92.00						
		Sales Recpts Page 2636	92.00	92.00		100			Sales Recpts Page 2636
		Banked: 06/06/2024	88.25						
		Sales Recpts Page 2637	88.25	88.25		100			Sales Recpts Page 2637
		Banked: 06/06/2024	186.00						
		Sales Recpts Page 2638	186.00	186.00		100			Sales Recpts Page 2638
		Banked: 06/06/2024	653.00						
		R A Brooks & Son	653.00			1000	201	653.00	Cemetery
		Banked: 07/06/2024	31.35						
		D Sutherland	31.35			1020	201	31.35	Allotment rent – OA 29
		Banked: 10/06/2024	77.50						
		Sales Recpts Page 2639	77.50	77.50		100			Sales Recpts Page 2639
		Banked: 10/06/2024	71.00						
		Sales Recpts Page 2640	71.00	71.00		100			Sales Recpts Page 2640
		Banked: 11/06/2024	100.00						
		Sales Recpts Page 2641	100.00	100.00		100			Sales Recpts Page 2641
		Banked: 12/06/2024	111.74						
		Receipts by card	111.74			1020	201	90.72	T Tarling/ Allotment rent – OA 37
				23.00		100			Letting – Conservatives/ Inv. 10266
						4235	110	-1.98	Worldpay transaction fee
		Banked: 13/06/2024	457.50						
		Sales Recpts Page 2642	457.50	457.50		100			Sales Recpts Page 2642
		Banked: 14/06/2024	118.00						
		Sales Recpts Page 2651	118.00	118.00		100			Sales Recpts Page 2651
		Banked: 17/06/2024	57.75						
		Sales Recpts Page 2643	57.75	57.75		100			Sales Recpts Page 2643
		Banked: 17/06/2024	193.00						
		Sales Recpts Page 2644	193.00	193.00		100			Sales Recpts Page 2644
		Subtotal Carried Forward:	3,760.59	2,347.50	0.00			1,413.09	

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 21/06/2024	16.37						
	I Wilson	16.37			1050 4235	110 110	16.66 -0.29	Reimb. for sundry item Worldpay transaction fee
	Banked: 24/06/2024	247.50						
	Sales Recpts Page 2645	247.50	247.50		100			Sales Recpts Page 2645
	Banked: 24/06/2024	111.78						
	J Batchelor Jnr	111.78			1020	201	111.78	Allotment rent – OA 43
	Banked: 25/06/2024	821.00						
	Sales Recpts Page 2646	821.00	821.00		100			Sales Recpts Page 2646
100954	Banked: 27/06/2024	1,544.62						
100954	Manual Pay-In	1,544.62			1020 1020 4520	201 201 101	24.62 20.00 1,500.00	P De Ruyter/ Allotment rent – A 25 K Banka/ Allotment rent – OA 21 Sale of Tipper truck
	Banked: 28/06/2024	527.16						
	NatWest	527.16			1190	110	527.16	Reserve A/c interest Jun-24
	Banked: 28/06/2024	230.80						
	Urgo Medical (receipt by card)	230.80	240.25		100 4235	110		Sales Recpts Page 2650 -9.45 Worldpay transaction fee
	Total Receipts:	7,259.82	3,656.25	0.00			3,603.57	

Current/Reserve Account

Receipts received between 01/07/2024 and 31/07/2024

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 01/07/2024	124.00						
		R A Brooks & Son	124.00			1000	201	124.00	Cemetery
		Banked: 02/07/2024	78.35						
		S Meachen	78.35			1000	201	78.35	Cemetery
		Banked: 04/07/2024	138.00						
		Sales Recpts Page 2652	138.00	138.00		100			Sales Recpts Page 2652
		Banked: 05/07/2024	38.50						
		Sales Recpts Page 2653	38.50	38.50		100			Sales Recpts Page 2653
		Banked: 05/07/2024	46.00						
		Sales Recpts Page 2654	46.00	46.00		100			Sales Recpts Page 2654
		Banked: 05/07/2024	492.51						
		G Taylor (receipt by card)	492.51			1000 4235	201 110	500.00	Cemetery
								-7.49	Worldpay transaction fee
		Banked: 05/07/2024	384.75						
CEM(64)		Monastery of the Visitation	384.75			9002	900	384.75	(¼) Maint. nuns' burial area
		Banked: 05/07/2024	250.00						
		Paul Masson Funerals Ltd	250.00			9002	900	250.00	Contrib. to Dove seat for cemetery
		Banked: 08/07/2024	77.50						
		Sales Recpts Page 2655	77.50	77.50		100			Sales Recpts Page 2655
		Banked: 08/07/2024	28.88						
		Sales Recpts Page 2656	28.88	28.88		100			Sales Recpts Page 2656
		Banked: 09/07/2024	57.75						
		Sales Recpts Page 2657	57.75	57.75		100			Sales Recpts Page 2657
		Banked: 09/07/2024	60.00						
		Sales Recpts Page 2658	60.00	60.00		100			Sales Recpts Page 2658
		Banked: 09/07/2024	65.00						
AD03		Freshmill Ltd	65.00			4430	210	65.00	½-pg ad in Town Day prog.
		Banked: 10/07/2024	199.50						
		Sales Recpts Page 2659	199.50	199.50		100			Sales Recpts Page 2659
		Banked: 15/07/2024	209.75						
		Sales Recpts Page 2660	209.75	209.75		100			Sales Recpts Page 2660
		Banked: 15/07/2024	1,343.00						
		Sussex Family Funeral Directors	1,343.00			1000	201	1,343.00	Cemetery
		Banked: 15/07/2024	250.00						
		Bridee Whyte Independent Funeral Services	250.00			9002	900	250.00	Contrib. to Dove seat for cemetery
		Banked: 17/07/2024	179.00						
		Subtotal Carried Forward:	4,022.49	855.88	0.00			2,987.61	

