

**HAYWARDS HEATH TOWN COUNCIL  
MEETING OF HAYWARDS HEATH TOWN COUNCIL**

**Minutes of the meeting held on Monday 10<sup>th</sup> September 2018**

**Councillors: Christopher Ash-Edwards  
Jonathan Ash-Edwards  
Anne Boutrup \*\*  
Clare Cheney  
Rod Clarke  
Emma Clayton \*\*  
Ruth de Mierre  
Sandy Ellis  
Stephen Hillier  
Matthew Jeffers  
James Knight  
Clive Laband  
Alastair McPherson  
Howard Mundin  
Mike Pulfer  
Sujan Wickremaratchi \*\***

**Apologies\*\* Absent\***

**Also present: Mr Steven Trice (Town Clerk) Ms Pilar Cloud (Dame Vera Lynn Children's Charity), Mr Andrew Sturgeon (Deputy Clerk and RFO) Mrs Helen Hewett (Assistant to the Town Clerk), Maria Horne (Marketing and Publicity Officer) and Ms Diana Morgan.**

Before the meeting commenced a number of presentations were made.

Firstly, Ms Pilar Cloud (Dame Vera Lynn Children's Charity) received a cheque from the Town Mayor for £650 raised by Cllr Matthew Jeffers and the Town Clerk Steven Trice from their efforts in the 10-mile Haywards Heath Leg of the Mid Sussex Marathon.

This was followed by the main presentation to Ms Pilar Cloud, which was the money raised at the Mayors Gala Twinning Dinner totalling £8,091.21. The Town Mayor and the Town Council was thanked for their support for the charity by Ms Cloud and it was noted that all funds raised go a long way to help the 52 families supported by the charity on a weekly basis. At the end of the presentation the Mayor presented Maria Horne (Marketing and Publicity Officer), for her efforts in organisation the dinner, with a bouquet of flowers.

The Mayor finally had the privilege of presenting Mr Andrew Sturgeon (Deputy Clerk and RFO) with gifts and a card to mark 25 years of service to the Town Council.

**37. Council Prayer**

Members stood for the Council prayer, which was read by the Town Mayor.

**38. Public Forum**

None.

**39. Apologies**

Cllr S. Wickremaratchi – Holiday.

Cllr A. Boutrup - ill Health.

Cllr E. Clayton - Personal Matter.

**40. Declarations of Interest**

None

#### **41. Minutes**

The Minutes of the Council meeting held on the 23<sup>rd</sup> July 2018 were taken as read, confirmed as a true record and duly signed by the Town Mayor.

#### **42. Matters Arising**

None.

#### **43. Mayor's Engagements and Announcements.**

The Town Mayor echoed the sentiments of the presentations made before the meeting. The Town Mayor also made special mention of the Sgt, Arthur George Knight VC recipient stone service held on the 2<sup>nd</sup> September 2018 and Town Day on the 8<sup>th</sup> September 2018 with special noting of the efforts of the Wing Parachute Team.

#### **44. To receive and consider the adoption of the Minutes of Council standing committees.**

- (i) Planning Committee - **MINS. 43 - 61**  
The reception and adoption of the resolutions of the Planning Committees, dated 6<sup>th</sup> August 2018 - **Mins 43 – 53** and 28<sup>th</sup> August 2018 - **Mins 54 – 61** were moved, seconded and agreed by Council.
- (ii) Environment and General Purposes Committee - **MINS. 16 - 28**  
The reception and adoption of the resolutions of the Environment & General Purposes Committee dated 20<sup>th</sup> August 2018 **Mins 16 - 28** were moved, seconded and agreed by Council.
- (iii) Policy and Finance Committee - **MINS. 16 - 26**  
The reception and adoption of the resolutions of the Policy and Finance Committee dated 3<sup>rd</sup> September 2018 **Mins 16 - 26** were moved, seconded and agreed by Council.

#### **45. Town Council Priorities and Working Groups**

The following updates were given,

- Development of a Country Park on land located off Hurstwood Lane.  
Cllr Jeffers, via the Town Clerk, reported that there was no update on the matter as the Town Council was awaiting direction from Mid Sussex District Council.
- Development of a Cemetery on land located off Hurstwood Lane.  
Cllr Jeffers, via the Town Clerk, reported that there was no update on the matter as the Town Council was awaiting direction from Mid Sussex District Council.
- Haywards Heath commercial offer document and business estates and office space protection.  
Cllr McPherson reported that the follow up meeting to that held in June with Mid Sussex District Council Planning Policy Officers, disappointingly, had not been convened.
- South Road shared space scheme.  
Cllr McPherson reported that the South Road Trees Project would commence on the 1<sup>st</sup> October 2018 taking approximately three weeks to complete.
- Development of an integrated road network.  
Cllr Laband stated that the work to complete the proposed 'Destination Haywards Heath' initiative was still to be completed and that there needed to be more work around the background data with most Councillors having been briefed on the document. Mention was made to the add completion of the potential traffic movements from the Northern Arc. Once completed 'Destination Haywards Heath' it would be fed into the appropriate Town Council committee process.

- Working Groups.
  - Bluebell Railway Working Party.  
Cllr de Mierre reported that a further meeting had been held with Mid Sussex District Council officers to talk about the technicalities of the Bluebell Railway reaching Haywards Heath with a view to a planning application being made.
  - 2018 Working Group.  
Cllr Ellis updated on the work of the group. Before the update, it was noted that through the appropriate process the Working Group would move to be known as the 2019 Working Group as the event for 2018 had been successfully delivered. This would be a process that will start through budget setting and events programming, which would be ratified in January and the Committee be re-appointed at the Annual Meeting of Full Council. With regards to the current year projects their success was celebrated.
    - 1) Sgt, Arthur George Knight VC recipient stone – 2<sup>nd</sup> September 2018. It was noted that the event was a great success and well attended. It was asked that the work by Paul Masson in relation to the commemorative stones be noted as he made no profit from them and goes out of his way to help with changes to Muster Green around the War Memorial. Mrs Helen Hewett was thanked for all her work in helping organise the event.
    - 2) 100<sup>th</sup> year of the RAF – 8<sup>th</sup> September 2018 within Town Day.  
Again, another successful event with special mention of the Wing Parachute Team.
  - Communications Working Group  
It was reported by the Town Clerk that Chairman Cllr Clayton of the working group had resigned due to the Policy and Finance Committee resolution to not use the questionnaire recommended to the Committee. There has been another resignation from the Working Group by Cllr Ellis so its future would be reviewed by the Chairman's Working Group.

Members **NOTED** the updates.

**46. To consider any urgent items, the Mayor has received under S.O 11.**

None.

**47. Members RESOLVED** to enter into Exempt Business and exclude the Public and Press to consider the exempt resolutions of the Policy and Finance Committee dated 3<sup>rd</sup> September 2018 under minute 27 in relation to the Community and Events Officer post and to receive a verbal update on staffing matters.

Meeting Closed at 7.58pm