

HAYWARDS HEATH TOWN COUNCIL

Minutes of a meeting of the **Environment and General Purposes Committee** held on Monday 8th August 2016.

M. Jeffers (Chairman)
S. Ellis (Vice Chairman)
R. Clarke
J. Hayden
J. Knight**
H. Mundin**

Apologies ** Absent *

Also present: Mr M. Crump and Mr J. King (part of meeting)

13. Apologies

J. Knight – work commitments.
H. Mundin – personal matter.

14. Minutes

The minutes of the meeting of the Environment and General Purposes Committee held on 13th June 2016 were taken as read, confirmed as a true record and duly signed.

15. Substitutes

None.

16. Declarations of Interest

Item 10, Cllr Ellis declared a personal interest as Chairman of the Haywards Heath in Bloom Committee.

17. Matters Arising

None

18. Allotment Policy

The Chairman allowed Mr Crump to speak during the meeting. Mr Crump opened the matter by outlining his pleasure at the process that had been undertaken to arrive at the policy that Members had before them for approval, which he and members of the America Lane Plotolders Committee and plotolders at Oathall Avenue had been involved in with the support of the Town Clerk and Mrs Helen Hewett. He felt it was an excellent policy document, which would meet the needs of both the allotment holders and the Town Council. Members thanked Mr Crump and added that they agreed with his sentiments and felt that document was clear and easy to understand and that it should be adopted.

Members **RESOLVED** to;

- a) **To adopt the Haywards Heath Town Council Allotments Policy.**
- b) **That any amendments to the current Allotment Tenancy Agreement, to reflect the new Allotment Policy, be delegated to the Town Clerk.**

19. Community Liaison Function of the Council (CLO)

Members noted the update of the CLO with special mention being made of the upcoming Play Day, which was being run in Haywards Heath by the CLO and Mid Sussex District Council officers. There was also a reminder that Town Day, which was to include the sporting activities not held at the cancelled Queen's Birthday event, was fast approaching and Members were being asked to help during the set up and close down, in the afternoon

in the Town Council tent and for marshalling the fireworks in the evening. It was noted that the dementia work programme continued, there was a District wide alliance being formed and that the 'Day to Remember Event' held in The Orchards was an overwhelming success. The role of the proposed new Community Warden was touched upon in line with the update of local Policing and a question asked about reporting safeguarding issues. Member then thanked the CLO for her work and then,

Noted the report.

20. Winter Management Plan

The Town Clerk tabled the updated Winter Management Plan, which presented minor updates to the Plan as agreed in 2015, due to the fact that there were no snow events during the year. The Clerk was asked about the provision of bins on new housing sites and the status of the gritting of the Haywards Heath Relief Road. The Clerk stated that he was unaware of the bins on new development and was sure residents would make the Council aware when they run out of salt and that the Relief Road, even though not adopted by West Sussex County Council due to technicalities, would be gritted. With this Members agreed the 2016/2017 Winter Management Plan and noted the fact that a salt bin audit was to be undertaken, which would check on locations of bins, the additional bins on new housing estates and those placed by the Town Council recently, which would inform the published list on the Town Council website;

Members **RESOLVED to;**

Approve the updated Winter Management Plan and that it be represented to Full Council for ratification and sent to West Sussex County Council for action.

21. Silver Sunday – Town Fund

Cllr Ellis updated the Committee on the plans to hold a District Wide Silver Sunday celebration event at Clair Hall, which Mid Sussex District Council were organising with the support of the local Member of Parliament the Rt Honourable Nicholas Soames. It was noted that the event would cater for older people with activities and dance throughout the afternoon. As a result, as per the report tabled, Members were asked to consider making a contribution to show support for the event from the Council's Town Fund. Members welcomed the event and without question,

Members **unanimously RESOLVED to;**

Allocate up to a maximum £250 from the Council's Town Fund to support a Silver Sunday Event to be held at Clair Hall on the 16th October 2016.

22. South and South East in Bloom Committee

Members noted an update on the activities of the South and South in Bloom Committee as presented with the report. Furthermore, the Chairman of the Committee, Cllr Ellis, informed Members that the deadline for entries into the Town Council's Best Kept Gardens and Allotments Competition was the following Friday and that an awards ceremony would be held in October with the Chairman of the Committee being invited to hand out the awards. With this,

Members RESOLVED to;

- a) Note the update of the activities of the Haywards Heath in Bloom Committee.**

23. Urgent Items

Victoria Park Skatepark – the Chairman announced that there had been a considerable amount of negative social media around the condition and maintenance of Victoria Park Skateboard Park. Members noted the matter and felt that the Town Council should acknowledge the situation and keep up to date with Mid Sussex's progress in rectifying the problems.

Sports Forum – the Clerk informed the committee that the meeting of the Forum held on the 27th July 2016 had been an overwhelming success. The Forum was now set up with a strategy to work to, a terms of reference and executive board to lead the work of the Forum. It was noted that the Forum would be under the remit of the Town Council as was the South East in Bloom Committee.

Meeting Closed at 8.58pm