Current/Reserve Account

Receipts received between 01/07/2024 and 31/07/2024

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		K Taylor	179.00			1000	201	179.00	Cemetery
		Banked: 18/07/2024	1,343.00						
		Sussex Family Funeral Directors	1,343.00			1000	201	1,343.00	Cemetery
		Banked: 18/07/2024	250.00						
		Sussex Family Funeral Directors	250.00			9002	900	250.00	Contrib. to Dove seat for cemetery
		Banked: 18/07/2024	5,732.00						
		Hiscox	5,732.00			4305	201	5,732.00	Ins. re incident at War Memorial
		Banked: 22/07/2024	161.00						
		Sales Recpts Page 2661	161.00	161.00		100			Sales Recpts Page 2661
		Banked: 23/07/2024	124.00						
		Sales Recpts Page 2662	124.00	124.00		100			Sales Recpts Page 2662
		Banked: 25/07/2024	134.25						
		Sales Recpts Page 2663	134.25	134.25		100			Sales Recpts Page 2663
		Banked: 25/07/2024	30.00						
		Z Robotham	30.00			1010	105	30.00	Dep. for civil ceremony, 6/11/24
		Banked: 26/07/2024	289.25						
		Sales Recpts Page 2664	289.25	289.25		100			Sales Recpts Page 2664
		Banked: 26/07/2024	1,500.00						
SPON(TD1)		RBPM Direct	1,500.00			4430	210	1,500.00	(Gold) Sponsor – Town Day
		Banked: 29/07/2024	264.00						
		Sales Recpts Page 2665	264.00	264.00		100			Sales Recpts Page 2665
		Banked: 29/07/2024	93.00						
		Sales Recpts Page 2666	93.00	93.00		100			Sales Recpts Page 2666
		Banked: 29/07/2024	111.25						
		Sales Recpts Page 2667	111.25	111.25		100			Sales Recpts Page 2667
		Banked: 30/07/2024	1,000.00						
SPON(TD3)		Orchards Shopping Centre	1,000.00			4430	210	1,000.00	Sponsor – Town Day
		Banked: 31/07/2024	527.39						
		NatWest	527.39			1190	110	527.39	Reserve A/c interest Jul-24
		Banked: 31/07/2024	65.00						
AD01		PQA Ltd (The Pauline Quirke Academy)	65.00			4430	210	65.00	½-pg ad in Town Day prog.
		Banked: 31/07/2024	310.00						
		R A Brooks & Son	310.00			1000	201	310.00	Cemetery
		Total Receipts:	15,956.63	2,032.63	0.00			13,924.00	

Current/Reserve Account

Receipts received between 01/08/2024 and 31/08/2024

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 02/08/2024	1,255.00						
		Masters & Son Funeral Directors	1,255.00			1000	201	1,255.00	Cemetery
		Banked: 07/08/2024	750.00						
SPON(TD2)		Batcheller Monkhouse	750.00			4430	210	750.00	(Silver) Sponsor – Town Day
		Banked: 07/08/2024	1,279.00						
		Sussex Family Funeral Directors	1,279.00			1000	201	1,279.00	Cemetery
		Banked: 08/08/2024	88.00						
		Masters & Son Funeral Directors	88.00			1000	201	88.00	Cemetery
		Banked: 12/08/2024	69.00						
		Sales Recpts Page 2668	69.00	69.00		100			Sales Recpts Page 2668
		Banked: 13/08/2024	38.50						
		Sales Recpts Page 2669	38.50	38.50		100			Sales Recpts Page 2669
		Banked: 13/08/2024	172.50						
		Sales Recpts Page 2670	172.50	172.50		100			Sales Recpts Page 2670
		Banked: 13/08/2024	77.00						
		Sales Recpts Page 2671	77.00	77.00		100			Sales Recpts Page 2671
		Banked: 13/08/2024	124.00						
		R A Brooks & Son	124.00			1000	201	124.00	Cemetery
		Banked: 14/08/2024	114.00						
		Sales Recpts Page 2672	114.00	114.00		100			Sales Recpts Page 2672
		Banked: 14/08/2024	40.00						
		A Munro	40.00			4430	210	40.00	Town Day fee – TD(28)
		Banked: 14/08/2024	40.00						
		T Solomons (Pet Portraits by Tanya)	40.00			4430	210	40.00	Town Day fee – TD(C)
		Banked: 15/08/2024	52.00						
		Sales Recpts Page 2673	52.00	52.00		100			Sales Recpts Page 2673
		Banked: 15/08/2024	40.00						
		C Faulkner	40.00			4430	210	40.00	Town Day fee – TD(19)
		Banked: 15/08/2024	40.00						
		Football Fun Factory	40.00			4430	210	40.00	Town Day fee – TD(CC)
		Banked: 15/08/2024	40.00						
		A Harris (Avie at Home)	40.00			4430	210	40.00	Town Day fee – TD(P)
		Banked: 15/08/2024	40.00						
		Brock Taylor	40.00			4430	210	40.00	Town Day fee
		Banked: 15/08/2024	40.00						
		R Hollebon	40.00			4430	210	40.00	Town Day fee – TD(N)
		Subtotal Carried Forward:	4,299.00	523.00	0.00			3,776.00	

Current/Reserve Account

Receipts received between 01/08/2024 and 31/08/2024

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 15/08/2024	108.00						
		Burgess Hill Family Funeral Services	108.00			1000	201	108.00	Cemetery
		Banked: 16/08/2024	93.00						
		Sales Recpts Page 2674	93.00	93.00		100			Sales Recpts Page 2674
		Banked: 16/08/2024	40.00						
		S Rapazzini	40.00			4430	210	40.00	Town Day fee – TD(O)
		Banked: 16/08/2024	40.00						
		Solar Ltd	40.00			4430	210	40.00	Town Day fee – TD(23)
		Banked: 19/08/2024	80.00						
		Sales Recpts Page 2675	80.00	80.00		100			Sales Recpts Page 2675
		Banked: 19/08/2024	46.50						
		Sales Recpts Page 2676	46.50	46.50		100			Sales Recpts Page 2676
		Banked: 19/08/2024	186.00						
		T White	186.00			1000	201	186.00	Cemetery
		Banked: 19/08/2024	40.00						
		S Weight (To the Moon)	40.00			4430	210	40.00	Town Day fee – TD(13)
		Banked: 20/08/2024	40.00						
		Native Crafts	40.00			4430	210	40.00	Town Day fee – TD(M)
		Banked: 21/08/2024	1,343.00						
		R A Brooks & Son	1,343.00			1000	201	1,343.00	Cemetery
		Banked: 22/08/2024	12,386.18						
		HM Revenue & Customs	12,386.18			105		12,386.18	VAT reimbursement to 31/3/24
		Banked: 23/08/2024	86.62						
		Sales Recpts Page 2677	86.62	86.62		100			Sales Recpts Page 2677
		Banked: 27/08/2024	286.00						
		Sales Recpts Page 2678	286.00	286.00		100			Sales Recpts Page 2678
		Banked: 27/08/2024	40.00						
		Shadow Cakes	40.00			4430	210	40.00	Town Day fee – TD(U)
		Banked: 27/08/2024	40.00						
		P Milton	40.00			4430	210	40.00	Town Day fee – TD(25)
		Banked: 27/08/2024	40.00						
		Turning Pointe School of Dance	40.00			4430	210	40.00	Town Day fee – TD(18)
		Banked: 28/08/2024	802.00						
		Sales Recpts Page 2679	802.00	802.00		100			Sales Recpts Page 2679
		Banked: 30/08/2024	412.97						
		NatWest	412.97			1190	110	412.97	Reserve A/c interest Aug-24
		Subtotal Carried Forward:	20,409.27	1,394.12	0.00			18,492.15	

Current/Reserve Account

Receipts received between 01/08/2024 and 31/08/2024

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 30/08/2024	40.00						
	A Regen	40.00			4430	210	40.00	Town Day fee – TD(H)
	Banked: 30/08/2024	65.00						
AD04	Carroll Estate Agents	65.00			4430	210	65.00	½-pg ad in Town Day prog.
100955	Banked: 30/08/2024	1,393.00						
100955	Manual Pay-In	1,393.00			1056 1000	110 201	50.00 1,343.00	Donation to Mayor's charity Cemetery
100956	Banked: 30/08/2024	186.00						
100956	Manual Pay-In	186.00			1000	201	186.00	Cemetery
	Banked: 31/08/2024	77.50						
	Sales Recpts Page 2680	77.50	77.50		100			Sales Recpts Page 2680
	Banked: 31/08/2024	165.25						
	Sales Recpts Page 2681	165.25	165.25		100			Sales Recpts Page 2681
	Banked: 31/08/2024	76.75						
	Sales Recpts Page 2683	76.75	76.75		100			Sales Recpts Page 2683
	Banked: 31/08/2024	-76.75						
	Sales Recpts Page 2684	-76.75	-76.75		100			Sales Recpts Page 2684
	Total Receipts:	22,336.02	2,159.87	0.00			20,176.15	

CCLA Public Sector Deposit Fund

Receipts received between 01/06/2024 and 31/08/2024

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 30/06/2024	2,240.19						
	CCLA Investment Management	2,240.19			1190	110	2,240.19	Income reinvestment
	Banked: 31/07/2024	2,173.21						
	CCLA Investment Management	2,173.21			1190	110	2,173.21	Income reinvestment
	Banked: 31/08/2024	2,245.70						
	CCLA Investment Management	2,245.70			1190	110	2,245.70	Income reinvestment
	Total Receipts:	6,659.10	0.00	0.00			6,659.10	

List of Payments made between 01/06/2024 and 30/06/2024

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/06/2024	MSDC	DDR	507.00		Non-domestic rates – depot
01/06/2024	MSDC	DDR	3,877.00		Non-domestic rates – Town Hall
01/06/2024	MSDC	DDR	354.00		Non-domestic rates – cemetery
03/06/2024	Valda Energy Ltd	DDR	674.49		Electricity & gas charges 16/5–15/6/24
05/06/2024	Allstar Business Solutions	DDR	96.35		Fuel
05/06/2024	L Christopher	EBP4404	148.72		To provide help at Spring into Summer event, 2/6
05/06/2024	Fairy Dust Events	EBP4405	270.00		Bal. for circus area at Spring into Summer, 2/6
05/06/2024	I Wilson	EBP4406	5.40		Return mileage expenses to Wakehurst
05/06/2024	D Radford	EBP4408	83.20		To provide help at Spring into Summer event, 2/6
05/06/2024	Window Wizard/ J Archer	EBP4409	25.00		Town Hall window cleaner
05/06/2024	Tick Boom Events	EBP4410	480.00		Face painting/balloon artists - Spring into Summer
05/06/2024	C Coomber	EBP4411	60.70		To purchase back cremation plot
05/06/2024	Paul Stanworth	EBP4407	200.00		Fee for hosting D-Day event, 6/6
06/06/2024	Castle Water Ltd	EBP4412	48.92		Water bill 1–30/4/24 – Town Hall
06/06/2024	IPS Fire and Security	EBP4413	213.60		Fire alarm – to supply & install 2 smoke heads
07/06/2024	Royal Botanic Gardens Kew	EBP4414	360.00		Days Out Project – Wakehurst, 29/8
07/06/2024	Cloud MPS	EBP4415	296.00		2x circular vinyl signs for HH/Britain in Bloom
10/06/2024	Gopak Ltd	EBP4416	446.11		North Central Ward Budget payment
10/06/2024	Mercedes-Benz Finance	DDR	411.91		Lease repayment instalment for e-van Jun-24
12/06/2024	Worldpay	DDR	53.78		Terminal rental, misc. & txn chgs Jun-24
12/06/2024	Allstar Business Solutions	DDR	98.36		Fuel
13/06/2024	Streetlights	EBP4417	49.50		To adjust door locks to street light in Lewes Road
13/06/2024	Pitch Black Lighting	EBP4418	3,600.00		Stage etc. for D-Day & Spring into Summer events
13/06/2024	Branding Box Ltd	EBP4419	3,300.00		Deposit for design & development of new website
13/06/2024	Trustees RNS Clarke Will Trust	EBP4420	1,132.30		Depot rent Jun-24
13/06/2024	IPS Fire and Security	EBP4421	106.80		Call-out to investigate fault with intruder alarm
13/06/2024	Cameron Irrigation Systems Ltd	EBP4422	108.00		To attend to issues with irrigation system
13/06/2024	SOS Systems Ltd	EBP4423	179.75		Black & colour copy chgs 7/5–4/6/24
20/06/2024	J Salisbury Tree Surgery	EBP4428	840.00		To pollard liquidambar tree on Muster Green
14/06/2024	S Harris	EBP4424	43.00		Reimbursement for compost & topsoil for Fire Strn
14/06/2024	National Assoc. of Civic Officers	EBP4425	50.00		Fee for staff member to attend training event, 6/3
17/06/2024	NatWest	DDR	27.60		Bankline charges May-24
17/06/2024	Sage Software Ltd	DDR	152.40		Payroll subscription Jun-24
17/06/2024	Castle Water Ltd	DDR	215.77		Water bill 1–31/5/24 – America Lane allotments
17/06/2024	Mercedes-Benz Vans	DDR	15.00		Service contract charge for e-van Jun-24
17/06/2024	NatWest onecard	DDR	1,738.38		HHTC credit card transactions May-24
19/06/2024	Castle Water Ltd	DDR	8.64		Water bill 1–31/5/24 – Comm. Sq roundabout
19/06/2024	Castle Water Ltd	DDR	8.64		Water bill 1–31/5/24 – cemetery
20/06/2024	A Sandford/ No Strings Attached	EBP4426	100.00		To perform at Spring into Summer, 2/6
20/06/2024	Lindfield Bonfire Society Ltd	EBP4427	200.00		To light beacon at D-Day event, 6/6
20/06/2024	Vodafone Ltd	DDR	56.00		Mobile phone bill Jun-24
20/06/2024	Beacon Fencing Ltd	EBP4429	33.60		2 boxes of timber screws
20/06/2024	F Goddard & Sons Ltd	EBP4430	133.20		To replace pipe & valves at Oathall Ave allotments
28/06/2024	West Sussex County Council	EBP4435	5,592.07		Pension contributions Jun-24
24/06/2024	Ford Lease	DDR	854.63		Rental invoice for Ford Transit Jun-24
26/06/2024	Allstar Business Solutions	DDR	87.29		Fuel
28/06/2024	NatWest	DDR	23.80		Account service charge 4–31/5/24

Continued on Page 2

Current/Reserve Account

List of Payments made between 01/06/2024 and 30/06/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
28/06/2024	HMRC Cumbernauld	EBP4431	7,181.59		Tax & NI Jun-24
28/06/2024	Salaries & expenses	BULK LIST PAYT	25,118.53		Jun-24
28/06/2024	H/Heath & Beech Hurst Bowling Club	EBP4432	750.00		Grant (Min. 13b, P & F 24/6/24)
28/06/2024	7 th Haywards Heath Guide Unit	EBP4433	418.00		Grant (Min. 13c, P & F 24/6/24)
28/06/2024	Windermere Road Residents' Assoc.	EBP4434	90.00		Grant (Min. 13e, P & F 24/6/24)
28/06/2024	Focus Group	DDR	117.20		Line rentals & calls Jun-24
28/06/2024	Fastnet International Ltd	DDR	75.59		Broadband Internet & website hosting Jun-24
		Total Payments	61,117.82		

List of Payments made between 01/07/2024 and 31/07/2024

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/07/2024	MSDC	DDR	507.00		Non-domestic rates – depot
01/07/2024	MSDC	DDR	3,877.00		Non-domestic rates – Town Hall
01/07/2024	MSDC	DDR	354.00		Non-domestic rates – cemetery
01/07/2024	SSE Electricity	DDR	1,138.75		Street lighting energy May-24
01/07/2024	Mulberry Local Authority Services Ltd	EBP4436	175.50		Year-end internal audit 2023/24
01/07/2024	Trustees RNS Clarke Will Trust	EBP4437	1,132.30		Depot rent Jul-24
01/07/2024	South East Business Systems Ltd	DDR	44.76		Data encryption service (monthly)
01/07/2024	South East Business Systems Ltd	DDR	64.68		M/soft 365: 4x Bus. Basic + 2x Bus. Std (monthly)
01/07/2024	South East Business Systems Ltd	DDR	67.81		Remote data & system back-up (monthly)
01/07/2024	South East Business Systems Ltd	DDR	253.07		IT system rental (monthly)
03/07/2024	Allstar Business Solutions	DDR	117.08		Fuel
03/07/2024	S Inglesfield	EBP4440	339.33		Mayor's hotel expts, Traunstein 14–16/6/24
03/07/2024	RAM Tracking	DDR	18.00		Vehicle tracking (x 2) 28/6–27/7/24
03/07/2024	MSDC	EBP4438	626.75		Ground rent 1/7–30/9/24
03/07/2024	StarBrite Chemicals Ltd	EBP4439	360.42		Cleaning supplies, sacks, hand towels & toilet rolls
04/07/2024	Valda Energy Ltd	DDR	566.77		Electricity & gas charges 16/6–15/7/24
08/07/2024	Castle Water Ltd	EBP4441	44.35		Water bill 1–31/5/24 – Town Hall
09/07/2024	Boumemouth Crazy Golf Ltd	EBP4448	109.50		Deposit for crazy golf for Town Day, 14/9
09/07/2024	Window Wizard/ J Archer	EBP4452	25.00		Town Hall window cleaner
09/07/2024	Bates Wells & Braithwaite London LLP	EBP4442	5,400.00		Legal expenses 3/5–27/6/24 re Town Councillor
09/07/2024	F Goddard & Sons Ltd	EBP4443	117.48		To replace leaking tap at A/Lane allotments
09/07/2024	Jewson Ltd	EBP4444	324.15		Grounds maint. equipment & supplies
09/07/2024	DrainBoss Plumbing & Drainage	EBP4445	198.00		To jet-clear blocked WC - A/Lane allotments
09/07/2024	Balcombe Pest Control Ltd	EBP4446	170.40		Allotments - inspect bait points; attend wasps' nest
09/07/2024	HM Prison & Probation Service	EBP4447	12,716.04		Plants for summer bedding
09/07/2024	KPS Contractors Ltd	EBP4449	761.40		Burials Jun-24
09/07/2024	PEAC (UK) Ltd	EBP4450	219.60		Photocopier rental 12/8–11/11/24
09/07/2024	J J Glass Company	EBP4451	2,076.00		New PVC fire exit door (from staff kitchen)
10/07/2024	Mercedes-Benz Finance	DDR	411.91		Lease repayment instalment for e-van Jul-24
10/07/2024	Cox Skips	EBP4453	376.74		6yd ³ skip to dispose of sundry waste
10/07/2024	Newsquest Media Group Ltd	EBP4454	396.00		½-page advert in Sussex Life – Town Day
12/07/2024	KPS Contractors Ltd	EBP4455	978.52		Burials May-24
15/07/2024	NatWest	DDR	18.80		Bankline charges Jun-24
15/07/2024	Mercedes-Benz Vans	DDR	15.00		Service contract charge for e-van Jul-24
16/07/2024	Northlands Wood Primary Academy	EBP4457	600.00		(Pooled) Franklands Ward Budget payment
16/07/2024	Sage Software Ltd	DDR	152.40		Payroll subscription Jul-24
16/07/2024	Castle Water Ltd	DDR	122.72		Water bill 1–30/6/24 – America Lane allotments
16/07/2024	Parker Building Supplies Ltd	EBP4456	12.90		Supplies for installing seat in Garden of Rememb.
16/07/2024	Ernest Doe & Sons Ltd	EBP4458	366.34		Grounds maint. equipment, supplies & servicing
16/07/2024	Streetlights	EBP4459	1,793.04		Street lighting maint. contract Jul–Sep '24
16/07/2024	Contego Safety Solutions	EBP4461	156.29		Groundsmen: 4x hi vis polo shirts & Groundsmen: 4x hi vis T-shirts
16/07/2024	SOS Systems Ltd	EBP4460	105.43		Black & colour copy chgs 4/6–4/7/24
16/07/2024	Contego Safety Solutions	EBP4462	168.71		Groundsmen: 1 pr trousers & 2 hi vis jackets
16/07/2024	Cox Skips	EBP4463	376.74		6yd ³ skip to dispose of sundry waste
16/07/2024	Jewson Ltd	EBP4464	82.43		Fixings for 2x HH/Britain in Bloom circular signs
16/07/2024	Storewatch.co.uk Ltd	EBP4465	1,743.36		Community Warden service 1–30/6/24
17/07/2024	Allstar Business Solutions	DDR	104.70		Fuel

Continued on Page 2

Current/Reserve Account

List of Payments made between 01/07/2024 and 31/07/2024

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
17/07/2024	NatWest onecard	DDR	2,483.99		HHTC credit card transactions Jun-24
19/07/2024	Castle Water Ltd	DDR	6.06		Water bill 1-30/6/24 - Comm. Sq roundabout
19/07/2024	Castle Water Ltd	DDR	6.06		Water bill 1-30/6/24 - cemetery
22/07/2024	Vodafone Ltd	DDR	56.00		Mobile phone bill Jul-24
23/07/2024	KPS Contractors Ltd	EBP4466	2,160.00		2 days' grass cutting at cemetery, 11-12/6
24/07/2024	Allstar Business Solutions	DDR	105.74		Fuel
25/07/2024	& Pip Ltd	EBP4468	399.00		2 hours' aerial photography for new website
25/07/2024	Bentswood Hub CIC	EBP4470	2,973.25		2 nd quarter payment for youth services SLA
25/07/2024	Ricks Castles	EBP4471	110.00		Bouncy castle for Teddy Bears' Picnic, 16/8
25/07/2024	Trustees RNS Clarke Will Trust	EBP4467	1,132.30		Depot rent Aug-24
24/07/2024	Ford Lease	DDR	854.63		Rental invoice for Ford Transit Jul-24
25/07/2024	R J W Bradshaw Ltd	EBP4469	1,195.00		Blacksmith's works to Ford Transit & water bowser
26/07/2024	Salaries	BULK LIST PAYT	23,692.41		Jul-24
26/07/2024	Castle Water Ltd	EBP4472	32.25		Water bill 1-30/6/24 - Town Hall
26/07/2024	Scottish Water Business-Stream	DDR	133.93		Waste water chgs 12/4-11/7/24 - Town Hall
29/07/2024	M Bashar	EBP4473	76.10		Taxi svcs 24-25/6 for visiting German students
29/07/2024	Focus Group	DDR	483.46		Line rentals & calls Jul-24, + annual system maint.
29/07/2024	Fastnet International Ltd	DDR	75.59		Broadband Internet & website hosting Jul-24
30/07/2024	Worldpay	DDR	44.26		Terminal rental, misc. & txn chgs Jul-24
31/07/2024	NatWest	DDR	26.04		Account service charge 1-28/6/24
31/07/2024	HMRC Cumbernauld	EBP4474	6,934.07		Tax & NI Jul-24
31/07/2024	SSE Electricity	DDR	1,102.01		Street lighting energy Jun-24
31/07/2024	West Sussex County Council	EBP4475	5,727.37		Pension contributions Jul-24
31/07/2024	South East Business Systems Ltd	DDR	44.76		Data encryption service (monthly)
31/07/2024	South East Business Systems Ltd	DDR	56.30		M/soft 365: 3x Bus. Basic + 2x Bus. Std (monthly)
31/07/2024	South East Business Systems Ltd	DDR	67.81		Remote data & system back-up (monthly)
31/07/2024	South East Business Systems Ltd	DDR	253.07		IT system rental (monthly)
		Total Payments	90,018.63		

List of Payments made between 01/08/2024 and 31/08/2024

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/08/2024	MSDC	DDR	507.00		Non-domestic rates – depot
01/08/2024	MSDC	DDR	3,877.00		Non-domestic rates – Town Hall
01/08/2024	MSDC	DDR	354.00		Non-domestic rates – cemetery
01/08/2024	RAM Tracking	DDR	18.00		Vehicle tracking (x 2) 28/7–29/8/24
02/08/2024	Britton Price Lifts Ltd	DDR	420.00		Annual service charge for lift
05/08/2024	David French Photography	EBP4476	1,068.00		12 hours' main photoshoot for new website
05/08/2024	Valda Energy Ltd	DDR	452.93		Electricity & gas charges 16/7–15/8/24
07/08/2024	Allstar Business Solutions	DDR	137.99		Fuel
07/08/2024	Scottish Water Business Stream	DDR	28.72		Waste water chgs 20/4–19/7/24 – cemetery
09/08/2024	Scottish Water Business Stream	DDR	42.98		Waste water chgs 12/7–5/8/24 – Town Hall
09/08/2024	Scottish Water Business Stream	DDR	33.56		Waste water chgs 20/7–5/8/24 – cemetery
12/08/2024	Mercedes-Benz Finance	DDR	411.91		Lease repayment instalment for e-van Aug-24
14/08/2024	Beacon Fencing Ltd	EBP4477	135.00		2.5m ³ of mulch for beds on Muster Green
14/08/2024	Downsview Monumental Company	EBP4478	420.00		Repairs to War Memorial re motorist collision 14/5
14/08/2024	Jewson Ltd	EBP4479	15.17		4 drill bits & 24-inch bungee cord with hooks
14/08/2024	County Office Supplies Ltd	EBP4481	204.12		A3 copier paper, cleaning supplies & 24 toilet rolls
14/08/2024	Cameron Irrigation Systems Ltd	EBP4482	369.88		Supply parts/carry out repairs to irrigation system
14/08/2024	Mid Sussex Voluntary Action	EBP4480	3,750.00		1 st ½-year payment for VCSE SLA
15/08/2024	NatWest	DDR	22.00		Bankline charges Jul-24
15/08/2024	Mercedes-Benz Vans	DDR	15.00		Service contract charge for e-van Aug-24
15/08/2024	MSDC	EBP4486	70.00		Annual premises licence fee
15/08/2024	KPS Contractors Ltd	EBP4487	1,728.00		9x tree watering (various locations) 2–30/7/24
15/08/2024	Ernest Doe & Sons Ltd	EBP4488	4,431.77		Grounds maint. eqpt, parts, servicing & supplies
15/08/2024	Balcombe Pest Control Ltd	EBP4484	98.40		Inspection of bait points at Oathall Ave allotments
15/08/2024	Storewatch.co.uk Ltd	EBP4483	1,198.56		Community Warden service 1–31/7/24
15/08/2024	SOS Systems Ltd	EBP4485	147.84		Black & colour copy chgs 4/7–5/8/24
16/08/2024	Cylvian Flynn	EBP4489	100.00		Fee for performing at Town Day, 14/9
16/08/2024	Sage Software Ltd	DDR	152.40		Payroll subscription Aug-24
16/08/2024	Everflow Ltd	DDR	837.89		Water charges 5/8–4/10/24 (for 8x HHTC sites)
16/08/2024	Ernest Doe & Sons Ltd	EBP4490	786.73		Grounds maint. eqpt, parts, servicing & supplies
19/08/2024	NatWest onecard	DDR	1,708.98		HHTC credit card transactions Jul-24
21/08/2024	Allstar Business Solutions	DDR	106.54		Fuel
21/08/2024	Holly Beaumont	EBP4491	480.00		The Soul Fusion – performance at Town Day
21/08/2024	Vodafone Ltd	DDR	56.00		Mobile phone bill Aug-24
27/08/2024	Pulse South Coast Ltd	EBP4492	587.40		First aid cover for Town Day, 14/9
27/08/2024	Truloo Event Management Ltd	EBP4496	350.00		50% bal. for hire of 8 toilets for Town Day, 14/9
27/08/2024	Ford Lease	DDR	854.63		Rental invoice for Ford Transit Aug-24
27/08/2024	South & South East in Bloom	EBP4493	44.00		2 places at SSEIB Awards, 20/9
27/08/2024	Balcombe Pest Control Ltd	EBP4494	98.40		Inspection of bait points at Oathall Ave allotments
27/08/2024	Champions UK plc	EBP4495	1,500.00		Town Day – balance for Take That tribute band
28/08/2024	Salaries & Petty Cash	BULK LIST PAYT	23,384.04		Aug-24
28/08/2024	Focus Group	DDR	119.20		Line rentals & calls Aug-24
28/08/2024	Fastnet International Ltd	DDR	75.59		Broadband Internet & website hosting Aug-24
29/08/2024	KPS Contractors Ltd	EBP4497	2,007.74		Burials Jul-24; 2x tree watering Jun-24
30/08/2024	NatWest	DDR	23.80		Account service charge 29/6–2/8/24
30/08/2024	HMRC Cumbernauld	EBP4498	6,991.06		Tax & NI Aug-24
30/08/2024	Storewatch.co.uk Ltd	EBP4499	1,906.80		Community Warden service 1–31/5/24

Continued on Page 2

Date: 25/10/2024

Haywards Heath Town Council

Page 2

Time: 11:05

Current/Reserve Account

List of Payments made between 01/08/2024 and 31/08/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/08/2024	West Sussex County Council	EBP4500	5,647.48		Pension contributions Aug-24
30/08/2024	Trustees RNS Clarke Will Trust	EBP4501	1,132.30		Depot rent Sep-24
		Total Payments	68,908.81		

Detailed Income & Expenditure by Budget Heading year to 31 AUGUST 2024

Month No: 5

Policy & Finance Committee - Monday, 18 November 2024

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101 Grounds Maintenance						
4000 Salaries & National Insurance	51,924	150,950	99,026		99,026	34.4%
4001 Pension	11,362	35,505	24,143		24,143	32.0%
4500 Clothing & Footwear	483	1,175	692		692	41.1%
4510 Depot Rent	5,661	11,323	5,662		5,662	50.0%
4511 Depot Rates	2,537	5,240	2,703		2,703	48.4%
4512 Other Depot Expenses	862	5,775	4,913		4,913	14.9%
4517 Electric Vehicle	1,801	0	(1,801)		(1,801)	0.0%
4520 Vehicle Expenses	10,148	14,200	4,052		4,052	71.5%
4521 Fuel	1,076	3,090	2,014		2,014	34.8%
4530 Equipment Expenses	2,280	4,924	2,644		2,644	46.3%
4540 Mobile Telephones	250	596	346		346	41.9%
4550 Contingencies & Sundries	185	325	140		140	56.8%
Grounds Maintenance :- Indirect Expenditure	88,569	233,103	144,534	0	144,534	38.0%
Net Expenditure	(88,569)	(233,103)	(144,534)			
105 Accommodation						
1010 Income - Lettings	12,293	25,000	12,707			49.2%
Accommodation :- Income	12,293	25,000	12,707			49.2%
4000 Salaries & National Insurance	6,421	19,096	12,675		12,675	33.6%
4100 Rent	1,254	2,507	1,254		1,254	50.0%
4101 Rates, Water & Sewerage	19,892	38,957	19,065		19,065	51.1%
4105 Cleaning	267	630	363		363	42.3%
4160 Maintenance Building & Grounds	2,439	5,750	3,311		3,311	42.4%
4165 Cyclical Redecoration	0	1,250	1,250		1,250	0.0%
4170 Electricity	1,147	4,800	3,653		3,653	23.9%
4171 Gas	528	8,700	8,172		8,172	6.1%
4172 Telephone, Fax & Internet	1,073	2,141	1,068		1,068	50.1%
Accommodation :- Indirect Expenditure	33,020	83,831	50,811	0	50,811	39.4%
Net Income over Expenditure	(20,727)	(58,831)	(38,104)			
107 Office & Customer Service						
1176 Precept	434,790	869,580	434,790			50.0%
Office & Customer Service :- Income	434,790	869,580	434,790			50.0%
4000 Salaries & National Insurance	97,236	243,100	145,864		145,864	40.0%
4001 Pension	16,824	58,636	41,812		41,812	28.7%
4005 Travelling Expenses	975	1,200	225		225	81.3%
4009 Staff Training	50	2,500	2,450		2,450	2.0%

Detailed Income & Expenditure by Budget Heading year to 31 AUGUST 2024

Month No: 5

Policy & Finance Committee - Monday, 18 November 2024

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4020 Printing & Stationery	1,830	3,365	1,535		1,535	54.4%
4021 Postage	173	275	103		103	62.7%
4022 Advertising	0	2,000	2,000		2,000	0.0%
4024 Office Equipment Maintenance	2,195	5,403	3,208		3,208	40.6%
4025 Insurances	974	11,325	10,351		10,351	8.6%
4027 Courses, Conferences & Pubs.	846	3,500	2,654		2,654	24.2%
4030 Subscriptions	7,678	13,774	6,096		6,096	55.7%
4050 Audit Fees	(154)	2,200	2,354		2,354	(7.0%)
4060 Replacement Fixtures/Fittings	1,938	3,750	1,812		1,812	51.7%
Office & Customer Service :- Indirect Expenditure	130,566	351,028	220,462	0	220,462	37.2%
Net Income over Expenditure	304,224	518,552	214,328			
<u>110 Other Expenditure</u>						
1050 Income - Other	17	2,026	2,009			0.8%
1055 Income - 22/23 Mayor's Charity	7,323	0	(7,323)			0.0%
1056 Income - 23/24 Mayor's Charity	4,000	0	(4,000)			0.0%
1190 Interest Earned	13,011	25,000	11,989			52.0%
Other Expenditure :- Income	24,351	27,026	2,675			90.1%
4200 Hospitality & Twinning	374	2,250	1,876		1,876	16.6%
4201 Grants & Subsidies	2,258	10,000	7,742		7,742	22.6%
4203 Bentswood Hub CIC/ SLA	5,947	0	(5,947)		(5,947)	0.0%
4210 Newsletters	0	7,070	7,070		7,070	0.0%
4220 Election Expenses	0	10,000	10,000		10,000	0.0%
4230 Contingencies & Sundries	143	1,025	882		882	14.0%
4235 Bank Charges	492	1,344	852		852	36.6%
4240 Mayor's Allowance	0	1,186	1,186		1,186	0.0%
4242 Members' Allowances	0	19,872	19,872		19,872	0.0%
4250 Community Facilities	0	1,869	1,869		1,869	0.0%
4251 Community Projects	3,750	15,000	11,250		11,250	25.0%
4252 Community Warden	5,352	21,500	16,148		16,148	24.9%
4260 Loan Capital Repayment	3,000	6,000	3,000		3,000	50.0%
4261 Loan Interest	1,326	2,574	1,248		1,248	51.5%
4280 Advisers' Fees	6,346	8,750	2,404		2,404	72.5%
4292 New Website	4,217	20,000	15,783		15,783	21.1%
Other Expenditure :- Indirect Expenditure	33,205	128,440	95,235	0	95,235	25.9%
Net Income over Expenditure	(8,854)	(101,414)	(92,560)			

Detailed Income & Expenditure by Budget Heading year to 31 AUGUST 2024

Month No: 5

Policy & Finance Committee - Monday, 18 November 2024

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
115 Ward Budgets						
4395 Ashenground	(1,841)	2,125	3,966		3,966	(86.7%)
4396 Bentswood & Heath E & W	(2,750)	2,750	5,500		5,500	(100.0%)
4397 Franklands	(1,838)	2,438	4,276		4,276	(75.4%)
4398 North Central NE & NW	(2,066)	2,437	4,503		4,503	(84.8%)
4399 Lucastes Bolnore & Luc. Boltro	(1,160)	2,750	3,910		3,910	(42.2%)
Ward Budgets :- Indirect Expenditure	(9,654)	12,500	22,154	0	22,154	(77.2%)
Net Expenditure	9,654	(12,500)	(22,154)			
120 CAPITAL						
4600 CAPITAL	9,633	10,000	367		367	96.3%
CAPITAL :- Indirect Expenditure	9,633	10,000	367	0	367	96.3%
Net Expenditure	(9,633)	(10,000)	(367)			
201 Environment						
1000 Income - Cemetery	16,391	35,000	18,609			46.8%
1020 Income - Allotments	4,376	4,634	258			94.4%
1030 Income - Sponsorship	0	7,250	7,250			0.0%
Environment :- Income	20,767	46,884	26,117			44.3%
4300 Allotments	7,095	8,000	905		905	88.7%
4301 Cemetery	2,637	7,050	4,413		4,413	37.4%
4303 Hanging Baskets & Planters	2,248	4,680	2,432		2,432	48.0%
4305 Muster Green/Other Flower Beds	6,063	21,752	15,689		15,689	27.9%
4307 St. Wilfrid's Clock	0	200	200		200	0.0%
4313 General Maintenance/Repairs	1,256	4,838	3,582		3,582	26.0%
4315 Street Lighting Power & Maint.	5,685	17,750	12,065		12,065	32.0%
4316 Street Lighting Schemes	3,840	4,000	160		160	96.0%
4351 Cemetery - External Contract	4,822	17,779	12,957		12,957	27.1%
4353 Town Initiatives	0	8,072	8,072		8,072	0.0%
4355 South Road Tree Project	320	2,000	1,680		1,680	16.0%
4357 Comm./Young Enterprise Awards	422	1,500	1,078		1,078	28.1%
4358 Days Out Project	30	2,500	2,470		2,470	1.2%
4363 Environmental Projects	0	2,205	2,205		2,205	0.0%
4390 Severe Weather Contingency	0	315	315		315	0.0%
Environment :- Indirect Expenditure	34,418	102,641	68,223	0	68,223	33.5%
Net Income over Expenditure	(13,651)	(55,757)	(42,106)			

Detailed Income & Expenditure by Budget Heading year to 31 AUGUST 2024

Month No: 5

Policy & Finance Committee - Monday, 18 November 2024

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
210 Leisure & Amenities						
4400 Best Kept Garden/Allotment	0	971	971		971	0.0%
4405 Christmas Lights	7,118	14,900	7,782		7,782	47.8%
4406 Christmas Lights - Maintenance	0	1,500	1,500		1,500	0.0%
4430 Town Council Events	10,350	26,500	16,150		16,150	39.1%
4433 Leave No One Behind	0	2,000	2,000		2,000	0.0%
4436 Days Out Project	300	0	(300)		(300)	0.0%
4440 Haywards Heath in Bloom	1,599	1,076	(523)		(523)	148.6%
Leisure & Amenities :- Indirect Expenditure	19,368	46,947	27,579	0	27,579	41.3%
Net Expenditure	(19,368)	(46,947)	(27,579)			
900 Reserve Movements						
9002 Cemetery	665	30,064	29,399		29,399	2.2%
9004 Street Lighting Schemes	0	5,558	5,558		5,558	0.0%
9006 New Burial Ground	0	70,920	70,920		70,920	0.0%
9010 Christmas Lights - Maintenance	0	3,359	3,359		3,359	0.0%
9013 Town Council Events	0	14,838	14,838		14,838	0.0%
9016 Cyclical Redecoration	0	9,245	9,245		9,245	0.0%
9017 Insurances	0	3,041	3,041		3,041	0.0%
9018 Staff Training	0	4,189	4,189		4,189	0.0%
9019 Replacement Fixtures/Fittings	0	22,874	22,874		22,874	0.0%
9022 Election Expenses	0	9,509	9,509		9,509	0.0%
9023 Community Facilities	0	3,412	3,412		3,412	0.0%
9026 CAPITAL	0	54,215	54,215		54,215	0.0%
9028 Advisers' Fees	0	24,591	24,591		24,591	0.0%
9029 Graffiti/Street Scene Works	(640)	9,267	9,907		9,907	(6.9%)
9030 Severe Weather Contingency	0	3,186	3,186		3,186	0.0%
9034 Muster Green	2,100	11,039	8,939		8,939	19.0%
9036 Haywards Heath Town CIC	(2,800)	17,375	20,175		20,175	(16.1%)
9037 Community Warden	0	32,745	32,745		32,745	0.0%
9038 Roundabout Liabilities	0	2,250	2,250		2,250	0.0%
9039 Maintenance Building & Grounds	2,545	14,758	12,213		12,213	17.2%
9041 Town Development	0	5,649	5,649		5,649	0.0%
9042 CCTV	0	6,322	6,322		6,322	0.0%
9043 Fox Hill Village Sign	0	1,000	1,000		1,000	0.0%
9055 South Road Trees	1,440	7,564	6,124		6,124	19.0%
9058 Land Hurstwood Ln - Management	0	30,500	30,500		30,500	0.0%
9059 Speed Indicator Device (SID)	0	244	244		244	0.0%
Reserve Movements :- Indirect Expenditure	3,311	397,714	394,403	0	394,403	0.8%
Net Expenditure	(3,311)	(397,714)	(394,403)			

Detailed Income & Expenditure by Budget Heading year to 31 AUGUST 2024

Month No: 5

Policy & Finance Committee - Monday, 18 November 2024

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	492,201	968,490	476,289			50.8%
Expenditure	342,435	1,366,204	1,023,769	0	1,023,769	25.1%
Net Income over Expenditure	149,765	(397,714)	(547,479)			
Movement to/(from) Gen Reserve	149,765					

ITEM 7

Committee Meeting: Policy and Finance

Report of: Town Clerk

Date: 18th November

Subject: To Confirm Bank Balances and the Bank Reconciliation Statements as at 31st August 2024

Please see financial pack for documents;

ITEM 7 - P and F 18/11//24 - FINANCIAL REPORTS PACK – 31st AUGUST 2024

**Bank Reconciliation Statement as at 31/08/2024
for Cashbook 1 - Current/Reserve Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current Account	31/08/2024		4,079.00
Reserve Account	31/08/2024		308,152.51
			<u>312,231.51</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			312,231.51
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			312,231.51
		Balance per Cash Book is :-	312,231.51
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/08/2024
for Cashbook 2 - CCLA Public Sector Dep. Fund**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Public Sector Dep Fund	31/08/2024		512,832.58
			<u>512,832.58</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			512,832.58
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			512,832.58
		Balance per Cash Book is :-	512,832.58
		Difference is :-	0.00



Transactions from 30-AUG-2024 to 31-AUG-2024

Account name or alias HAYHTH Account number [REDACTED] Sort code [REDACTED] Account currency GBP

Debit or credit Current cleared balance [REDACTED] Any

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Date	Type	Transaction details	Debit	Credit	Balance
		Opening balance			2,500.00
30-Aug-2024	BAC	[REDACTED] FP 30/08/24 1629, 400000001418530350		40.00	2,540.00
30-Aug-2024	BAC	[REDACTED] FP 30/08/24 0843, 35F008360EA64B7AA7		65.00	2,605.00
30-Aug-2024	BAC	[REDACTED] FP 29 /08/24 1838, 100000001403620403		77.50	2,682.50
30-Aug-2024	BGC	100955 100955 30AUG [REDACTED]		1,393.00	4,075.50
30-Aug-2024	BGC	100956 100956 30AUG [REDACTED]		186.00	4,261.50
30-Aug-2024	BAC	[REDACTED]		165.25	4,426.75
30-Aug-2024		FROM [REDACTED]		14,645.45	19,072.20
30-Aug-2024	CHG	02AUG A/C [REDACTED]	-23.80		19,048.40
30-Aug-2024	EBP	HMRC CUMBERNAULD, TAX AND NI AUG24, FP 30/08/24 40, 07025024348739000N	-6,991.06		12,057.34
30-Aug-2024	EBP	STOREWATCH.CO.UK L, COMMUNITY WARDEN, FP 30/08/24 40, 62025020542322000N	-1,198.56		10,858.78
30-Aug-2024	EBP	WSCC PENSION FUND, PENSIONS AUG-24, FP 30/08/24 40, 37025121124797000N	-5,647.48		5,211.30
30-Aug-2024	EBP	[REDACTED] FP 30/08/24 40, 60025012910391000N	-1,132.30		4,079.00
		Closing balance			4,079.00

Totals -14,993.20 16,572.20



Transactions from 30-AUG-2024 to 31-AUG-2024

Account name or alias HAYHTH Account number [REDACTED] Sort code [REDACTED] Account currency GBP
TWN CNCLZZ7

Debit or credit Current cleared balance
Any [REDACTED]

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

The interest rate is 1.45% gross 1.46% AER.
This is based on the balance of 31st of August 2024.

Date	Type	Transaction details	Debit	Credit	Balance
		Opening balance			322,384.99
30-Aug-2024	INT	30AUG GRS [REDACTED]		412.97	322,797.96
30-Aug-2024		TO [REDACTED]	-14,645.45		308,152.51
		Closing balance			308,152.51
		Totals	-14,645.45	412.97	

Statement of Account

Mr Trice
Haywards Heath Town Council
The Town Hall
40 Boltro Road
Haywards Heath
RH16 1BA

5 September 2024

Account name: **HAYWARDS HEATH TOWN COUNCIL**
Account number: ~~XXXXXXXXXX~~
Statement period: **31/07/2024 to 31/08/2024**

Account summary

Total valuation as at 31 August 2024 **£512,832.58**
Total valuation as at last statement at 31 July 2024 **£510,586.88**

Holdings as at 31 August 2024

Fund name	Unit/share holdings	Price per unit/share	Value
The Public Sector Deposit Fund SC4 GB00B3LDFH01	512,832.5800	£1.00	£512,832.58
			Total value
			£512,832.58

Transactions for the period from 31 July 2024 to 31 August 2024

The Public Sector Deposit Fund SC4

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
02/08/2024	Income Reinvestment	2,245.7000	£1.0000	£2,245.70

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

The average Fund yield for this period was 5.04% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Jul 2024	02/08/2024	Reinvestment	£2,245.70	XXXXXXXXXX

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on www.ccla.co.uk/glossary. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at clientservices@ccla.co.uk.